

TEMAGAMI PUBLIC LIBRARY

Minutes of Regular Board Meeting

Tuesday, December 19th 2017

7:00pm Library Conference Room

Present: Peter DeMan, Carol Lowery, Anita Mamen, Lorie Hunter, Claudia Smith

Chair: Peter DeMan

Staff: Quelia Cormier (CEO)

Absent without notice: Marvyn Morrison

1. ADOPTION OF THE AGENDA: MOVED by Anita Mamen and SECONDED by Claudia Smith that the agenda for the December 19th Regular Board Meeting be approved. CARRIED
2. DECLARATION OF CONFLICT OR PUECUNIARY INTEREST: None Declared.
3. APPROVAL OF THE MINUTES of the Regular Board meeting of November 28th 2017. MOVED by Carol Lowery and SECONDED by Claudia Smith that the minutes of the November 28th Regular Board Meeting be accepted as presented. CARRIED
4. BUSINESS ARISING FROM MINUTES: None
5. CORRESPONDENCE: None
6. TREASURES REPORT: Not Available
7. CHIEF EXECUTIVE OFFICERS REPORT:
 - Draft Budget completed and given to the Municipal Clerk
 - We handed out over 150 colouring books and packages of crayons at the Country Christmas. All the book draw winners have been notified and arrangements have been made for delivery of the books.
 - The new Occasional Library Assistant has started training.
 - The Warming Tree is being used.
 - For the month of December the Library has been accepting Food Donations in lieu of fines. All donations are going towards the Legion Christmas Baskets.
 - Book Budget for 2017 has been spent.

Motion: MOVED by Lorie Hunter and SECONDED by Anita Mamen that the Chief Executive Officers report for the Regular Board Meeting Dated December 19th 2017 be approved. CARRIED

8. OTHER BUSINESS:
 - a) Chief Executive Officers Performance Appraisal to take place in January 2018

9. NEXT MEETING: January 23rd 2018

10. ADJOURNMENT: Moved by Claudia Smith and SECONDED by Carol Lowery that the meeting be adjourned at 7:20pm. CARRIED