

# Memorandum to the Council of Corporation of the Municipality of Temagami

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**Subject:** TFD Monthly Report - January and February 2025

**Memo No:** 2025-M-044

**Date:** March 13, 2025

**Attachment:** None

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## Recommendation

BE IT RESOLVED THAT Council receives Memo 2025-M-044 as presented.

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## Activations

- No activations in January.
- No activations in February.

## Training

- 3 practices in January, 1 cancelled due to weather, 4 practices in February; subjects included equipment maintenance, ropes & knots, search & rescue/breaching walls, maydays, and SCBA annual recertification.
- FPO J Campbell completed the Assistant to the Fire Marshal online training course.

## Fire Prevention

- 1 fire investigation completed; issued a Fire Safety Plan addendum to improve contractor fire mitigation requirements; no charges laid.
- Ongoing follow-up on compliance issued/identified during a December Fire Safety inspection; outstanding compliance issues past due, follow-up meeting included owner to ensure awareness of fire compliance issues identified.

## Fire Education

- Temagami Fire was one of 12 fire departments awarded a \$500 credit from the Fire Marshal's Public Fire Safety Council for our participation in the 12 Days of Christmas Fire Safety campaign; the credit has been applied to educational & fire safety promotional materials.
- Fire education programming for 2025 is being finalized; plans include an open house promoting Fire Smart initiatives this summer.
- Successful in receiving a Wildfire Community Preparedness Day funding (\$500) grant to promote Wildfire Preparedness & Fire Smart initiatives.

- Regular radio “fire safety” announcements on CJTT; monthly community newsletter fire safety messages; posting fire safety messages on the Fire Department's Facebook page.

## **Personnel & Meeting**

- 1 new member completed all recruiting requirements in February, issued pager, approved to respond to calls.
- 1 Officer’s meeting in January, 1 in February.
- Chief, Deputy, & Fire Prevention Officer attended a 2-hour Municipal Payroll training session – new approval processes, payroll reporting duties/responsibilities for Department officers.
- Chief attended the January 10th Municipal training session on records management.
- Chief attended the January 29th Mutual Aid meeting in Powassan.
- Chief attended January & February Council meetings.
- Implementing internal restructuring of departmental positions, responsibilities, and workloads, while prioritizing and delegating key accountabilities; identifying the department's capacity & capability to manage additional municipal workloads in Emergency Management, Civic (911) Addressing, and Municipal compliance reporting pressures with the Municipal Organizational reporting structure and Temagami Fire Department’s current staffing structure (roles & responsibilities).

## **Equipment & Maintenance**

- Obtained radio servicing for 7 of our oldest portable radios and 2 mobile radios for suspected communication issues – new batteries & truck antenna ordered.
- Pumper 1 on-board air compressor was sent for repair to address issues of lack of pressure build-up; used portable air compressor from fire hall as an alternate source during repairs.

## Grants & Funding

- Received confirmation of receipt of the \$8,230.45 Ontario Fire Protection Grant, approved by Council in January, proceeding with procurement of items identified in our application (Cascade air fill line, 2 helmets, 15 pairs of gloves & 15 carcinogenic particulate-blocking hoods).
- Received a \$446.52 credit under the Fire Marshal's Public Fire Safety Committee Certification Grant that supports purchasing firefighter training and educational materials to assist departments in meeting the 2026 Firefighter certification requirements. This is the last year for the funding. Our order has been placed from the list of eligible materials to support the training program, with anticipated delivery in early April.

## By-law Updates

- Draft False Alarm by-law – awaiting comments from By-law before bringing to Council.
- Exploring a number of “User Fees” for Council consideration related to charging for Fire Services, including updating current fire inspection fees for requested inspections and invoicing insurance companies for responses to structural fires, MVCs involving residents.
- Reviewing current Fire Protection & Education By-law #09-847 for updating; one of three targets identified for year 1 in the Municipal Fire Protection Services Compliance Community Risk Assessment required under Ontario Reg 378/18 (O. Reg. 378/18).

## Fire & Emergency Management

- Chief met with MNR regarding Forest Fire Management Agreement, reviewed/revised Municipal areas in consultation with Marten River Fire Chief, and

provided information for Council approval of the agreement by By-law, approved at the February Council meeting.

- Meeting with Fire Underwriters Survey (FUS) regarding the current FUS insurance rating for the Municipality; ongoing discussions/meetings planned regarding fire insurance ratings, providing data requested, seeking information on potential initiatives regarding improving fire insurance ratings, which could result in lower fire insurance costs to residents.
- Emergency Planning: completion of the 2024 compliance reporting identified several areas for improvement/requiring additional resources/details; completed updating of the Emergency Control Group plan binders & appendices, and updated supply materials for the emergency operations center; Municipal Emergency Plan (public portion) is on the municipal website. Next steps for the EM program committee are to meet to develop a corrective action work plan for 2025 using the 2024 after-action report and observations noted during the completion of the 2024 compliance report.
- Chief / Emergency Management Program Committee Chair prepared a report for Council regarding options for Delegation of Authority for Head of Council for emergency purposes in the absence of the Head of Council.

### **Civic (911) Addressing**

- Attended site meeting with municipal staff & a developer to discuss driveway locations and related civic address (911) numbering concerns regarding proposed severances. Outstanding workload includes finalizing procedures and potentially drafting a revised Civic Addressing By-law to address current and future issues associated with new lot creation for Council's consideration, which remains a high priority.