

**~Protections to Persons and Property Advisory Committee~**  
**DRAFT Minutes**  
**October 31, 2018 – 1:30 pm meeting in Municipal Office Boardroom**

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THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE PROTECTION TO PERSONS & PROPERTY ADVISORY COMMITTEE.

THESE MINUTES OF THIS COMMITTEE REPRESENT IDEAS OR ADVICE TO COUNCIL. THEY DO NOT REPRESENT DECISIONS OF COUNCIL AND MAY REQUIRE FURTHER STUDY.

**Attendance:** Chair Dan O'Mara, Monty Cummings, Jim Sanderson, Paul Elliott

**With Regrets:** Will Goodman

**Staff Support:** Roxanne St. Germain

**1. Call to Order**

Meeting was called to order at 1:30 pm

**2. Adopt Agenda – MOTION**

Adopted by Consensus

**3. Declaration of Pecuniary Interest and General Nature**

None

**4. Adopt Minutes of the April 10, 2018 Meeting**

Adopted by Consensus

**5. Business Arising from the Minutes:**

- Hwy 11 Maintenance Highway 11 Action group to be established. Update Programmable lights are being used in other areas and there are other items and Strategies. Council will look at support, Temagami Member on committee being formed between Municipality of Temagami and Cochrane corridor. OPP, MTO, Transport Canada.
- Follow up on LTAPP. Some Signs installed discussed at Public Works. Additional signs needed that were discussed at Public Works meeting October 31, 2018 and will update PP & P when installed.
- Parking By-Laws for review – LTAPP Report. Need the Tenure from the MNR decided. Still jurisdiction issues under present tenure. OPP can ticket under their areas of control such as car blocking road but not enforce MOT signage.
  - Letter to be sent to MNR requesting clarification of ability to issue tickets for infractions. Need legal opinion on what we can enforce.
- Ambulance Renovations Update - Awaiting info

**6. Delegation:**

None

**7. Ongoing Business:**

- Updating the Establishing and Regulating Fire Department By-Laws – Update Establishing and regulating bylaw must be approved by Council at beginning of term and must include at minimum core services provided and participation in Mutual Aid. Last looked at 2016 from 2010. Meeting to be arranged in January 2019 to review. Jim would like direction on what to do. Dan to speak with Craig to direct Jim and Paul. Resolutions from Council may be needed.

- Operating financial update – areas of concern and work needing done before year end. Up to date financial information will be provided. Send Dan any concerns you have after reviewing. Start working on budgets now.
- Update on Emergency Planning. A couple meetings have taken place. Should the Chair of PP & P be involved in the Emergency Management Plan? Council will be receiving the recommendations from the Emergency Management Program Committee. Membership of the Committee is determined in the Draft Terms of Reference. The CEMC must write an after actions report after an emergency has been declared. The Report is going to next council meeting.

## **8. New Business:**

- 11580 - Ontario Good Roads Association Minister McGarry Approves Minimum Maintenance Standard regulation. Send copy to Public Works and Chair Dan O'Mara.
- 11583 - Office of the Fire Marshall and Emergency Management Three Regulations under FPPA mandatory certification, risk assessment, public reporting.
- 11700A - Ministry of Community Safety and Correctional Services Information on the Fire Regulations and Fire Fighter Certification has been rescinded. Risk Assessment and Public Reporting still required. There is a workload involved with this requirement. Government is supposed to be offering support to help with the workload, especially to smaller Municipalities. Regarding firefighter training, it may be an option to train to services offered by the Municipality. The British Columbia Model may work for the Municipality as well.
- Council Resolution for Parking in No Overnight Parking areas from Dec 2017. Parking was allowed for 4 spots and was to end the long weekend in May and directed PPP and PW to work on this issue and have it resolved for the future. Overnight parking could be continued in the winter, but how that would work needs to be determined. How many spots for permanent residents? Parking by Permit only? Who gets to park there? How do we make it fair for everyone? Monty will work on recommendations for next Council meeting.
- Robert Molyneaux Complaint regarding the garbage and biohazards at the top of the school hill and along the highways. – We were informed by IMOS when cleanup was requested that the cleanup of the area at the top of school hill is not part of their contract and to stop the ongoing problem there IMOS will just close off the area so trucks cannot stop there. IMOS did come and clean it up as a courtesy and for good Public Relations.
- Outline of Letter to MTO regarding litter and waste from trucking companies and drivers directed at province wide campaign. Roxanne to draft letter and bring to PP&P for support.
- Douro Dummer Media Release Garbage April 2018. – Referred to Public Works for review.
- FOCA Funding Opportunities Invasive Species. – Not discussed.
- 11695 - Town of Latchford Resolution regarding Highway 11 Closure. – Going to committee being formed once we are notified it is formed.
- 11707 - North Line Canada Put road safety first with Black CAT radar and more. – Not discussed.
- Fire Department Notice regarding staffing update and information sent out to Community. This notice is about numbers of volunteers on the fire department. The Fire Chief is directly responsible to Council. We do not have the staff to meet the requirements for interior fire operations. Chief Sanderson to explain the letter sent out to the Community to Council so they have a better understanding of the issues.
- 11723 - Ontario Provincial Police Temagami Billing Statement 2019. Send to TPSB.

## **9. Items for Information:**

## **10. Department Updates: Please Provide Written Updates**

### **10.1 Ambulance**

## **10.2 OPP**

### **10.3 Building**

- 36 permits issued busy last 2 months with activity and lots of consultations. Attended conference in October where they spoke about the shortage of building inspectors expected in 5 years.
- Closed old permits and will continue working on that.
- Encouraging people with property standards talk to each other.
- Fire presentation at school, winner of the ride to school contest was driven to school.
- Had fire prevention displays in seniors building and library.
- Performed some inspections at the fire tower.
- Working on application reviews.
- Cross Lake access by road is over grown and impassible. There are approximately 11 parking spots at the end of the road I check when I can but now not passable. There is an MNR agreement regarding this access point.
- Responding to staff complaints.
- Completed the monthly Welcome center inspections.

### **10.4 Temagami Fire**

- Summary of calls since meeting in April.
- Meeting moved to Mondays to allow more volunteers to attend.
- Mail out to the Community regarding indoor fire suppression.
- Restricted fire zone generated numerous complaints about no campfires being allowed.
- Certification for Firefighters requirement has been rescinded.
- Annual vehicle inspections are completed.
- Public Works has requested surplus equipment from Fire Department.
- Antenna on the Fire Tower being replaced on Friday November 2nd.
- Exhaust for the fire hall being replaced.
- Purchases for Bunker gear being done and will be off the shelf and not custom fit as in the past.
- Working with Ministry of Natural Resources and Forestry to promote the Fire Smart Program and to encourage Council to make the Municipality a Fire Smart Community.
- There is a department in the province getting paid for fire call outs for Hydro. There is a protocol and paperwork needed to receive payment for Hydro calls we should look into as we do have frequent calls. Mutual Aid calls. Revise operating guideline to non-emergency response to tree down on lines. Once snow is on the ground then will not respond to tree on hydro line calls.
- Presentation on emergency management responses.
- Forest Fire responses from the MNRF Appendix G show that between July 2 and 22, 2018 there were 32 fires in the Municipality of Temagami.
- See written report for further department details.

### **10.5 Marten River Fire**

- Monthly reports are at Municipal office.
- There have been 29 call outs since the April 10, 2018 meeting.
- Helipad update. Sturgeon Brush has quoted is \$43,000 to remove the trees and brush on approximately 1.5 – 2 acres of adjacent land to move the helipad to allow for night landings in Marten River Fire Hall. Look into funding for helipads. What financial support do we receive for the helipads in the Municipality? Look in budget for the \$10,000.00 that was set aside for the helipad a couple years ago.
- Look in the budget for the money set aside for the bathroom upgrades required for accessibility. Paul is having engineer report completed and quotes to be ready for the accessibility funding that opens in

May or June 2019 that we missed in 2018. Resolution 15-490 is in regard to the \$10,000.00 for the helipad.

#### **10.6 Public Works**

- The new generator has been installed at the South Water Treatment Plant.
- Gravel is being put on Lake Temagami Access Road and other roads in the Municipality.
- Several culverts and lots of ditching has been required in several areas.
- Replacing the fire hydrant near Hamel's needed to be contracted out. Hydrant repairs are being worked on and are scheduled for the 3<sup>rd</sup> week in November and are planned to be fixed before winter.
- Public Works will be maintaining Helipads and Marten River dump and the bottom end of Tonomo Road in regard to snow removal.

#### **11. Other Business:**

None

#### **12. Set date for next meeting:**

PP & P will wait for New Council to decide committees.

#### **13. Adjournment – MOTION –**

**Moved by:** Jim Sanderson

**Seconded by:** Paul Elliott

BE IT RESOLVED THAT the meeting adjourn.

CARRIED

The meeting was adjourned at 3:05 pm.