

Municipality of Temagami
EMO / Alternate CEMC meeting
Wednesday May 30, 2018 10:30 to 11:30 a.m.
Boardroom, Municipal Office

MINUTES

Subject: EMO / CEMC meeting to discuss last year's compliance and compliance for 2018

Attendance: John Stothers (EMO), Jim Sanderson, Elaine Gunnell, Monty Cummings

Note: meeting date scheduled by EMO with J Sanderson (Acting CEMC) prior to council appointing B. Koski as CEMC (unavailable/previous commitment). 2 Staff members of CEMPC asked to attend by Jim

2017 EM Compliance – discussed, not issues brought forward (general discussion on training requirement met last year)

Evidence of Training for CEMC – discussed timelines for new CEMC to have all 4 courses as 1 year – indicated Brian K is now CEMC, already has the BEM and CEMC training (needs IMS 100 & 200). John indicated not mandatory for alternate to have all 4 courses

Bylaws adopting emergency plan and emergency program – have 1 bylaw (05-628) for both - no copy at meeting, John would like to see it at some time – Bylaw for EMPC needs to state the CEMC is chair of the committee

HIRA – discussed the intent – suggestion to reduce the numbers to the top 5 HIRA or so – at some time will be looking to see risk based response plans for each – showed John already have plans for out top 3 (Forest fire, Rail & Hwy transportation accidents) – recommends developing 1 risk based response plan per year

Critical Infrastructure – reviewed our list – too extensive, should be items that are “Critical;” for survival /can't live without (I.e. water distribution) and not just “an inconvenience”. IF it's CI then what steps has/is the Municipality taken to ensure it is maintained (i.e. alarm systems, sprinklered buildings, security, fencing, armed guards...)

Emergency Program Committee – as a committee need a *Terms of Reference* – John to send example. Discussed composition (senior management staff a must)

Emergency Community Control group – discussed need to revise Emergency Plan, reduce CCG to small nucleus (no alternates) - municipal employee that will attend annual exercise– each member must demonstrate competency (skill based training) –each member of the CCG MUST be at annual training exercise (invite other agencies, but not mandatory they attend – compliance issue if a CCG member misses annual exercise)

Public Education program – discussed efforts made for Emergency Preparedness week – posters, info at Ronnoco, info in monthly newsletter, article for Temagami Times – suggestion could add a sheet when sending tax bills out

John indicated he is available any time we need assistance – we are one of 31 communities he looks after; just give him a call if needed, willing to attend Emergency Management Program Committee meetings