



Corporation of the Municipality of Temagami

Memo No.
2018-M-040

Memorandum to Council

Staff

Committee

Subject: Past Practices regarding refunds on planning applications

Agenda Date: July 26, 2018

Attachments:

RECOMMENDATION

This memorandum is:

To be received for information

BACKGROUND INFORMATION

Past practice is when an application fee is paid along with the application, there are no refunds of payment if the application is not deemed complete, or if the applicants withdraw the application, or the decision of the approval authority is not in favour of the application.

A pre-consultation was sent via email from Karen Beauchamp. A review of the documents provided was completed.

On March 21, 2018 a Minor Variance application was submitted by Karen Beauchamp (Agent), on behalf of Phillip and Kimberly Jones. The purpose of the application was to construct a sleep cabin with an attached garage and future construction of a main dwelling this was sent to MHBC Planning, Urban Design & Landscape Architecture for completeness.

MHBC Planning, Urban Design & Landscape Architecture did a preliminary review of the application and provided comments that his initial review would suggest a change in planning application that a zoning by-law amendment might be the correct application and not a minor variance application. Further review took place with a conference call between myself, Monty Cummings, K. Beauchamp and Jamie Robinson held in April.

By-Law No.06-684 being a by-law to establish the Tariff of Fee Schedule for planning applications outlines the fee for Minor Variance application as \$600. The invoice submitted for payment from MHBC Planning, Urban Design & Landscape Architecture before taxes was \$711.75.

Prepared by:

Reviewed by:

Tammy Lepage, Planning Clerk

Craig Davidson Treasurer/Administrator

Name, Position

Name, Position