



Corporation of the Municipality of Temagami

Memo No.  
2018-M-035

Memorandum to Council

Staff  
 Committee

**Subject:** Official Plan Update Process

**Agenda Date:** July 17, 2018

**Attachments for Information:**

**RECOMMENDATION**

This memorandum is to recommend that Council consider the following motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-035 regarding the Official Plan Update Process;  
AND FURTHER THAT Council direct Staff to defer the issuance of a Request for Proposal for an appropriate planner and/or consultant (individual or firm) for the Official Plan update process until January.

**INFORMATION**

Previously, Council had issued a RFP in the hopes of engaging a consultant for the comprehensive review and update to the Official Plan. At the end of the process, the Municipality was not successful in moving this to the point of a contract.

Given the election period we are presently under, as well as the fact that establishing an RFP process at this point in the year would not result in having consultant lead public engagement during the summer period, Staff are recommending that this process be put on hold until after the election.

By issuing an RFP call in January, there should be sufficient time to engage a consultant, allow them to have a pre-consultation with the Province through the Ministry of Municipal Affairs and Housing and establish a robust schedule for public engagement during the summer of 2019.

Prepared by:

Reviewed and Approved for Council consideration by:

**Craig Davidson,  
Treasurer/Administrator**

Name, Position

Name, Position