

# Memorandum to the Council of Corporation of the Municipality of Temagami

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**Subject:** AMO 2025 Annual Conference – Council Delegate Authorization and Delegation Planning

**Memo No:** 2025-M-126

**Date:** May 22, 2025

**Attachment:** None

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## Recommendation

BE IT RESOLVED THAT Council receives Memo 2025-M-126 as presented;

AND FURTHER BE IT RESOLVED THAT Council confirms the municipal representatives who will attend the 2025 AMO Conference in Ottawa as official delegates;

AND FURTHER BE IT RESOLVED THAT Council selects up to three priority topics for delegation meeting requests with Ontario Cabinet Ministers, and directs staff to submit those requests by May 30, 2025.

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## 1. Executive Summary

The AMO 2025 Annual General Meeting and Conference will take place from August 17–20, 2025, hosted in Ottawa at the Shaw Centre and the Westin Hotel. As Ontario’s largest annual municipal conference, AMO 2025 offers elected officials the opportunity to participate in educational programming, engage with Provincial Cabinet Ministers, and network with municipal peers from across the province.

Council is requested to confirm its attending delegates and identify up to three key issues for which staff will submit formal delegation requests by May 30, 2025.

## 2. Conference Overview

The AMO Conference provides:

- In-depth sessions on municipal governance, infrastructure, housing, and policy issues
- Access to Ontario Cabinet Ministers via pre-scheduled delegation meetings
- Caucus-based networking, including Monday caucus lunches for elected officials
- Engagement with provincial and federal stakeholders on key local priorities

## 3. Registration Packages

Package Type	Member Rate	Non-Member Rate	Notes
Package B (excl. Tues Social)	\$945	\$1,170	Recommended
Day Pass (Mon/Tue/Wed)	\$690/day	\$830/day	For limited participation
Onsite Package B	\$1,050	\$1,245	Avoid due to higher cost
Social Pass B (Sun–Mon)	\$60	\$85	For guest access to receptions

## 4. Key Deadlines:

- Regular rate cut-off: August 11, 2025, at 12:00 p.m.
- Delegation meeting request deadline: Friday, May 30, 2025, at 5:00 p.m. EST

## 5. Delegation Meeting Requests

AMO facilitates formal meetings between municipalities and Ontario Cabinet Ministers. These meetings allow municipalities to present pressing issues and advocate for policy or funding support. Council is to select up to three priority topics to be submitted by staff no later than May 30, 2025. Staff will prepare and submit these requests using AMO's online delegation portal.

## 6. Delegate Selection

Council is to confirm which individuals will attend the AMO 2025 Conference in Ottawa as official municipal delegates. Once confirmed, staff will proceed with delegate registration, travel coordination, and caucus lunch declarations. To meet AMO's internal scheduling and registration timelines, confirmations are recommended by July 26, 2025.

## 7. Estimated Cost Per Delegate (Member Rates)

Based on Temagami Travel Expense Policy By-law 14-1215 (as amended by 17-1370)

Item	Estimated Cost
Registration (Package B)	\$945
Travel	\$700
Hotel (3 nights)	\$750–\$1,000
Meals (Per Diem @ \$75/day)	\$225
<b>Total</b>	<b>\$2,620–\$2,870</b>

## 8. Conclusion

The AMO 2025 Conference presents an important opportunity for the Municipality of Temagami to engage directly with Provincial decision-makers, stay informed on emerging policy issues, and advocate for local priorities. Council's confirmation of attending delegates and selected topics for delegation will allow staff to complete required registrations and submissions by the respective deadlines.