



Corporation of the Municipality of Temagami

Memo No.
2018-M-002

Memorandum to Council

Staff
 Committee

Subject: Appointing Deputy Chief for Temagami Fire Department

Agenda Date: January 16, 2018

Attachments: By-law #03-543

RECOMMENDATION

This memorandum is:

To be received for information

OR

To recommend that:

Council receive memo 2018-M-02 regarding appointing a Deputy Chief for Temagami Fire Department; AND FURTHER THAT Council adopt the Temagami Fire Chief's recommendation to consider a By-law to appoint Wendell Gustavson as Deputy Fire Chief of the Temagami Fire Department and to repeal By-law # 03-543.

INFORMATION

The Temagami Fire Department's job description for Deputy Chief (internal document/ not approved by council) has a requirement under *Knowledge, skills and Abilities* that the Deputy *Must be available to respond to emergency incidents 60% of the time (excluding vacation / holidays/family illness) - calculation based on availability minimum of 12 hours per day, at least 4 days of the week, averaged on a monthly basis.*

Through the use of cell phones, and text notifications of incidents, the current Deputy has indicated he is available to respond if required (thus meeting this requirement) however in practically, with residence in Haileybury, he is not responding to routine incidents outside working hours at the Municipality given the travel distance/time. Deputy Cummings has indicated that he would respond if the incident was a large, complicated, or lengthy event. Other duties associated with the position are not a factor.

Captain Gustavson has indicated a willingness to move up to Deputy Chief, under the understanding that the additional workload is limited, and the current Deputy will assist / mentor him in this new role.

Deputy Cummings has indicating a willingness of stepping down to a Captain's position, and retain the duties and responsibilities of Fire Prevention and Education that he currently fulfills.

Both the Fire Chief and Deputy are approaching the end of their careers, and this change is a positive step towards maintaining organizational continuity, and should also be a catalyst for the current or future Municipal Council to review the two Fire Department model currently in place.

Alternative course of action:

Retain status quo, leave current Deputy Chief in place until his retirement.

Prepared by:
Jim Sanderson,
Temagami Fire Chief

Name, Position

Reviewed by:
Elaine Gunnell
Municipal Clerk / Acting CAO

Name, Position

Bylaw #2

CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

By law No. 03-543

Being a Bylaw to appoint a Deputy Fire Chief

WHEREAS the *Municipal Act, 2001, S.O. 2001, C.25, s. 227* provides for the appointment of officers and servants as may be necessary, and whereas the Fire Protection and Prevention Act, 1997, S.O. 1997, c4. as amended, permits the Council to appoint officers;

AND WHEREAS the Municipality of Temagami has enacted bylaw 99-460 establishing a Fire Department;

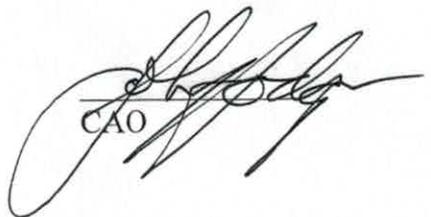
NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI HEREBY ENACTS AS FOLLOWS:

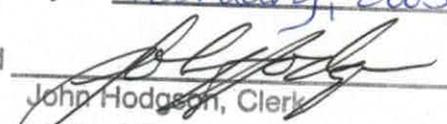
- 1. In this by-law, unless context otherwise requires,
 - (a) "Deputy Fire Chief" means the one person who has been appointed by the Council of the Municipality to act as the Deputy Fire Chief of the Fire Department.
 - (b) **Monty Cummings** is hereby appointed Deputy Fire Chief of the Temagami Fire Department.
 - (c) The remuneration for this position shall be determined from time to time by the Council.
 - (d) Bylaw 95-374 is hereby repealed.

READ FIRST AND SECOND TIME THIS 19TH day of February 2003.

READ A THIRD TIME AND FINALLY ENACTED AND PASSED THIS 19th day of February, 2003


Mayor


CAO

I, John Hodgson, Clerk for the Municipality Of Temagami, Do Hereby Certify that this Document is a true copy of:	
Resolution No:	_____
By Law No:	<u>03-543</u>
<u>20th</u> Day of <u>February</u> , 2003	
Signed	
	John Hodgson, Clerk