

# Memorandum to the Council of Corporation of the Municipality of Temagami

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**Subject:** Fox Run Road Remediation Project – Contemplated Change Order #1

**Memo No:** 2025-M-086

**Date:** April 10, 2025

**Attachment:** TULLOCH - Contemplated Change Order No. 1 - Project #: 250687

**Prepared By:** Laala Jahanshahloo - CAO/Treasurer

## Recommendation

BE IT RESOLVED THAT Council receives Memo 2025-M-086 and Appendix A, attached hereto and forming part of this report, as presented;

AND FURTHER THAT Council approves Contemplated Change Order #1 to the Tulloch Engineering agreement for the Fox Run Road remediation project (Project #250687), as outlined in Appendix A, as an addition to the original contract approved pursuant to Resolution #24-539;

AND FURTHER THAT Council authorizes Chief Administrative Officer/Treasurer to execute the change order and proceed with related activities.

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## 1. Executive Summary

This report presents Contemplated Change Order #1 (CCO#1) for the Fox Run Road remediation project, which proposes extending the project scope by an additional 0.9 km of roadway. The proposed change includes a site evaluation and updates to tender documents, with a total estimated cost of \$7,800 (excluding tax). The change order is structured to align with the existing project schedule, mobilization, and engineering work already underway. By integrating this extension into the current agreement with Tulloch Engineering, the Municipality will avoid the costs and delays associated with initiating a separate project.

## 2. Background

The Fox Run Road remediation project was initiated through Memo 2024-M-172, which authorized staff to engage Tulloch Engineering to prepare the required tender documents and engineering report for the roadway resurfacing. The initial scope included roadway specifications and design components. Subsequently, Memo 2024-M-194 expanded the project scope by authorizing Englobe Corp. to conduct a comprehensive geotechnical investigation, including borehole drilling, lab testing, and pavement design recommendations. Council approved \$44,534 (excluding tax) for the full suite of engineering services. These efforts defined the design parameters for the original 6.0 km corridor.

## 3. Scope of Work (CCO#1)

Contemplated Change Order #1 (CCO#1) modifies the original agreement with Tulloch Engineering to include additional services related to an extension of 0.9 km of roadway. The breakdown is as follows:

- Site Evaluation:
  - Task: Visual inspection and reporting for an additional 0.9 km of roadway beyond the original corridor.
  - Timing: April 2025 (3 days).
  - Cost: \$4,800.

- Tendering Adjustments:
  - Task: Updates to the Fox Run Road tender documents to incorporate the 0.9 km extension as Provisional Items. Includes roadway specifications, figures, and diagrams.
  - Timing: Spring 2025 (1 week).
  - Cost: \$3,000.
- Total Cost of CCO#1: \$7,800 (excluding tax).

#### **4. Economy of Scale & Avoidance of Repetitive Work**

- Integration with Existing Agreement: The 0.9 km extension is added under the existing Fox Run Road remediation project, avoiding the need for a new standalone contract.
- Tender Efficiency: Updating the current tender documents ensures consistency and avoids launching a separate procurement process.
- Shared Mobilization: The work aligns with the ongoing project schedule and mobilization, reducing costs and administrative burden.
- Continuity of Work: The extension uses the same geotechnical data and design parameters developed under the original project scope, avoiding duplication of technical work.

#### **5. Rationale for Approval**

- Procedural Efficiency: Incorporates additional work within the current project structure, reducing redundancy.
- Resource Optimization: Makes use of existing technical data, engineering resources, and contractor efforts.
- Timely Delivery: Maintains momentum and schedule by integrating the 0.9 km extension into the current project phase.

## 6. Conclusion

Approving Contemplated Change Order #1 enables the Municipality of Temagami to efficiently expand the Fox Run Road remediation project, leveraging existing data, personnel, and procurement processes. This avoids repetitive efforts, maintains project continuity, and ensures alignment with Council's previously approved direction.

## Scope Change (Contemplated Change Order No. 1)

**Date:** March 31, 2025

**Project:** Fox Run Road - Tendering

**Client:** Municipality of Temagami

**Project #:** 250687

**Address:** 7 Lakeshore Drive, Temagami, ON P0H 2HD

### Authorization:

Client requests and authorizes Tulloch Engineering Inc. to perform the work specified in the following change of scope ("Work") to be considered as additional work under the Fox Run Road remediation design and tender project agreement:

Tulloch's fees will be invoices as per the standing agreement between the Municipality of Temagami and Tulloch as set out in the following Contemplated Change Order which excludes HST. The Consultant will invoice the Client monthly for this Work for services rendered.

### Work Description (CCO#1)

TE PN 250687

DESCRIPTION	TIMING	ESTIMATED FEE
<b>Part 1. SITE EVALUATION – Change in remediation roadway segment length, adding 0.9km in length</b>		
Roadway review follow up - site visit and visual evaluation of additional segment length with inspection report April 2025	3 Days	\$4,800
<b>Part 2. FORM OF QUOTATION (TENDER) – Change in tendering items to add remediation roadway segment length of 0.9km to Provisional Items within the Tender.</b>		
Add provisional roadway remediation specifications to the Fox Run Road Tender for completion of roadway re-surfacing. Includes roadway figures and diagrams as needed. Spring 2025	1 week	\$3,000
<b>CCO TOTAL ESTIMATED FEE - SITE EVALUATION &amp; TENDERING (Excl. Tax)</b>		<b>\$7,800</b>

**IN WITNESS WHEREOF** the parties have executed this Agreement.

Municipality of Temagami

Tulloch Engineering Inc.

By: \_\_\_\_\_  
Signature of Authorized Representative

By:   
Signature of Authorized Representative

\_\_\_\_\_  
Name of Authorized Representative

Ted Maurer  
Name of Authorized Representative

\_\_\_\_\_  
Date

March 31, 2025  
Date

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STRUCTURAL • LAND DEVELOPMENT • ENERGY • TRANSPORTATION**

ENG-FRM-001-2013-09-24