

Memorandum to the Council of Corporation of the Municipality of Temagami

Subject: Amendments to Schedule "K" of User Fee By-law 24-1760

Memo No: 2025-M-057

Date: March 13, 2025

Attachment: None

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Recommendation

BE IT RESOLVED THAT Council receives Memo 2025-M-057 as presented;

AND FURTHER BE IT RESOLVED THAT Council enacts By-Law No. 25-1805, amending Schedule "K" of User Fee By-law 24-1760.

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Executive Summary

To ensure fairness and financial responsibility, the Municipality is updating Schedule "K" of User Fee By-law 24-1760 to reflect the actual costs of building permit services under Contract R#24-467 with RSM Building Services. This amendment ensures that building applicants - not taxpayers - cover all related expenses, maintaining a cost-recovery model that protects municipal funds while supporting sustainable development.

Background

In October 2024, RSM Building Services was appointed as the Municipality's Chief Building Official (CBO) service provider through Contract R#24-467. During the transition, it was determined that the current building permit fee structure outlined in Schedule "K" of User Fee By-law 24-1760 does not fully cover the costs incurred under the RSM Building Services contract.

A key principle guiding this amendment is to ensure that building applicants—rather than taxpayers—bear the full cost of their respective projects. This update guarantees that municipal funds are not used to subsidize private development, maintaining fairness and financial responsibility.

Rationale for Council Consideration

- The existing Schedule "K" does not sufficiently reflect the actual costs of building permit processing, inspections, and compliance under the RSM contract.
- The proposed adjustment ensures that fees are set at a level that fully recovers these costs from applicants, eliminating any financial burden on taxpayers.
- By implementing this cost-recovery model, the Municipality continues its commitment to fiscal responsibility and fairness, ensuring that only those using the building services are responsible for covering the expenses.

Conclusion

To align fees with service costs and eliminate any financial burden on taxpayers, staff recommend replacing the existing Schedule "K" with an updated version that fully recovers building permit costs.