

General Government & Finance Advisory Committee Meeting
Welcome Centre Boardroom
December 6, 2017 at 9:00 a.m.
Draft Minutes

Attendance: Chair Ron Prefasi, Lorie Hunter, Brian Koski, Elaine Gunnell

The meeting was called to order at 9:14 a.m.

Adoption of Agenda

The agenda was adopted by consensus as amended to move the item: Capital Budget Submissions to #4 on the agenda and to add an update on the intern position, and measures to be taken for the CAO's short term leave.

Adoption of Previous Minutes

The minutes of the November 13, 2017 General Government and Finance Advisory Committee were adopted as presented by consensus.

Business arising from the Minutes

There was no business arising from the minutes other than the items on the agenda.

Capital Budget Submissions

The committee reviewed the draft capital budget submissions line by line. It was recommended to put all of the CWWF project items in a single line on the spreadsheet, with detail in the notes. It was also recommended to put all of the Parks and Recreation projects for a Trillium Fund Application as a single line item, with details in the notes. With respect to General Government and Finance items, Elaine will arrange to get a quote from Ontera for a new phone system and will check on the Vadim payment status. Elaine will also follow up with Denise at FedNor regarding the possibility of extending the funding time frame for the tower painting, and advise her that we have put out an RFP for the painting and done a visual inspection, but not a structural inspection.

Website Proposals

The committee reviewed the top ranked Website Proposals and made a recommendation to Council to go to the next council meeting that West (Civic Live) be chosen as the successful proposal, and that Council appoint an ad hoc committee to work with staff on the website project.

Funding for an EDO

Elaine provided an update and informed the committee that Patrick had contacted Denise from FedNor and had contacted Elk Lake regarding a joint application for funding for a shared EDO.

Collecting Mining Claim Tax Arrears

Elaine informed the committee that she had spoken with MDND staff and was expecting an email with further details.

Financial Impact of Suggested Measures for Salary and Wages

The Committee reviewed the calculations provided, but did not make a recommendation. This will be discussed further at a future meeting.

International 2006 Plow Truck

The Committee discussed the Public Works superintendent's report going to the next Council meeting. The General Government and Finance Advisory Committee's recommendation was to make an exception to our policy in this particular case to sell it directly to Bear Island. Elaine will prepare a memo to Council with the committee's recommendation.

User Fee Review and Recommendations

It was decided to leave this to the next meeting.

Garbage Survey follow up

It was confirmed that no survey was done in 2017. The committee reviewed the 2013 survey. Elaine was requested to do some calculations based on all businesses, except for the Petrocan and the grocery store being charged at two times the residential rate and bring the figures for the General Government and Finance Advisory Committee's review.

Closed session: re: chart for overtime and time in lieu.

(Authorized by Council Resolution - Under section 239 of the Municipal Act, 2001)

It was decided to review this at the next meeting.

Intern

It was agreed that Elaine would check into the resumes that had been received and follow up.

CAO short term leave

There was discussion on matters to be addressed in the interim. Elaine will check on backup for the USTI system and contact Bercell regarding Vadim implementation.

Next Meeting

No meeting date was set; it will be at the call of the Chair.

Adjournment

The meeting was adjourned at 11:53 a.m.