



Corporation of the Municipality of Temagami

Memo No.
2018-M-054

Memorandum to Council

- Staff
- Committee

Subject: Waste Site and Transfer Station RFP

Agenda Date: September 11, 2016

Attachments:

RECOMMENDATION

BE IT RESOLVED THAT this memorandum is received; AND FURTHER THAT it be recommended to Council that effective October 15, 2018 the Strathy and Sisk Landfill Site Attendant proposal be awarded to Bryan Fontaine for a period of 18 months at a cost of \$60,000; AND FURTHER THAT the Briggs Landfill Site Landfill Attendant proposal be awarded to John Harding for a period of 18 months at a cost of \$43,800; AND FURTHER THAT the Welcome Centre Transfer Station Attendant and transporting waste from the Lake Temagami Access Point Dump Wagons proposal be awarded to John Harding for a period of 18 months at a cost of \$55 per bin and \$27 per hour when the Welcome Centre Transfer Station is open.

INFORMATION

Request for Proposals were issued with the response date set for August 17, 2017 for the Landfill Attendant for the Strathy and Sisk Landfill Sites, the Landfill Attendant for the Briggs Landfill Site and the Welcome Centre Transfer Station Attendant and the transporting waste from the Lake Temagami Access Point Dump Wagons. All Proposals were based on an 18-month service period.

There were two proposals initially received for the Attendant for the Strathy and Sisk Landfill Sites. Subsequent to the closing of the RFP we have been advised by one of the responders that they no longer wish their proposal to move forward. This leaves us with one proposal received from Bryan Fontaine at a proposed cost of \$60,000 for the 18-month period.

There was one proposal received for the Briggs Landfill Site Attendant from John Harding at a proposed cost of \$43,880 for the 18-month period.

There were two proposals received for the Welcome Centre Transfer Station and the Lake Temagami Access Point Dump Wagons. There were different rates provided based on a per dump, per hour or per day. In order to compare one proposal with the other the total cost over an 18-month period was considered. According to the proposal document, there were 195 annual bin removals from the Access Point and 43 from the Welcome Centre as well as 240 hours where the Welcome Centre Transfer Station was open. When the 18 month term was considered, the proposal submitted by John Harding was deemed to be \$922.50 lower than the other submission.

Consideration was given to splitting the Access Point from the Welcome Centre however the possibility of splitting the offering into its various components was not part of the information package and therefore, in Staff's opinion, this should not be split but valued as one agreement.

Staff also believe that it is prudent to establish the 18-month period so it starts after the Welcome Centre Transfer Station has concluded operations for the year. A start date of October 15, 2018 would accommodate this.

Based on the proposals received, and their valuation based on an 18-month period, the recommendation was made.

Prepared by:

Reviewed by:

Craig Davidson, Treasurer/Administrator

Name, Position

Name, Position