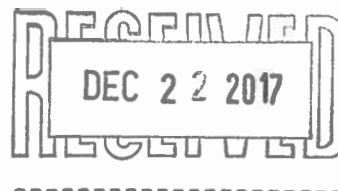


From: Elaine Gunnell
Sent: Friday, December 22, 2017 10:47 AM
To: Roxanne St. Germain
Subject: FW: au chateau minutes
Attachments: 20171221083121134.pdf

File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☒ minutes
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐
☐



For incoming.

From: Nicole Janson [nicolej@auchateau.ca]
Sent: Thursday, December 21, 2017 8:43 AM
To: Elaine Gunnell
Subject: FW:

Good Morning:

Please find attached the Au Chateau November Board meeting minutes.

Thank you
 Nicole

-----Original Message-----

From: photomgmt_scanner@vianet.on.ca [mailto:photomgmt_scanner@vianet.on.ca]
Sent: Thursday, December 21, 2017 8:31 AM
To: Nicole Janson
Subject:

This E-mail was sent from "RNPE9DD8F" (Aficio MP C3300).

Scan Date: 12.21.2017 08:31:21 (-0500)
 Queries to: photomgmt_scanner@vianet.on.ca

--

This email was Virus checked by Astaro Security Gateway. <http://www.sophos.com>

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on November 15, 2017 at 4:45 pm**

PRESENT:	Léo Malette	Chairperson
	Bertrand Bizier	Vice-Chairperson
	Denise Brisson	
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Guy Éthier	
	Caroline Lowery	
	Joanne Savage	
	Nicole Janson	Recording Secretary

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 63

Moved by : Caroline Lowery

Seconded by : Denise Brisson

BE IT RESOLVED THAT the Agenda of the Regular Meeting on November 15, 2017 be approved as amended at 4:45 pm.

Carried

04. Adoption of Minutes

Resolution No. 64

Moved by : Denise Brisson
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Minutes of the Regular Meeting held October 18, 2017 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

After clarification of a few items the Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 65

Moved by : Caroline Lowery
Seconded by : Denise Brisson

BE IT RESOLVED THAT the Minutes of the Quality Management Team have been received.

Carried

b) Life Lease 2018 Budget

The Life Lease Budget for the year 2018 was presented and adopted by the Board and the following resolution was passed:

Resolution No. 66

Moved by : Denise Brisson
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Life Lease Budget for the year 2018 be approved as presented and that the attached summary documents forms part of this resolution.

Carried

c) **MOHLTC Director's Letter**

The Board was informed of the positive results of the review whereas the main order of concern was rescinded.

d) **PSW Education Fund**

Administrator informed the Board that the Home has applied for the PSW funding which has been approved.

e) **Palliative Care Room**

Administrator recommended to convert the vacant Chaplain's suite into a palliative Care room which would provide more privacy and convenience to residents and their families. Accommodation for the Home's Chaplain would then be provided in a unit of one of the apartment buildings, ex. Villa du Loisir or Joie de Vivre. After discussion, the Board agreed to proceed with this recommendation with the intent of having this in place next year.

f) **Strategic Plan – Staffing Update**

Administrator provided the Board with Sector averages and a staffing plan analysis for a more comprehensive understanding of the Home's position.

g) **Bill 33**

Discussion was held regarding this Bill which may become legislation after its final reading. Further recommendations need to be made to change this legislation to paid hours otherwise this will be an added cost to Homes.

h) **Transportation**

Funding from the Ministry may be available to purchase a vehicle and pay one staff to provide transportation service to the communities of West Nipissing. The Home is welcoming the opportunity to provide this service on the condition that funding is available at 100%. More information will be forthcoming.

06. Unfinished Business:

a) Financial Report

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 67

Moved by : Bertrand Bizier

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) Administrative Report

There being no further discussion other than what was presented, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 68

Moved by : Guy Éthier

Seconded by : Bertrand Bizier

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. In-Camera Session

None

08. Other Business / Information Items

a) Next Meeting

The next Board meeting is scheduled for December 20, 2017 at 4:00 pm.

b) Information Items

AdvantAge Ontario – Executive Report – October 13, 2017

AdvantAge Ontario – Executive Report – October 17, 2017

09. **Adjournment**

Resolution No. 69

Moved by : Bertrand Bizier

Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 6:15 pm

Carried

Chairperson

Administrator / Secretary