



Corporation of the Municipality of Temagami

Memo No.
2018-M-062

Memorandum to Council

Staff

Subject: Trillium Funding Application – Living Temagami

Agenda Date: September 27, 2018

Attachments: Completed Grant Application

RECOMMENDATION

To recommend that:

BE IT RESOLVED THAT Council receive Memo 2018-M-062 and approve the submission of the capital funding application from Living Temagami to the Ontario Trillium Foundation.

INFORMATION

Living Temagami is requesting that the Municipality of Temagami act as a qualified donee for a capital grant application to the Ontario Trillium Foundation. This grant will be for renovations to the Temagami Train Station, which include:

- The purchase of two commercial dehumidifiers
- Electrical upgrades, including lighting
- Prepping and painting all exterior wood and trim
- Prepping and painting interior walls
- Repairing cement pad and asphalt along the exterior of the building

The total estimated project cost is \$149,900.00 the total amount requested from the funding is \$149,900.00, 100%.

The project is to be maintained and managed by Living Temagami, with the assistance of municipal staff where required. All reporting requirements will be completed by living Temagami and will flow through the Temagami Municipal Office.

Prepared by:

Reviewed by & Approved for Council consideration

Sabrina Pandolfo

Grant Application: Municipality of Temagami (CP104111)

Created On: 2018-08-14

Application Contact: **Craig Davidson**

Application Email: **craig.d@temagami.ca**

Application Details

Stream:	Capital	Start Date:	2019-02-11
Organization:	Municipality of Temagami	End Date:	2020-02-11
		Applicant/Grantee:	Craig Davidson

Details

Status:	Submitted
Organization Ref. No:	479361
Language:	English
Application ID:	CP104111
Deadline:	19-September-2018

General Information

For this project, please provide the key contact's information.

Project Contact Name

Roxanne St. Germain

Project Contact Phone Number

705-569-3421

Project Contact Email

frontdesk@temagami.ca

This is a high level 'elevator pitch' or summary that describes the 'what, who, where, and why' of your project. Clearly state **wh** **at** the funds will be used for: 'build an accessible washroom,' 'run an after-school arts program,' 'hire two program administrators to'. Describe the program participants or population(s) **who** will directly benefit from the project: '25 isolated seniors in Peel region,' '150 Indigenous youth ages 9 to 16,' 'community members interested in watershed restoration'. Describe **how** this project will enable change/benefit the populations served. Indicate the town, region or geographic location(s) **where** the project will occur. Please avoid acronyms, and spell out the names of proposed programs, (e.g. 'the Fit4Me program'), or the names of any partner organizations.

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Provide a summary of your initiative.
 This is your opportunity to sum up the key elements of your project.
 Please provide a short, clear, compelling description of your project that explains:

- **What** the initiative is about
- **Who** will benefit
- **Where** the project will take place
- **How** the project aligns with the grant result you selected

This initiative is to repair and renovate a building and improve infrastructure to make it accessible and inclusive so that people can engage and enjoy arts, culture, and heritage in an appropriate space. The entire community will benefit from the investment, but it will have a significant impact on the seniors and mobility challenged being able to participate and be included when the elevator is replaced. Improving the lighting will aid the artists in showing and selling their work and for classes and workshop participants to better see what they are doing. The people entering the building can do so in a safe manner when the lighting is installed and the broken asphalt and concrete are replaced preventing further trips and falls. People attending the seasonal community market in the parking lot will appreciate waling on an even surface. Electrical upgrades will eliminate the power bar and extensions extending in public spaces creating trip and safety hazards. Caring for the deteriorating outside spaces and building, including trim and roof eaves will help preserve the buildings structure for the future and make it an inviting and appropriate space to enter. Removing the dampness from the building with commercial grade dehumidifiers will protect the previous investment in the structure, the equipment and materials in the building, and keep it a healthy space to enter. The Project is at the Temagami Train Station that is being used by a Not for Profit Group called Living Temagami ~ Heritage and Culture Centre, who have been providing arts and artist, photographers support, classes and workshops, exhibitions, events and presentations for art, culture, and heritage at the location. Repairing and renovating the interior/exterior of the building will provide the infrastructure to have better quality programming and to experience culture, heritage, and the arts in appropriate spaces.

A collaborative is a group of two or more organizations - each with specific roles and responsibilities - that submit an application to achieve a common goal where there is mutual benefit, shared decision-making and accountability to each collaborative member. The lead organization of a collaborative must be an eligible organization.

Emerging Governance Platforms (sometimes also referred to as an Organizational mentor or Mentoring Organization) are arrangements by which an incorporated not-for-profit or registered charity or otherwise eligible organization provides support

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such as governance, administrative support, project mentoring, and financial accountability to unincorporated or low-capacity groups delivering programs, services, or projects that benefit the community.

Is this a collaborative or an emerging governance platform?

Yes

If yes, please provide details regarding the collaborators and planned nature of the collaboration. Write out the full name of collaborator organizations. (Up to 125 words).

The Collaboration will be between the Corporation of the Municipality of Temagami, who will receive, the grant and be responsible for the fund and draws and work with Living Temagami ~ Heritage & Culture Centre to help with the organization and completion of the project. The Municipality of Temagami may also contribute the assistance of Public Work Crews for any preparations or other items where their expertise or knowledge of the building may be needed. The Temagami Train Station is owned by the Municipality who is supporting Living Temagami in the use of the building for supplying art gallery space and other programs and events for the betterment and enjoyment of the people in the Community in arts, culture and heritage.

If you are applying as a collaborative initiative or as an emerging governance platform, you must have in place a formal signed agreement with all the organizations involved. You may be required to provide this agreement to OTF at anytime during assessment, or if approved for a grant.

I acknowledge that the formal signed agreement for our collaborative or emerging governance platform is in place.

What is the name of the project proposed by the collaborative or emerging governance platform?

Appropriate and Accessible Space for Arts, Culture, and Heritage

Only activities that take place in Ontario are eligible for OTF funding. Do not request OTF support of any project activities that will take place outside of Ontario.

Will the project activities take place in Ontario?

Yes

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If impact will occur in multiple catchments, pick the catchment where the impact is the most significant.

Step #1: Select the catchment area in which this project will have its primary impact. If you are unsure of the geographic area, please view the map of Ontario for more information.

Step #2: Narrow the area of your primary impact by selecting the municipality, county or district in which this project will have its primary impact. If the primary impact will occur in City of Toronto, please select the primary Toronto neighbourhood where the project's impact will occur.

Where will the primary impact of this project be?

Muskoka, Nipissing, Parry Sound & Timiskaming

Census Division

Nipissing

Requested Term (Months)

12

If a portion of this request is for renovations or purchase of fixed equipment (e.g. furnace), please provide the location of the project. (e.g. address, name of park, etc.)

Temagami Train Station 6715 Highway 11 North, Temagami, Ontario, P0H 2H0

Please select the population that is the primary focus of your grant.

General Populations

Please select the community size that is the primary focus of your grant.

Rural or Small Communities (20,000 or less)

Please select the age group primarily served by the grant

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General population (all age groups)

Stream Information

Capital Application

Funding for capital grants is for specific purposes. This funding request is primarily for

Renovations or repairs to community spaces

Make sure you have proof of ownership, a land use agreement or five-year lease agreement for new construction, renovations/repairs, purchase of fixed equipment or outdoor installation projects. You may be asked to provide these to OTF at any time during assessment, or if approved for a grant.

Community Spaces: Includes physical spaces (e.g. buildings or outdoor venues such as community centres, offices, recreational facilities, sports facilities, trails, fields or parks) or virtual (online) spaces for communities to gather and connect (e.g. the equipment, such as servers or computers, required to enable communities to connect and interact online).

OTF will not fund religious activities, including capital renovations or repairs for facilities used for the specific purpose of religious observance.

Strategic Alignment

Select the action area that most aligns with your project.

Inspired People

Click on the button below to choose a grant result that aligns with your proposed project and estimate the impact of your project based on the metrics provided. The metrics relate to the grant result you have selected. Estimate or quantify the direct impact your project aims to achieve. If your funding request is primarily for equipment, metrics are not required.

Priority Outcomes: Better Quality Programming and infrastructure to experience culture, heritage and the arts

Grant Result: arts, culture and heritage have appropriate spaces

Click "Edit" to view (only) the strategic alignment you entered. Click "Remove", to erase the strategic alignment you entered. If

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you chose to remove/erase the Strategic Alignment, and replace it with a new choice for your Grant Result, make sure the rest of your answers in the application reflect the new Grant Result you selected. This section must be filled in or you will not be able to submit your application.

Amount of new/renovated space:	4000
Infrastructure created or renovated reflects arts, culture or heritage:	Arts
Number of additional hours available:	600

I confirm that the number or numbers I have entered is/are realistic, achievable and measurable, and reflects/reflect the direct impact we want to achieve with our project.

What is the idea, challenge or opportunity that your organization will explore in this project?

The Art Gallery supports local artists and photographers. This space requires upgrades in electrical outlets and lighting as it is very dark and not appropriate. Upstairs classes and presentations take place with no accessibility to many because the elevator is not TSSA compliant. Interior of building is old dark paint. Repainting lighter colour would improve visibility. Outside building needs repairs and paint, it is rapidly deteriorating. The parking lot is hazardous to walk and many of our seniors/mobility challenged people are afraid of falling when entering the building. In winter it is very dangerous. People cannot attend re accessibility issues.

What is the need or opportunity in the community that this project will address? How pressing is the need or opportunity? How will you address that need or opportunity through the project and how does the need and project align with the grant result?

This building has become the Community hub for arts, culture and heritage and other educational and community building events, but the space is not appropriate and needs repair and upgrades. The upstairs of the building is being used for many community events and the senior's and mobility challenged are excluded because it is not accessible. Doing the needed repairs and renovations will make entering the building safe and accessible to all of the community making it an inclusive and appropriate space for everyone to engage in and enjoy all of the arts, culture, and heritage and other activities offered.

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People

Describe the core team members leading and/or supporting the project and their backgrounds, as related to the initiative.

Sabrina Picard Municipal Accounting, Finance, and Administration Certified. Project Manager will review all documents and oversee the reporting. With 10 years experience in grant programs and project management for the Municipality combined with her personal and family experience in the construction industry make her an ideal candidate for this position.

Roxanne St. Germain, Hon BA, Dipl Fine Arts, Studio Specialist, Minor in Canadian and Aboriginal History. Extensive experience with Charitable, Not for Profit, grassroots start ups and Workshop Development and Facilitation. Leader the Community in Arts, Culture and Heritage sectors. Experienced in renovations, building operations, WSIB Health & Safety Rep.

Outline the key work experiences, educational or other related backgrounds of your team members that best positions them to do this work. Show how their skills, certifications or past work experiences will benefit your project.

Infrastructure

Upload as many as five (5) pictures or diagrams, or provide a link to pictures, that will provide greater explanation of your funding needs.

- Upload pictures or diagrams **only**.
- Include a short description for each

Mandatory for renovation projects: Provide at least one 'before' pictures of the current state for each area to be renovated.

Mandatory for equipment purchases: Provide at least one picture of equipment to be purchased.

Upload pictures or diagrams

Elevator_first_floor.jpg

Elevator removed from service by the TSSA Technical Standards and Safety Authority. Result is non access to second floor if you cannot walk up stairs.

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Upload pictures or diagrams

Back_three_windows_trim_damage.jpg

100+ year old building with aging trim and roof eaves require repairs and painting to prevent further deterioration and improve aesthetics, make building appropriate space.

Upload pictures or diagrams

Electrical_cords_-_Lights_to_light_up_paintings.jpg

Limited outlets, inappropriate lighting result in use of extension cords and power bars creating safety and trip hazards, upgrades will make building an appropriate space.

Upload pictures or diagrams

Dark_corner_-_Paintings_not_shown_properly.jpg

Lack of, ineffective lighting throughout building makes artwork hard to view. Activities like sewing hard to see/do. Upgrades will make building an appropriate space.

Upload pictures or diagrams

Pot_holes_in_front_asphalt_2.jpg

People have fallen because of holes/broken asphalt, mobility challenged people are afraid to attend events or the outside Market. Repairs will make safe and appropriate.

Process

Provide a brief description of the activities that you will undertake to complete this project and achieve the grant result.

February work put to Tender. March award tender/hire. April begin renovations/repairs. Celebration and Launch event when repairs/renovations complete. Promotion of building and better programming available to the community. Result is building being accessible and inclusive, better infrastructure making an appropriate space for people to enjoy/engage in arts, culture, and heritage.

Requested Term (Months)

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Anticipated start date

2019-02-11

Anticipated end date

2020-02-11

Are there other organizations that are essential for the success of this project?

No

Financial Workbook

This is the amount of funds you are requesting from OTF, please do NOT include requests from other funders in this amount.

I confirm

I have read the Financial Workbook Instructions.

I understand that activities that take place outside Ontario are not eligible. I confirm that we have not requested funds to support project activities that will take place outside of Ontario.

I have completed the Financial Workbook.

I confirm that we have obtained at least two quotes for goods and/or services valued above \$10,000 and I understand that OTF may request them at any time.

I understand the importance of avoiding any conflicts of interest (or the appearance thereof) when obtaining quotes for goods and/or services.

I confirm that the budget items listed in the financial workbook do not include taxes, such as GST and HST, for which the organization is eligible for a tax rebate, and all other costs eligible for rebates.

Budget

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Direct Personnel Costs		
OTF Budget Request	Requested Amount	Notes
Construction/Renovation	\$142,400.00	New elevator/lift equipment and installation \$40,000.00. (Quotes received) Repairs to outside wood and trim and painting exterior of building \$45,000.00. (Quotes received) Repairs and painting of interior of building on first and second floors with lighter coloured paint \$17,500.00. (Quotes received) Concrete pad installation and pour across front and side of building 12' x 70' and 40' x 12' \$7,000.00. Asphalt removal and replacement 30' x 70' section of parking area \$15,000.00. (Quotes received) Upgrades and repair of electrical outlets and lighting inside building and addition of lighting at sides and front of building for safety and security \$17,864.33. (Quotes received).
Equipment	\$7,500.00	Purchase of 2 commercial dehumidifiers to decrease dampness in building and prevent damage to the structure. The basement is divided into several spaces and this combined with the square footage requires minimum of 2 units at 3700.81 each.
Property Purchase	\$0.00	None
Developmental Costs	\$0.00	None
Total Project Costs	\$149,900.00	

Please include costs for the entire project, including the amount requested from OTF and all other secured and unsecured sources of funding. If your project is part of a bigger initiative, please enter the dollar amount of the bigger initiative cost.

What is the total project cost?

\$149,900.00

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How much money are you requesting?

\$149,900.00

Please indicate the amount of funding from sources other than OTF that you have secured for this endeavor.

\$0.00

Describe the sources of secured funding and the nature of the items funded.

None

Please indicate the amount of funding from sources other than OTF that you have not secured for this endeavor

\$0.00

If there are funds required beyond the OTF requested amount that you have not yet secured, what is your plan to secure the additional funds?

None

Project Description

Project Description

Delivering improved infrastructure with a \$149,900 grant over 12 months to Repair and renovate community space and part of parking area. Enriching people's lives through arts, culture and heritage, this initiative is helping arts, culture and heritage have appropriate spaces, and has an impact on the lives of 200 people in the community.

I confirm that the number I have entered represents the number of people who will directly benefit from our project. This number is realistic, achievable and measurable.

Acknowledgements

The information contained in this application and the accompanying documents is true, accurate and complete.

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I understand that should this application be approved, our organization will be required to enter into a formal, legally-binding agreement with the Ontario Trillium Foundation that will outline the terms and conditions of the grant.

I understand that OTF will not reimburse any expenses incurred prior to being notified of grant approval.

The representative with designated signing/decision-making authority for the organization has authorized this application.

I confirm that our Organization Profile is up to date, including current information on our Board of Directors and financial statements from our most recently completed fiscal year, and that these financial statements meet OTF requirements (based on the size of our organization's annual revenues).

Documents