

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held on May 21, 2025 at 12:00 noon**

PRESENT: Daniel Gagné Chair
 Royal Poulin Vice-Chair
 Ronald Demers
 Jacques Dupuis Administrator / Secretary
 Roland Larabie
 Fernand Pellerin
 Georges Pharand
 Nicole Janson Recording Secretary

REGRETS: Dan O'Mara

01 Reading of the 'Land Acknowledgement'.

02. Meeting called to order

Meeting was called to order.

03. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

04. Adoption of Agenda

Resolution No. 33

Moved by : Fernand Pellerin

Seconded by : Georges Pharand

BE IT RESOLVED THAT the Agenda of the Regular Meeting on May 21, 2025 be approved as presented at 12:00 pm.

Carried

05. Adoption of Minutes

Resolution No. 34

Moved by : Roland Larabie

Seconded by : Royal Poulin

BE IT RESOLVED THAT the Minutes of the Regular Meeting held April 23, 2025 be approved as presented.

Carried

06. New Business:

a) Health & Safety Committee Meeting Minutes

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 35

Moved by : Ronald Demers

Seconded by : Georges Pharand

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) Recruitment and Staffing Analysis Update

A synopsis was provided to the Board showing the challenges in staffing and the Home's continued efforts, in recruiting graduates while offering different promotions to entice more interest. He further informed the Board that the Home is working in partnership with both College Boreal and Canadore College.

c) Sprinkler System Update

Administrator updated the Board on cold air issues in ceiling in Section A that requires remediation. Although issues have been encountered and their resolution is in progress, the completion date of the installation of the sprinkler system is set for June 15th, 2025.

d) Capital Budget – Home Renovations

Discussion was held regarding renovations to the Home in the interim of redevelopment. It was agreed that Board members tour the Home with Administrator to determine what repairs would be required based on different levels of need. It was also recommended that the Family Council and staff be involved for their input as well. Administrator is to develop a list, plan and cost analysis of what repairs are required based on feedback and provide it to the Board for further discussion and approval. Board members will be informed of the date of the tour once it has been determined.

e) Outbreak Update

Administrator informed the Board that the Home sustained multiple and various outbreaks and is continuing to make every effort to minimize the spread.

07. Unfinished Business:

a) Financial Report

None presented.

b) Administrative Report

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 36

Moved by : Fernand Pellerin

Seconded by : Roland Larabie

BE IT RESOLVED THAT the Administrative Report be accepted as presented.

Carried

08. In-Camera Session

None

09. **Other Business / Information Items**

a) **Next Meeting**

The next meeting is scheduled for June 18th, 2025 at 12:00 noon.

b) **Information Items**

The Chair updated the Board on Administrator's succession process whereas the position has been posted on various websites and advertised in local newspapers. Interviews will be held once all information has been received after June 6th, 2025 which is the closing date of applying for this position.

10. **Adjournment**

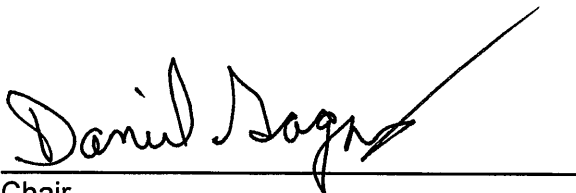
Resolution No. 37

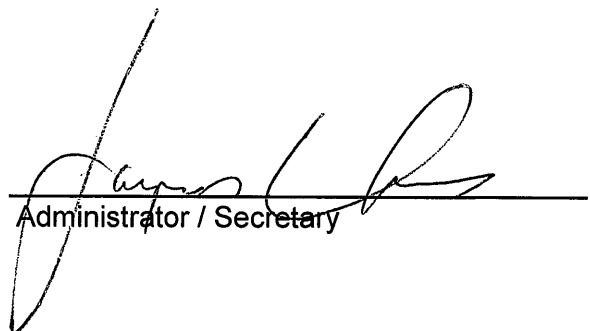
Moved by : Georges Pharand

Seconded by : Ronald Demers

BE IT RESOLVED THAT the meeting now adjourn at 1:23 pm.

Carried


Chair


Administrator / Secretary