

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held in-person and conference call
on February 19, 2025 at 12:00 noon**

PRESENT: MEMBERS : Daniel Gagné Chair
 Royal Poulin Vice-Chair
 Ronald Demers
 Jacques Dupuis Administrator / Secretary
 Dan O'Mara
 Fernand Pellerin
 Georges Pharand
 Corinne Restoule CFO / Treasurer

REGRETS: Roland Larabie

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Adoption of Agenda

Resolution No. 11

Moved by : Ronald Demers
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Agenda of the Regular Meeting on February 19, 2025 be approved as presented at 12:04 pm.

Carried

04. Adoption of Minutes

Resolution No. 12

Moved by : Royal Poulin

Seconded by : Fernand Pellerin

BE IT RESOLVED THAT the Minutes of the Annual Meeting held January 15, 2025 be approved as presented.

Carried

05. New Business:

a) MLTC Inspection Report

Administrator updated the Board on our recent Inspection report and plan of action taken to meet the orders.

b) Budget Presentation

The Chief Financial Officer and Administrator presented the budget for review. After discussion, the following resolution was adopted:

Resolution No. 13

Moved by : Georges Pharand

Seconded by : Royal Poulin

BE IT RESOLVED THAT the Budget for the year 2025 be approved as presented.

Carried

06. Unfinished Business:

a) Financial Report

None presented

b) Administrative Report

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 14

Moved by : Fernand Pellerin

Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Administrative Report be accepted as presented.

Carried

07. In-Camera Session:

Resolution No. 15

Moved by : Dan O'Mara

Seconded by : Ronald Demers

BE IT RESOLVED THAT the Board go in-camera to discuss Personnel Matters at 1:03 pm.

Carried

a) Personnel Matters

Discussions were held regarding Administrator's succession planning.

Resolution No. 16

Moved by : Ronald Demers

Seconded by : Georges Pharand

BE IT RESOLVED THAT the Board returns to its Regular Meeting at 1:40 pm.

Carried

08. Other Business / Information Items

a) Next Meeting

- a) The next meeting is scheduled for March 19th, 2025 at 12:00 noon.
- b) The April meeting is scheduled for April 23rd, 2025 at 12:00 noon in order to accommodate the Auditors to present the audited Financial Statements.

b) Information Items

None

09. Adjournment

Resolution No. 17

Moved by : Fernand Pellerin
Seconded by : Royal Poulin

BE IT RESOLVED THAT the meeting now adjourns at 1:41 pm.

Carried

Chair

Administrator / Secretary