

Municipality of Temagami
General Government & Finance Advisory Committee Meeting
Welcome Centre Boardroom
June 22, 2018 at 10:30 a.m.
Draft Minutes

The minutes of this Committee represent ideas or advice to Council. They do not represent decisions of Council and may require further study.

Attendance

Members: Chair Ron Prefasi, Brian Koski,
Staff: Barry Turcotte, Sandy Nadeau
Absent: Lorie Hunter
Audience: Dan O'Mara and Suzanne Prefasi

Chair Ron Prefasi called the meeting to order at 10:30 a.m.

Adoption of Agenda

That the draft agenda be adopted, as amended:

- Addition of User Fees and Area Charges.

Minutes of May 24, 2018

That the draft minutes of May 24, 2018 be adopted, as circulated.

Business Arising from the Minutes

Sandy is to advise the Fire Chief, Paul Elliott, that the Marten River Fire Department's accessible washrooms will get done this year, contingent on MRFFA contributing to the costs. The Municipality will contribute up to \$47,000 towards the accessible washrooms.

The GGF Committee recommends to Council that DNSSAB's rent, for the Temagami Ambulance Building, be increased to \$1,600.00 per month as of January 1, 2019; and further that a letter be sent to DNSSAB advising of the rent increase, and that a portion of the rent be going towards capital expenses.

AMO

Member of the audience, Dan O'Mara, suggested that the Municipality of Temagami should have at least one member of Council attend future AMO Conferences.

Sandy is to look into AMO's report to find out how many municipalities financially support old aged homes.

Unfinished Business

Draft Budget Review

The committee reviewed the draft budget. Comments made are as follows:

- Draft Budget is based on an approximate 2% tax increase.

- It was mentioned that the Asset Management Plan and Waste Management Plan have been added to the budget.
- Barry Turcotte is to provide an updated quote for the work to be done on Fox Run for the year 2019.
- The committee anticipates a deficit for the 2018 budget.
- It was recommended that a motion be passed with the budget that any deficit or surplus be added to the budget.
- Spruce Drive Project: Barry Turcotte is to send a letter to Pedersen Construction advising that the Municipality is not releasing the hold back until the work is completed.
- A review of EXP's work should be added to the next Public Work's agenda. i.e ditching issues etc.
- The Treasurer/Administrator is to be advised that the HVAC system is being changed to a Natural Gas system at the Municipal Office Building.
- Barry Turcotte is to provide a report to the Public Works committee comparing the costs for leasing and buying a new truck.
- An engineer's report is required for the tower structure. Ask the Treasurer/Administrator to go out to tender in September 2018.
- Sandy is to provide the formula for the Cost of Living Allowance (COLA), and the cost of living increase as per OMERS.
- Sandy is to advise the Treasurer/Administrator that the 2017 Audit has been started, but is not completed.
- The Committee has recommended that a Request for Proposal (RFP) be issued for next year's auditors.

The committee recommended that the following changes be made to the Draft Budget:

- That \$7,000 be added to the public work's operating budget for Jersey Barriers to barricade the public works' yard, old trailer park road, parking lot and train tracks.
- That \$20,000 be added to the capital budget for LTAPP regarding the Mine Landing parking lot and clearance of trees.
- That \$33,000 be added to the public work's operating budget for the grader interest/principal payments.
- That \$1,600 be added to the animal control's operating budget for cat traps/equipment.
- That \$62,000 be taken out of the working funds reserve in order to cover the extra budget items, as listed above.

New Business

User Fees and Area Charges

User fees and area rates are to be reviewed at the next meeting.

Next Meeting

To be scheduled at 3pm before the next Committee of the Whole meeting. Date is to be determined.

Adjourn

That the meeting be adjourned at 12:10 p.m.