

# TEMAGAMI PUBLIC LIBRARY

DRAFT

Minutes of Regular Board Meeting

Tuesday May 22<sup>nd</sup> 2018

7:00pm Library Conference Room

Present: Peter DeMan, Carol Lowery, Lorie Hunter, Claudia Smith

Absent with notice: Anita Mamen

Absent without notice: Marvyn Morrison

Staff: Quelia Cormier (CEO)

Members of the public in attendance: Pyper-Lynne Smith

1. **ADOPTION OF THE AGENDA:** MOVED by Lorie Hunter and SECONDED by Carol Lowery that the Agenda for the May 22<sup>nd</sup> Regular Library Board Meeting be approved. CARRIED
2. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST:** None declared
3. **APPROVAL OF THE MINUTES** of the Regular Board Meeting of April 24<sup>th</sup> 2018. MOVED by Claudia Smith and SECONDED by Carol Lowery that the Minutes of the April 24<sup>th</sup> Regular Board Meeting be accepted as presented. CARRIED
4. **BUSINES ARISING FROM THE MINUTES:** None
5. **CORRESPONDENCE:**
  - Announcement from the Ministry of Tourism Culture and Sport regarding our government's commitment to improving access to digital services.
6. **TREASURERS REPORT:** MOVED by Lorie Hunter and SECONDED by Claudia Smith that the Treasurer's Report dated May 17<sup>th</sup> 2018 be accepted as presented.
7. **CHIEF EXECUTIVE OFFICERS REPORT:**
  - Flyers have been posted throughout town and on social media and will be included in the upcoming Community News Letter with regards to Tracy Gauvreau Scholarship Fund. The local high schools will also be notified with regards to the scholarship fund.
  - Continuing to work on the Annual Survey of Public Libraries. The deadline is June 30<sup>th</sup> 2018.
  - The 2018 TD Summer Reading Club materials have arrived. We will be making up kits for the participants.
  - I have been in contact with the local OPP with regards to security measures being in place in the Library when staff is working alone.
  - I have contacted John Janssen again with regards to the computer back-up.

8. **Library's Historical Archives:** Awaiting correspondence from Living Temagami.
9. **Canada Day Book Sale:** Book sale will be held in the Library on Canada Day. The CEO will organize volunteers for this.
10. **NEXT MEETING:** June 26<sup>th</sup> 2018
11. **ADJOURNMENT:** MOVED by Claudia Smith and SECONDED by Lorie Hunter that the Regular Board Meeting of May 22<sup>nd</sup> be adjourned at 7:58pm. CARRIED