



Corporation of the Municipality of Temagami

Report No.
2018-012

File No.

Subject:	Matters to be addressed due to Councillor Burrows' resignation
Agenda Date:	April 17, 2018
Attachments:	

RECOMMENDATION

That Council receive the report for information.

BACKGROUND

Councillor Debby Burrows submitted her letter of resignation effective March 22, 2018. Further to Report 2018-011 that details the process for filling the vacancy on Council, this report addresses other matters that also should be considered at this time as a result of her resignation.

ANALYSIS

In her position as a Councillor, Debby Burrows also fulfilled appointments as follows:

- Chair of the Planning Advisory Committee
- Member of the Cemetery Board
- Member of the Emergency Management Program Committee
- Member of the Ad Hoc Website Committee
- Member of the Community Improvement Plan Ad Hoc Committee

Depending on the length of time that the position is vacant, Council may wish to wait until someone is appointed to fill the vacant seat on Council or appoint other members to fill some of these functions.

Furthermore, Councillor Burrows was one of four members of council authorized to sign accounts payable cheques. Council should consider whether another member should be authorized, or whether three are sufficient.

Additionally, we have advertised to hire a Planner on contract for the Official Plan Review. The position posting closes on April 23rd. Council has not specified that this contract would be a management position, but the previous full-time permanent position of Planner used to be a management position. The Municipality's Hiring Policy adopted by Bylaw 10-959 states: "For the hiring of Management positions, Council may appoint an interview committee comprised of selected Councillors, the CAO and other senior staff as appropriate, and charge them with the task of selecting candidates, interviewing and hiring within parameters set out by Council. Traditionally the Chair of the Planning Advisory Committee has been appointed to the interview committee when hiring a Planner.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A

This item is within the approved budgeted amount: Yes No N/A

Submitted by:

Elaine Gunnell, Municipal Clerk