

**Corporation of the Municipality of Temagami
Public Works & Water Advisory Committee Meeting
Public Works Office
October 31, 2018**

These minutes of this Committee represent ideas or advice to Council.
They do not represent decisions of Council and may require further study.

PRESENT: Chair D O'Mara & G Stroud
Staff: B Turcotte and D Larochelle
Phone: S Prefasi, R Prefasi and B Leudke

CALL TO ORDER

Chair D O'Mara called the meeting to order at 10:00 am

DECLARATION OF PECUNIARY INTEREST

None

AGENDA

The Agenda dated October 31, 2018 was accepted as presented.

MINUTES

The Minutes dated June 13, 2018 were accepted as presented by consensus.

BUSINESS ARISING FROM THE MINUTES

Has B Turcotte attended any MOU meetings since our last PW meeting?

- No meetings have been scheduled

Waste Management

Waste Management Master Plan (WMMP) – update

- B Turcotte reported that staff are developing a Request for Proposal (RFP) that will be sent out for competitive bidding in the New Year.
- R Prefasi suggests that staff send the RFP out before the New Year given that the money is allocated in the budget.

Commercial Garbage Pick-up – Marten River

- D O'Mara reported that Marten River businesses maybe interested in commercial garbage pick-up.

Action: Include this item in our WMMP for consideration.

Action: D O'Mara will bring these items forward to Council.

Access Points

Plan for new parking area

- Approval from Council for expansion.
- Meet with Temagami First Nation (TFN) and the Ministry of Natural Resources and Forestry (MNR) regarding expansion.
- B Turcotte advised that we require plans and permits.

Contractor Area – additional parking and fees

- B Turcotte reported that we do not have enough in our budget to remove all of the trees that were marked. He suggests that we concentrate on completing the contractor area this year.
- Bollards installation not complete due high water level. Staff will complete installation early spring.
- B Turcotte suggests that we widen the roadway along the retaining wall at the Manitou Landing. We have approval to remove the trees but do not have enough in our budget for blasting the rock.
- Parking Fees for Contractors - B Turcotte recommends that the Municipality check with the MNR before we charge ratepayers with user fees.

Parking Area Signage

- D O'Mara suggests that we place additional no parking signs at the Mine Landing.
Action: D O'Mara sending staff a map.
- D O'Mara suggests that we send out an educational pamphlet to residents with items such as, trailer parking, firewood laydown areas and derelict vehicles.

Firewood Area

- Allocate an area for firewood.
Action: Discuss this item with TFN.
Action: B Leudke will contact residents regarding firewood laydown area.
Action: Staff will order signs

Cameras

- B Turcotte reported that we received one quote for cameras and installation.

Action: Order signs – Notice to residents that this area is under 24-hour surveillance.

ROADS

Snow Plowing – Marten River

- B Turcotte reported that the Municipality maintains Tonomo Road, the Dump road, and the Fire Hall. Since the other roads in the area are private/crown land it would be a liability issue should we place our equipment on these roads for maintenance. Should the Municipality consider assuming Marten River roads and roads north of Temagami they must be brought up to standard under the Minimum Maintenance Standards for Municipal Highways Act.

FINANCIALS

Operations & Capital

- D Larochelle reported that the Treasurer/Administrator is currently working on the financials therefore, some budget lines are not up to date.

Asset Management Plan - update

- D Larochelle reported that the Request for Proposal would be ready for the New Year. Treasurer/Administrator advised that the financials need to be completed before we go out to tender.

PUBLIC WORKS SUPERINTENDENT REPORT

B Turcotte, Public Works Superintendent gave his public works report, including the following:

Roads:

- Detour for Ontario Northland rescheduled to 2019.
- Replaced drainage culverts – Tonomo Road (9), Lowell Lake Road (2), Lake Temagami Access Road (3), Temagami Marine Road (7) and Lakeshore Drive (1).
- Rural roads & Temagami Access Road – applied gravel and ditching.

Water & Sewer

- Staff have located numerous water & sewer shut offs.
- Water -two service line breaks, will be over budget due to digging up shut offs that have deteriorated.
- Sewer – three service line breaks.

Vehicles & Equipment

- All large trucks going through yearly inspections and licencing.

- Temagami Fire Department - serviced fire trucks.
- Loader/backhoe – frontend worn out needs bushing kit \$8,000 - \$10,000.

Action: budget next year or trade in.

Waste Management

- Strathy, Briggs & Sisk Landfill - maintained

Buildings

- Municipal Office – repairs & maintenance

Access Points

- Met with Cassels Lake Association (CALA) retaining wall is in need of repairs.

Action: Budget for material in our 2019 budget.

Budget

- Roads (materials and supplies) – over budget due to winter sand.
- “A” Gravel Resurface Roadways – estimated that we are over budget by \$6,000.
- Float – came in over budget due to the steel price increase.
- **Action:** Place 2018 allocated funds in reserve and budget an additional \$5,000 - \$10,000 in next years budget.
- Spruce Drive Project – Pedersen Construction hold back \$43,000.
- Fox Run – road is in terrible shape, looking for funding.
- Soil Testing - \$10,000 engineering storm water drainage on Wildflower Avenue.

Action: B Turcotte sending report to Council regarding storm water drainage on Wildflower Avenue.

Parks & Recreation

- Tower – installation of lights on hold due to price.
- Tower – installed gate at the bottom of the tower for safety.
- Arena – staff are undergoing maintenance and repairs and ice plant is up and running.

ADJOURNMENT

- The meeting was adjourned at 12:00 pm