



**Corporation of the Municipality of Temagami**

**Memo No.**  
2024-M-200

**Memorandum to Council**

<b>Subject:</b>	<b>Comparative Review of the Revised Policy on VSC</b>
<b>Agenda Date:</b>	November 28, 2024
<b>Attachments:</b>	

**RECOMMENDATION**

BE IT RESOLVED, THAT Council accepts Memo 2024-M-200 as presented;

THEREFORE, BE IT RESOLVED, THAT the Council accepts the recommendations of staff to adopt the revised policy requiring Vulnerable Sector Checks for individuals and organizations renting municipal facilities for events involving minors and other at-risk groups.

**EXECUTIVE SUMMARY**

This memo outlines updates to the "Policy on Vulnerable Sector Checks for Facility Rentals," incorporating feedback from the November 14, 2024, regular Council meeting. Key revisions clarify submission responsibilities, enhance organizational accountability, and simplify enforcement mechanisms. The policy now integrates directly into all municipal rental agreements, ensuring adherence to safety measures for events involving minors and other at-risk groups.

**BACKGROUND**

The original policy was presented to Council on November 14, 2024. Based on Council's feedback, revisions were made to streamline compliance processes, define submission roles, and refine enforcement actions. These updates align the policy with Council's goals of increased efficiency and safeguarding vulnerable populations.

## COMPARISON OF ORIGINAL AND REVISED POLICIES

Section	Original Policy	Revised Policy	Change Details
<b>1. Purpose</b>	Ensures safety and well-being of vulnerable populations; organizations ensure compliance.	Retains same purpose but emphasizes minimizing liability.	No major changes, but liability considerations are highlighted in the revised version.
<b>3.1 Vulnerable Sector Check Requirements</b>	Individuals and organizations submit VSCs; organizations confirm compliance in writing.	Individuals submit VSCs directly; organizations maintain internal records.	Shifts responsibility for VSC submission to individuals; emphasizes self-verification for organizations.
<b>3.2 Submission and Compliance</b>	VSCs and declarations submitted to the Municipality 14 days before rental.	Individuals submit VSCs directly to the Municipality at least 14 days prior.	Clarifies submission responsibility for individuals, eliminating declarations from organizations.
<b>3.3 Verification Process</b>	Municipality reviews submitted documents for compliance; may request additional documentation.	Municipality reviews VSCs for individuals; organizations self-verify but are subject to audits.	Refines roles, focusing municipal oversight on individuals while emphasizing organizational accountability.
<b>3.4 Non-Compliance</b>	Failure to submit VSCs leads to denial; non-compliance during rentals may result in cancellation and future prohibition.	Focuses on denial of requests and cancellation of ongoing events.	Simplifies consequences, removing future prohibitions.
<b>4. Integration with Rental Agreements</b>	Not explicitly mentioned.	Policy is explicitly part of rental agreements, requiring compliance as a condition of use.	New section strengthens enforceability by linking compliance directly to agreements.

### CONCLUSION

The revised policy addresses Council's feedback by clarifying responsibilities, simplifying enforcement, and integrating compliance into rental agreements. These changes strengthen the Municipality's commitment to protecting vulnerable populations while ensuring an efficient and enforceable process.

**Respectfully Submitted**

**Laala Jahanshahloo**