



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
COUNCIL IN COMMITTEE OF THE WHOLE MEETING
AGENDA**

**Tuesday, November 13, 2018, 6:30 P.M.
Welcome Center**

An audio recording of the Open Session of this meeting is being made and will be available through the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government. As a visitor, your presence may be recorded and your name and address may be revealed during certain parts of the Council meeting.

Pages

1. CALL TO ORDER AND ROLL CALL

2. ADOPTION OF THE AGENDA

Draft Motion:

BE IT RESOLVED THAT the Committee of the Whole meeting agenda dated November 13, 2018 be adopted as presented / amended.

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. MOVE TO COMMITTEE OF THE WHOLE

Draft Motion:

BE IT RESOLVED THAT this meeting move to Committee of the Whole.

5. MINUTES OF PREVIOUS MEETINGS

5.1 Regular Council Meeting Minutes October 18, 2018 - DRAFT Minutes

1

6. BUSINESS ARISING FROM THE MINUTES

7. STAFF REPORTS

7.1 Report 2018-024 - Temagami Fire Department Monthly Report - September, 2018

9

7.2 Report 2018-025 - Temagami Fire Department Monthly Report - October, 2018

11

7.3 Report 2018-026 - Train Station Draft Lease

12

Draft Motion:

BE IT RESOLVED THAT Council receive Report 2018-026 regarding the Train Station lease; AND FURTHER THAT Council rescinding resolution 17-239 establishing the rent for the Train Station at \$1,600 per month plus utilities; AND FURTHER THAT Council establish a reasonable rent, including an allowance for utilities for each area of the Temagami Train Station to be leased; AND FURTHER THAT Council approve the draft lease and direct Staff as to which area should be leased to which group; AND FURTHER THAT Council establish a maximum 'donation in kind' to be considered when offering a lease for a lower amount than the reasonable rent determined; AND FURTHER THAT, once signed, Council directs Staff to prepare By-Laws to approve the leases for Council's consideration.

7.4 Report 2018-027 - Home Occupation Matters

22

Draft Motion:

BE IT RESOLVED THAT Council receive Report 2018-027; AND FURTHER THAT Council choose Option 2 and direct Staff to act accordingly; AND FURTHER THAT Council direct Staff to defer starting the process to change wording in the Comprehensive Zoning By-Law until the earlier of either the Official Plan update has been completed and approved or an Ad-Hoc Committee is formed to work with our Planning Consultant to review the Comprehensive Zoning By-Law in its entirety.

7.5 Memo - 2018-M-065 - 2018 Forest Fire Emergency After Action Report

34

Draft Motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-065 and accompanying *2018 Forest Fire Emergency After Action Report*; AND FURTHER THAT Council supports the report's recommendations in principle; AND FURTHER THAT Council directs the Emergency Management Program Committee (EMPC) to develop a Corrective Action Plan (CAP) for Council's consideration and approval.

7.6 Memo 2018-M-066 - Municipal Property sales and Cost for Survey

68

Draft Motion:

WHEREAS Council passed Motion No. 18-315 at the July 26, 2018 Regular Council meeting regarding the execution and completion of an encroachment agreement with the proponent Mr. Hamel; AND WHEREAS a survey is required in order for the encroachment agreement to be a registered document on the title of the property; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-066 regarding Municipal Property sales and cost for survey; AND FURTHER THAT Council directs Staff to share the cost of the survey at a split of 80% to the Municipality and 20% to the proponent.

Draft Motion:

WHEREAS Council accepted Mr. Black's offer to purchase at the July 26, 2018 Regular Council meeting regarding property known as Lot 198; AND WHEREAS during the review process of this purchase Lot 198 is on an unregistered reference plan; AND WHEREAS for completion of this sale a survey is required; NOW THEREFORE BE IT RESOLVED THAT Council receive Memo 2018-M-066 regarding Municipal Property sales and cost for survey; AND FURTHER THAT Council waives the cost for this survey only.

7.7 Memo 2018-M-067 - Treasurer Administrator Memo

69

8. COUNCIL COMMITTEE REPORTS

9. ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

10. CORRESPONDENCE

10.1 11714 - Temagami Canoe Festival Request for Municipality to be lead in Fednor Funding Application

70

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Temagami Canoe Festival (TCF) dated October 28, 2018 regarding the request to act as a Qualified Donee for funding application to FedNor for the Temagami Canoe Festival; AND FURTHER THAT Council approve the request to act as the qualified donee for the funding and authorize the Special Projects Coordinator to assist with the funding application; AND FURTHER THAT the Municipality enter into a letter of understanding with the TCF to

clarify the roles and responsibilities of each party.

- 10.2 **11715 - Temagami Canoe Festival Request for Support for the Temagami Canoe Festival July 19-21, 2019** 76
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temagami Artistic Collective dated October 19, 2018 regarding a request for support for the Temagami Canoe Festival 2019; AND FURTHER THAT Council authorize their requests subject to the payment of Fees for the equipment funded by the Ontario Trillium Foundation (OTF) as per our fee by-law in accordance with the Municipality's agreement with the OTF to charge for the use of this equipment.
- 10.3 **11716 - Temagami Artistic Collective Venue rental fees 2 year Agreement Renewal** 78
Draft Motion:
WHEREAS the Municipality of Temagami and the Temagami Artistic Collective have entered into agreements since 2010 for reduced rental rates in order to promote arts and culture in Temagami; AND WHEREAS the most recent Letter of Understanding will expire on December 31, 2018; AND WHEREAS the Council of the Municipality deems it desirable to renew the Letter of Understanding for an additional 2 years, but with the donation amount changed to include the full amount of the rental fee for up to five (5) performances a year at the Bunny Miller Theatre; NOW THEREFORE BE IT RESOLVED THAT Council authorize and direct staff to prepare and execute said Letter of Understanding.
- 10.4 **11712 - Temagami Community Market Request for Donation for the Christmas Bazaar Silent Auction** 87
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temagami & Community Market dated October 16, 2018; AND FURTHER THAT Council direct staff to purchase a Hugh McKenzie painting with a value of up to \$150 as a donation to the Christmas Bazaar Silent Auction.
- 10.5 **11724 - Temagami Community Foundation req. to permit ticket sales within Municipal Boundary** 88
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from the Temagami Community Foundation dated October 24, 2018; AND FURTHER THAT Council endorse the ticket sales within the Municipal Boundary.
- 10.6 **11722 - Tri-Town Sno Travellers & Club Echo Lake Temagami Trails Extension Proposal** 90
Draft Motion:
BE IT RESOLVED THAT Council receive correspondence from Tri-Town Sno Travellers & Club Echo dated October 30, 2018 regarding the request for support for the trail preparation and equipment; AND FURTHER THAT Council support the Tri-Town Sno Travellers efforts to re-open the River Valley and Red Squirrel Trails; AND FURTHER THAT Council endorse the application through the Trillium Foundation.
- 10.7 **11706A - Temagami Community Foundation Req. to rent the upper level of the train station for an office** 92
- 10.8 **11731 - Temagami & District Chamber of Commerce Train Station Updated Proposal** 93
- 10.9 **11704 - Temagami and District Chamber of Commerce Labour Market and Labour Focus September 2018** 94

10.10	11708 - Ontario Honours and Awards Secretariat Ontario Medal of Good Citizenship Nominations	102
10.11	11710 - Ontario Good Roads Association 2019 Conference now accepting delegation requests	105
10.12	11711 - Temagami Canoe Festival Thank you for your support stickers	108
10.13	11718 - Biomass North Development Centre Biomass Forum 2018 wrap up news	109
10.14	11723 - Ontario Provincial Police Temagami Billing Statement 2019	115
10.15	11727 - Dan O'Mara Reliable Internet and arranging Bell Representatives to come to a meeting	130
10.16	11728 - Office of the Fire Marshal and Emergency Management Essentials of Municipal Fire Protection Seminars	133
10.17	11733 - Government of Canada Prime Minister's Awards 2018 for Teacher or Early Childhood Educator	136
11.	<u>BY-LAWS</u>	
12.	<u>APPROVED MINUTES OF COMMITTEE MEETINGS</u>	
12.1	Committee of Adjustment held on October 25,2018 - DRAFT Minutes	138
12.2	Public Works and Water held on October 31, 2018 - DRAFT Minutes	141
12.3	Protection to Persons and Property Advisory Committee - October 31, 2018 - DRAFT Minutes	145
13.	<u>UNFINISHED BUSINESS</u>	
13.1	11713 - Peacock Woodworking & Temagami Lions Club Request for Country Christmas needed services, equipment, and display	149
	Draft Motion: BE IT RESOLVED THAT Council receive correspondence from the Temagami Country Christmas received October 18, 2018 regarding a request for a display within the walking trails; AND FURTHER THAT Council direct staff to purchase an inflatable with a value of up to \$200 as a donation to the Temagami Country Christmas.	
14.	<u>NEW BUSINESS</u>	
15.	<u>RETURN TO SPECIAL COUNCIL MEETING (Optional)</u>	
	Draft Motion: BE IT RESOLVED THAT this meeting return to regular session at p.m.	
16.	<u>NOTICES OF MOTION</u>	
16.1	Notice of Motion regarding the Temagami Tower	
	Draft Motion: WHEREAS approximately \$50,000 grant of an approved \$100,000 grant from the Federal Government for repairs and painting of the Tower was lost; AND WHEREAS a number of questions have arisen about the Tower Project, regarding items, among others, such as: the tendering process, the eventual use of, and loss of part of a Federal grant, the unused product at the end of the repairs and painting, the contractor's charges for time lost and for extras, the extent of, and final inspection of, the repairs on the Tower before painting began and the effects of overspraying in the area of the Tower due to the lack of use of any type of shroud; THEREFORE BE IT RESOLVED that Council direct staff to	

provide Council with a comprehensive report for the public on all aspects of the Tower Project, including but not limited to:

1. Council resolutions and details surrounding the awarding, and the process followed in the eventual use of the grant of \$100,000 to the Municipality for work on the Tower;
2. Council resolutions and details pertaining to the original RFP of approximately 3 years ago and the decisions about awarding of the final contract for the Tower Project to a contractor without re-tendering the contract;
3. Council resolutions and details pertaining to the Municipality's RFP's and contracts for the two engineering reports on the Tower;
4. A timeline with details tracking the Tower Project from the time of the budgeting process in 2015 to the grant application, the eventual use of grant funds, the RFP's and any quotes received for the Project or parts thereof, to the awarding of the contract;
5. Details of the repair work done by certified welders on parts of the Tower, as required in the engineering reports, before the painting of the Tower began;
6. An accounting of the cost of any and all peripherals such as the gate and the cost of Public Works repairs on any part of the Tower during the painting process;
7. A spreadsheet breaking down the total cost to the taxpayers of the Municipality, with full details, for both engineering reports and for all of the work done on the Tower, including all extras;
8. A record of the amount of sandblasting material and paint that were purchased and how much was actually used and a record of the disposition of any unused portions of paint and material;
9. An estimate for the contracting of an in-depth scan of metal stress on the Tower, as a safety measure that has been requested on more than one occasion in the past two years by Parks and Recreation due to the Tower's two decades of operation since construction.

17. MOTIONS ON URGENT * ITEMS

(*Items on this agenda that need to be dealt with prior to the next regular council meeting)

17.1 11714 - Temagami Canoe Festival Request for Municipality to be lead in Fednor Funding Application

150

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Temagami Canoe Festival (TCF) dated October 28, 2018 regarding the request to act as a Qualified Donee for funding application to FedNor for the Temagami Canoe Festival; AND FURTHER THAT Council approve the request to act as the qualified donee for the funding and authorize the Special Projects Coordinator to assist with the funding application; AND FURTHER THAT the Municipality enter into a letter of understanding with the TCF to clarify the roles and responsibilities of each party.

17.2 11713 - Peacock Woodworking & Temagami Lions Club Request for Country Christmas needed services, equipment, and display

152

Draft Motion:

BE IT RESOLVED THAT Council receive correspondence from the Temagami Country Christmas received October 18, 2018 regarding a request for a display within the walking trails; AND FURTHER THAT Council direct staff to purchase an inflatable with a value of up to \$200 as a donation to the Temagami Country Christmas.

18. **ADJOURNMENT**

Draft Motion:

BE IT RESOLVED THAT this meeting adjourn at p.m.



**THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
REGULAR COUNCIL MEETING
MINUTES**

**Thursday, October 18, 2018, 6:30 P.M.
Welcome Center**

PRESENT: L. Hunter, J. Harding, C. Lowery, D. O'Mara, R. Prefasi, D. Burrows
STAFF: B. Turcotte, T. Lepage, C. Davidson, J. Sanderson
GUEST: M. Delomonte & M. Langille exp., B. Kitts (Temagami Community Foundation), Q. Cormier & P. DeMan (Temagami Public Library) C. Pender & I. Laba.

CALL TO ORDER AND ROLL CALL

Mayor Hunter called the meeting to order at 6:30 pm. There were 9 people in the audience. The Mayor called the roll.

ADOPTION OF THE AGENDA

18-391

MOVED BY: J. Harding

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the Regular Council Meeting Agenda dated October 18, 2018 be adopted as presented / amended.

CARRIED

DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

CLOSED SESSION

None.

ADOPTION OF MINUTES

Regular Council Meeting September 27, 2018 - DRAFT Minutes

None.

18-392

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting held on September 27, 2018 be adopted as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

- Mayor Hunter informed Council of her attendance at the Timiskaming Municipal Association (TMA) meeting and informed the association of Mr. Wayne Adair's experience

and willingness to assist with the highway closures. She further informed Council that the TMA will be sending out motions regarding highway closures.

- Councillor O'Mara reported that the O.P.P. are developing a Highway corridor program.

DELEGATIONS/ PRESENTATIONS

Registered Delegations/ Presentations

The Community Foundation presentation to the Temagami Public Library

Presenter: Bill Kitts on behalf of the Temagami Community Foundation made a presentation to the Temagami Public Library.

Registered Delegation from exp Services Inc.

Mike Delmonte and Mark Langille from exp went through the Executive Summary and answered questions from Council.

Colleen Pender - Temagami Christmas in the Country 2018

Presenter: Colleen Pender and Ike Laba; Subject: Temagami Country Christmas to ask that Council agree to provide similar in-kind support as they have in past years for this not-for-profit activity, including road preparation by Public Works, permission to use the road for the hay rides and the Municipality to provide insurance coverage. She also asked that the Municipality put in a small display.

Unregistered Presentations (Maximum 15 Minutes in Total- in accordance with rules in By-law)

None.

CONSENT AGENDA ITEMS

STAFF REPORTS

Items to be Considered Separately from Consent Agenda:

Report 2018-023 - Temagami Emergency Response Plan

18-393

MOVED BY: J. Harding

SECONDED BY: C. Lowery

WHEREAS Council passed By-Law No. 05-628 being a by-law to adopt an emergency management program; AND WHEREAS Section 2.1 (1) of the Emergency Management Act requires every municipality to develop and implement an emergency management program; AND WHEREAS Section 3 (5) requires every municipality to conduct training programs and exercises to ensure the readiness of employees and other persons; AND WHEREAS changes are required to update the existing Emergency Plan to reflect the current provincial legislation, facilitate compliance with annual exercise requirements and introduce two new appendices for communications and evacuation planning; AND WHEREAS Staff recommends to Council to repeal By-Law No.05-628; AND WHEREAS if Council deems it desirable to adopt the attached Draft By-law to repeal and replace By-Law No. 05-628; NOW THEREFORE BE IT RESOLVED THAT Council receive Report 2018-023 and recommend By-Law 18-1418.

CARRIED

Memo 2018-M-063 - Impact of Minimum Wage Increase

18-394

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED That Council receive Memo 2018-M-063 regarding the impact of the minimum wage increase; AND FURTHER THAT Council approves a 5.74% increase to the salary/wage grid effective January 1, 2018, which would ensure that all of the rates included on the grid comply with the minimum wage standard.

AMENDED

Councillor Prefasi requested a recorded vote.

To amend:

18-395

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT the motion be amended to Council approve a 2% increase for Cost of Living Assessment effective January 1, 2018 and make the necessary adjustments to wage rates on grid that remain below the minimum wage standard.

Recorded	YEAS	NAYS	Abstain
J. Harding	X		
C. Lowery		X	
D. O'Mara	X		
R. Prefasi	X		
D. Burrows	X		
L. Hunter		X	
Results	4	2	0
			CARRIED

Motion as Amended:

18-394

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

BE IT RESOLVED That Council receive Memo 2018-M-063 regarding the impact of the minimum wage increase; AND FURTHER THAT Council approves a 2 % increase for Cost of Living Assessment effective January 1, 2018 and make the necessary adjustments to wage rates on grid that remain below the minimum wage standard.

CARRIED

Memo 2018-M-064 - Treasurer Administrator Report

18-396

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive Memo 2018-M-064 Treasurer Administrator for information.

CARRIED

COUNCIL COMMITTEE REPORTS

Items to be Considered Separately from Consent Agenda:

None.

ANNOUNCEMENTS AND VERBAL REPORTS FROM MAYOR AND COUNCILLORS

- Councillor Lowery reported on Au Chateau meeting and that the redevelopment is still being planned.
- Councillor Prefasi thanked Public Works Superintendent, Barry Turcotte, for the gate at the Tower.
- Mayor Hunter reported on her attendance to the Northeastern Ontario Annual General Meeting.
- Mayor Hunter reported on her attendance to the Office of the Fire Marshall Meeting.
- Mayor Hunter reported on the reconciliation for the Canada Day celebration.

CORRESPONDENCE

Items to be Considered Separately from Consent Agenda:

11689 - Russ Tuckerman Fire Pump Subsidy Pump Comparison

18-397

MOVED BY: J. Harding

SECONDED BY: D. Burrows

WHEREAS the Fire Pump Subsidy program is to encourage Residents who do not receive Fire Department service to purchase a standard type Fire Pump for their own protection; AND WHEREAS Council passed resolution No. 18-317 to accept 15 qualifying Expressions of Interest; AND WHEREAS the standard pump approved by Council was Honda WH20XT; AND WHEREAS two previous subsidies were denied, as the pumps purchased did not meet the specified requirements for the subsidy; NOW THEREFORE BE IT RESOLVED THAT Council receive correspondence from Ross Tuckerman received September 25, 2018; AND FURTHER THAT his request for subsidy be denied as it did not meet the specified requirements.

AMENDED

To Amend:

18-398

MOVED BY: R. Prefasi

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT the motion be amended to change denied, to delay as the Municipality reviews the fire protection standards.

CARRIED

Motion as Amended:

18-397

WHEREAS the Fire Pump Subsidy program is to encourage Residents who do not receive Fire Department service to purchase a standard type Fire Pump for their own protection; AND WHEREAS Council passed resolution No. 18-317 to accept 15 qualifying Expressions of Interest; AND WHEREAS the standard pump approved by Council was Honda WH20XT; AND WHEREAS two previous subsidies were denied, as the pumps purchased did not meet

the specified requirements for the subsidy; NOW THEREFORE BE IT RESOLVED THAT Council receive correspondence from Ross Tuckerman received September 25,2018; AND FURTHER THAT his request for subsidy be delayed as the Municipality reviews the fire protection standards

CARRIED

11698 - Temagami and District Chamber of Commerce Wild Game Dinner and Silent Auction request for donations

18-399

MOVED BY: J. Harding

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT Council receive correspondence from the Temagami & District Chamber of Commerce dated October 3,2018; AND FURTHER THAT Council direct staff to purchase a Hugh McKenzie painting with a value of up to \$150 as a donation to the silent auction for the Annual Wild Game Dinner.

CARRIED

11700 - Temagami Lions Club 35th Annual Temagami Lions Seniors Dinner request to use the arena hall.pdf

18-400

MOVED BY: J. Harding

SECONDED BY: C. Lowery

BE IT RESOLVED THAT Council receive correspondence from the Temagami Lions Club dated October 8, 2018 re Request for Support of the Lions' Seniors Dinner on November 25, 2018; AND FURTHER THAT Council authorize a donation equivalent to the cost of the Hall rental plus \$200.00 towards refreshments.

CARRIED

Resolution to adopt Items for Information

18-401

MOVED BY: C. Lowery

SECONDED BY: D. Burrows

BE IT RESOLVED THAT correspondence items numbered: 4 to 21 on this agenda be received by Council for information and be noted, filed, and recorded in the minutes of this meeting.

The following items were received for information:

- *11683 - Canada Summer Jobs Thank you from MP Anthony Rota for participating in Canada Summer Jobs*
- *11684 - Transforming Ontario's North Summit Review and participants survey*
- *11685 - Union Gas EB-2018-0244 - Rate M17 Firm Transportation Service application and Review Notice*
- *11686 - Hydro One Notice of commencement Circuit D2L wood pole replacement*
- *11687 - Professions North Services and Brochures*
- *11688 - Ontario Trillium Foundation Recognition Plaque 2018*
- *11690 - Department of National Defense National Veteran's Week Speaker's Program 2018*
- *11691 - Canada's Ecofiscal Commission Municipal Market-based Tools for Water, Waste, and Congestion*

- 11692 - OPSEU Ford turning Ontario into the wild west of cannabis and municipalities will pay the price
- 11693 - Ministry of Natural Resources and Forestry Nipissing Forest Management Plan 2019-2019 review
- 11695 - Town of Latchford Resolution regarding Highway 11 Closure
- 11696 - Federation of Northern Ontario Municipalities Media Release Ontario's Provincial Forest Strategy
- 11697 - Town of Hearst Resolution regarding the Transforming Ontario's North Summit
- 11699 - Government of Canada 2019 Prime Minister's Awards
- 11700A - Ministry of Community Safety and Correctional Services Information on the Fire Regulations and Fire Fighter Certification
- 11701 - City of Hamilton Resolution to Support Dairy Supply Management Program
- 11702 - Royal Canadian Legion Thank you for support of the Military Service Recognition Book V 5
- 11703 - On Track Strategies

BY-LAWS

Items to be Considered Separately from Consent Agenda:

By-Law 18-1417, being a by-law to amend the Procedure By-Law.

18-402

MOVED BY: R. Prefasi

SECONDED BY: J. Harding

BE IT RESOLVED THAT By-law 18-1417, being a by-law to amend Procedure By-law 17-1365 be taken as read second and third time and finally passed this 18th day of October, 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

DEFERRED

To Defer:

18-403

MOVED BY: C. Lowery

SECONDED BY: D. O'Mara

The motion be deferred until the December Council meeting, for the new term of Council.

Councillor Prefasi requested a recorded vote.

Recorded	YEAS	NAYS	Abstain
J. Harding	X		
C. Lowery	X		
D. O'Mara	X		
R. Prefasi		X	
D. Burrows	X		
L. Hunter	X		
Results	5	1	0
			CARRIED

By-Law 18-1418, being a by-law to repeal & replace the Emergency Management Plan 18-404

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

BE IT RESOLVED THAT By-law 18-1418, being a by-law to repeal and replace the Emergency Management Plan be taken as read a first, second and third time and finally passed this 18th day of October, 2018; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

APPROVED MINUTES OF COMMITTEE MEETINGS

18-405

MOVED BY: D. Burrows

SECONDED BY: C. Lowery

BE IT RESOLVED THAT the minutes of the Advisory Committees and Local Boards that have been submitted for Council's consideration be received listed in the minutes of this meeting.

CARRIED

The following items were received for information:

- Temagami Police Services Board Meeting held on June 13, 2018;
- Community Emergency Management Program Committee held on September 21, 2018 DRAFT;
- Community Emergency Management Program Committee held on February 27, 2018; and
- EMO - CEMC Meeting held on May 30, 2018

UNFINISHED BUSINESS

Train Station

- Council received an update from Mayor Hunter, Councillor Burrows & Councillor Prefasi regarding the meeting held, with Living Temagami and the meeting held with the Temagami & District Chamber of Commerce.
- Councillor Harding informed Council that the passenger rail service is looking at returning.

Presentation from Exp

18-406

MOVED BY: D. O'Mara

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council approve the proposed solution, A Rotating Biological Contractor (RBC) as a preferred solution as recommended by exp. and authorize this as the treatment option to be included in the ECA application.

CARRIED

NEW BUSINESS

Temagami Christmas in the Country 2018

18-407

MOVED BY: C. Lowery

SECONDED BY: R. Prefasi

BE IT RESOLVED THAT Council receive the request from the Temagami Country Christmas organizers from the Registered Delegations; AND FURTHER THAT Council donate the in-kind work from Public Works for the road and trail preparation and the insurance coverage for the hay rides.

CARRIED

This item is to be brought back at the next Committee of the Whole meeting scheduled in November.

NOTICES OF MOTION

CONFIRMATION BY-LAW

By-Law 18-1419 to Confirm Proceedings of Council
18-408

MOVED BY: D. Burrows

SECONDED BY: D. O'Mara

BE IT RESOLVED THAT By-law 18-1419, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Temagami, be taken as read a first, second and third time and finally passed this 18th day of October; AND FURTHER THAT the said by-law be signed by the Mayor and Clerk and recorded in the by-law book.

CARRIED

ADJOURNMENT

18-409

MOVED BY: D. O'Mara

SECONDED BY: C. Lowery

BE IT RESOLVED THAT this meeting adjourn at 8:02 p.m.

CARRIED

Mayor

Clerk

Temagami Fire Department
Monthly Report of Activities
for the month of: *September 2018*

4 Activations

- September 9th – 6:35AM – tractor trailer in lake – Hwy 11 at Rabbit lake Road (Angus Lake) – duel response – assistance not required from MRFD (released) – wait for Hydro to kill power before extinguishing pole on fire, placed few booms at lake's north outlet – 6 firefighters responded
- September 21st – 12:07AM – vehicle fire – Hwy 11, 1 Km north of Lake Temagami Access Road – 6 firefighters responded
- September 21st – high winds / multiple calls with regarding trees on Hydro line on fire – (4:04PM) 1724 Lake Temagami Access Road – 2 firefighters investigate, nothing found; (4:07PM) Hwy 11 just north of Red Squirrel Rd., contacted MNR requested they attend; (8:27PM) 5760 Hwy 11 north – wires sparking over cottage, 6 firefighters responded, 4 stayed on scene for Hydro to attend +2 hrs.

Training:

- 4 regular meetings – ladder theory & practical sign-offs, 1 meeting for equipment inspection/maintenance
- Deputy Chief attended Ontario Fire College for Fire Instructor 1 training
- 1 firefighter attended / participated in live fire training with Coleman Fire Department

Fire Prevention:

- Several Fire Safety Plans in various stages of review
- Prepared letter for October 1st mail-out advising Community the department needs members, currently unable to provide interior fire suppression or rescue

Fire Education:

- Regular radio “fire safety” announcements on CJTT
- Monthly community newsletter - Fire Safety messages

Other:

- Pumper # 1 in for annual safety inspection
- SCBA annual flow testing completed
- Ladder testing (bi-annual) completed
- Battery Charger on Rescue replaced
- Request for Quotations for fire hose initiated
- Purchase order for main communications antenna replacement issued
- Purchase order for Diesel Exhaust Capture Filtration System issued.
- Chief preparing After Actions Report for council (re: Forest Fire Emergency)
- Chief met with MNRF regarding Fire Smart, promoting at community level
- Chief attended Nipissing East Parry Sound Fire Chief's meeting, in Nipissing Township – informed of requirements for Mutual aid & E&R bylaw review at beginning of council term.

- Chief attended Emergency Management Program Committee (EMPC) meeting, reviewed/developed revisions to the Emergency Plan, for council approval in October
- Another firefighter resigned (moved away) – daytime response ability very limited

Jim Sanderson

Fire Chief, Temagami Fire Department
Alternate CEMC

Date: *October 17, 2018*

Temagami Fire Department
Monthly Report of Activities
for the month of: *October 2018*

0 Activations

- No activations in October

Training:

- Moved meetings to Monday nights (to accommodate firefighters)
- 3 meetings this month - no meeting on holiday Monday (Thanksgiving)

Fire Prevention:

- October 1st mail-out advising Community the department needs members, currently unable to provide interior fire suppression or rescue
- Several Fire Safety Plans in various stages of review

Fire Education:

- Regular radio "fire safety" announcements on CJTT
- Monthly community newsletter - Fire Safety messages
- Fire prevention display at Temagami Public School & Senior's Home Support during Fire Prevention Week; posters & pamphlets at library & Municipal office,
- Annual ride to school for one lucky student on Oct 25th as part of the fire prevention week colouring contest; fire safety presentation at Temagami Public school on October 25th

Other:

- Purchase orders update: radio antenna & cable refresh early November, Fire Hose tender completed, delivery late November, & diesel exhaust filter system installed mid to late November
- Working on purchasing "off the shelf" bunker gear (evaluating brands) – moving away from custom fit – multiple brands to evaluate
- Working with MNRF on promoting Fire Smart (for possible council presentation in 2019)
- Mutual Aid requirement to present E&R Bylaw for council approval at the beginning of new term (4 years), must identify core services, & approve Mutual aid participation.
- 1 new member in October, completed 16 hour basic training, Interviewed 3 individuals interested in joining – waiting for applications from 2.
- Chief attended Temiskaming fire chief's meeting, Nipissing East Parry Sound mutual aid meeting, Ontario Association of Fire Chiefs meeting PAC 7 meeting
- Chief attended October 31st PPP meeting
- Chief doing a number of EM workloads normally responsibility of CEMC, including attending EM sector meetings (presentations on forest fire emergency), completing and submitting request for exercise substitution & After Action Report, MEMPC meetings (chair, minutes);

Jim Sanderson

Fire Chief, Temagami Fire Department
Alternate CEMC

Date: *November 5, 2018*



Corporation of the Municipality of Temagami

Report No.
2018-026

Memorandum to Council

☒ Staff
☐ Committee

Subject:	Train Station Lease
Agenda Date:	November 13, 2018
Attachments:	Correspondence from Living Temagami; Correspondence from Temagami Chamber of Commerce; Correspondence from Temagami Community Foundation; Draft Lease

RECOMMENDATION

BE IT RESOLVED THAT Council receive Report 2018-026 regarding the Train Station lease; AND FURTHER THAT Council rescind resolution 17-239 establishing the rent for the Train Station at \$1,600 per month plus utilities; AND FURTHER THAT Council establish a reasonable rent, including an allowance for utilities for each area of the Temagami Train Station to be leased; AND FURTHER THAT Council approve the draft lease and direct Staff as to which area should be leased to which group; AND FURTHER THAT Council establish a maximum 'donation in kind' to be considered when offering a lease for a lower amount than the reasonable rent determined; AND FURTHER THAT, once signed, Council directs Staff to prepare By-Laws to approve the leases for Council's consideration.

INFORMATION

The topic of the Temagami Train Station and leasing the facility has been discussed for some period of time. After initial consultation, Council, at their meeting held on April 6, 2017, considered and passed Resolution 17-239, which established the rent for the Train Station at \$1,600 per month plus utilities.

Later in 2017, Council requested Expressions of Interest to lease the Station. On June 27, 2017, Council considered and passed Resolution 17-439, supporting in principle, the Living Temagami Expression of Interest and directed a short-term lease be prepared, with the Information Centre located in the south end of the station.

The short-term lease mentioned in Resolution 17-439 has not yet been completed. While there may be different factors resulting in this, part of the difficulty is that the amount being offered, \$250 per month including utilities, does not meet the direction provided by Council with Resolution 17-239. Add to this, the inclusion of the Information Centre in awarding the Expression of Interest, without changing previous Council approvals regarding the operation of the Information Centre led to further difficulties in creating a lease that would satisfy all of the direction that Council had provided to Staff.

Further information included in this memorandum relates to the letter sent to each Member of Council by the Temagami Community Foundation also expressing interest in space at the Temagami Train Station. While this letter does appear to be outside of the expression of interest and the use approved in Resolution 17-439, in September 2018, Council did establish an Ad-Hoc Committee (Resolution 18-382) charged, with determining the best possible use for the train station. This letter is being included in this report for completeness, with no comment of what the best possible use may be.

If we consider the rent established by Resolution 17-239 (\$1,600 plus utilities) to be a reasonable estimate of the value provided through any rental of the lease, annualized this would equate to \$19,200 rent plus approximately \$12,000 annually for utilities for a total of \$31,200. It should be understood that any lease, or a combination of leases that are less than that amount would, in essence, have the effect of

a Municipal Grant to that organization preapproved through the lower lease amount. While this is permissible under Section 107 of the Municipal Act, it is also important that the Municipality is transparent in this activity.

Presently, the draft lease does not include any provision for utilities. If the station is to be leased to different organizations, an allowance for utility cost, perhaps based on the percentage of space used, could be included in the fair value.

As well, especially with the notion that the lease being charged is below the reasonable rent level, the draft lease includes a provision that fees earned for space the organization rents out are shared with the Municipality. This could be capped at the reasonable rent established for each area.

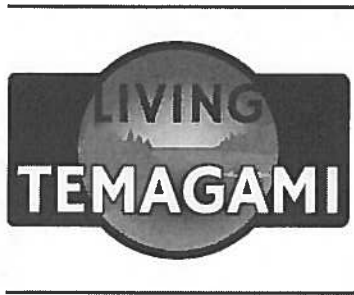
Prepared by:

Reviewed by:

Craig Davidson, Treasurer/Administrator

Name, Position

Name, Position



Living Temagami

~ Heritage & Culture Centre ~

Temagami Train Station - 6715 Highway 11 North

P.O. Box 565, Temagami, Ontario, P0H 2H0

1-800-661-7609 ~ 705-569-3344

www.livingtemagami.ca office@livingtemagami.ca



June 11, 2018

Dear Mayor and Council,

It has come to the realization of Living Temagami the shared occupation of the Train Station with the Temagami and District Chamber of Commerce for the Train Station is creating issues, mostly as a result of confusion as to who is in charge and who is responsible for what and how the shared space is to work. When Living Temagami was successful in its submission of the Expression of Interest for the use of the Train Station we were asked by the CAO if we wanted to have a lease with the town and then we would have a lease with the Chamber or if we preferred the town have a separate lease with the Chamber. We stated we were open to either option in an effort to work together as best as possible in sharing the space, however if both parties had separate leases with the town and it was not working we would then request to have the lease as originally intended with Living Temagami the main lease holder and Living Temagami would then have a lease with the Temagami Chamber of Commerce. One thing we were very clear on was the office and mezzanine must be shared space and not the exclusive space of the Chamber as that was what we based our Expression of Interest on, especially the mezzanine for our programming. Living Temagami have been trying to work with the Chamber for over a year and have supported all of their efforts and events. The main issue seems to be that the Chamber of Commerce is under the impression they are in charge of the building and what goes on it, when in fact the opposite is true based on the Resolution from Council regarding the accepted Expression of Interest. Without leases in hand this has been to no avail. To date there are no leases in place from the Municipality with either organization, therefore Living Temagami have drafted the leases for council to review and hopefully have signed and put into effect as soon as possible so the organizations can work better together.

Living Temagami have hired two students for the summer that will be starting work next week. We have requested from the Chamber that we work together to schedule the four students as effectively as possible to allow the Train Station to be open so tourists and visitors can access the information booth and the gallery. We would like to be open 7 days a week for at least 8 hours a day. The Chamber has preferred the front door not be open or there be access to the information centre when they do not have staff there, mostly regarding the possible theft of their merchandise. We are hoping the installation of the security cameras will help alleviate their concerns. The front door of the building and the gallery needs to be open when there are staff or volunteers from either organization in place to assist patrons in entering the premises.

On June 25th we will have the honour of hosting the travelling exhibition of the works of our own Artist Benjamin Chee Chee. The opening ceremonies are will be July 1st at 3 pm and will run to 5. We are working very hard to have the Station to look it's best in tribute to this iconic Canadian Artist and have asked for support from the Chamber in making sure everything is neat and tidy and looking it's very best by June 25th so our organizations and the town of Temagami are presented in a professional light. We are not certain the Chamber understands how important this event is as our request and suggestions have not been met very positively. It would be appreciated if the Municipality could budget for proper brochure racks to be purpose built to fit the station space and serve to enhance the architectural beauty of the building. This would aid the Chambers in its continuing efforts to try to organize and maintain the materials on display in a neat and tidy state which is very difficult with the several repurposed display racks that are not working very well.



October 12, 2018

Mayor and Council – Municipality of Temagami

Temagami Community Foundation is interested in entering into a rental agreement with the Municipality of Temagami for the upper level of the Train Station. The space would be used as an office for the Foundation and would be staffed in the off season on a part time basis and it is envisioned to be staffed full time during the busy summer season.

Temagami Community Foundation is looking to increase their presence in the Town's downtown core and the train station would be a perfect fit to accomplish this and would be a benefit to the downtown community as a whole with increased traffic into town and the train station by board members, donors and annual meetings to have a home base to attend. We are launching a major fund raiser by end of year selling raffle tickets with a first prize being a New Truck and New Boat combination, 2nd prize Canoe and monthly early bird draws all being held in conjunction with the Temagami Community Market Days.

Temagami Community Foundation is offering to pay \$3600.00 annually and upon signing a rental agreement would want to install their sign on the property.

We look forward to discussing our proposal before the 2018 year end.

Sincerely,

Bill Kitts

Co-Chair

Temagami Community Foundation

Jack Tuomi

Vice Chair

Temagami Community Foundation



November 6, 2018

Mayor Hunter & Craig Davidson

RE: Train Station Updated Proposal

Good Morning:

The Board of Directors met recently and had further discussions on the train station and have come up with this proposal for your consideration.

The Temagami Community Foundation has already written to the Municipality expressing interest in renting the upstairs of the station for their office and to help give them a presence in town. Our two groups, (the Chamber of Commerce COC and the Temagami Community Foundation TCF) are very interested in working together to make this work for all parties. That said if TCF is awarded the space the COC could potentially have the information centre open upwards of 30 hours a week during the off season and 7 days a week, full time in peak season.

The upstairs would be used exclusively by TCF for an office for the Foundation. The Information Centre Space would not change, but the current office would become the exclusive office of the Chamber of Commerce and we are willing to pay an additional \$200. a month to have it. We would then want the south end of the building to have new locks put in place and the centre door would have a deadbolt installed. The two groups collectively would add \$6000 to the municipality to offset the cost of the train station.

The Chamber of Commerce has always enjoyed a good relationship with the Municipality. We strive to support local business not only our members but other as well. Our plan is sustainable over the long term and even if the student grant program were to go away we could still manage this venture. We are willing to sign a 3-year lease to that end. Once a lease is in place we will move forward with plans for new fittings and fixtures to improve the Information Centre.

Thank you for your consideration.

A handwritten signature in cursive script that reads "Penny St. Germain".

Penny St. Germain
Treasurer/Director

Temagami & District Chamber of Commerce

P.O. Box 57, Temagami, Ontario P0H 2H0

Tel: (705) 569-3344

www.temagamiinformation.com info@temagamiinformation.com

THIS INDENTURE made as of the 11 day of June 2018

In pursuance of THE SHORT FORMS OF LEASES ACT

BETWEEN

The Corporations of the Municipality of Temagami

Herein called the Landlord"

OF THE FIRST PART AND

Name of Organization

Herein called "Tenant"

OF THE SECOND PART

In consideration of the rents reserved and the covenants and agreements contained in the Lease on the part of the Tenant, the Landlord hereby leases to the Tenant Living Temagami ~ Heritage & Culture Centre (hereby known as Living Temagami) those certain premises situate in the Municipality of Temagami, in the of District of Nipissing, more particularly described as the Temagami Train Station, 6715 Highway 11 North, Temagami, ON hereinafter called the "Leased Premises" for a term commencing on the 30th day of June 2017.

The rent in respect of the leased premises shall be payable to the Landlord in advance in equal monthly installments of \$\$\$\$ dollars each, on the 1st day of each month during the term, the first payment becoming due and being payable on the 1st day of July 2017.

In addition, 10% of rental income received by **Name of Organization** through their sublet of any portion of the Leased Premises shall be added to the rental payment on the 1st day of the month following receipt of such revenue.

The rent is to be reviewed for a winter rate on November 30 of each year and to return to the agreed upon rate the 1st of April of each year.

TENANTS COVENANTS

The Tenant hereby covenants with the Landlord ad follows:

- (a) **Rent:** To pay the rent hereby reserved in the manner and on the days specified herein;
- (b) **Alterations:** Not to make any alterations or additions to the Leased Premises without prior consent of the Landlord and any such alterations or additions to be made at the expense of the Tenant. The Landlord will not unreasonably withhold its consent;
- (c) **Maintenance:** To keep the Leased Premises in good repair, reasonable wear and tear only excepted;

- (d) **Commercial General Liability Insurance for Bodily Injury or Death and Property Damage Insurance:** At the date of execution of this lease and from time to time thereafter, to provide the Landlord a Certificate of Insurance that the Tenant commercial general liability insurance policy for bodily injury or death and property damage in force which insures the Tenant in respect of injury to or death of any person or property damage in the amount of at least one million (\$1,000,000) dollars and name the Landlord as an additional insured.
- (e) **Fire Insurance:** At the date of execution of this lease by the Tenant , and from time to time thereafter, to provide the Landlord a Certificate of Insurance that the Tenant has insured its fixtures and personal property against loss or damage by fire, lightning, explosion, water damage and all other standard supplementary perils in an amount of not less than one hundred per cent (100%) replacement value of the said fixtures and personal property;
- (f) **Subletting:** Not to sublet the said Leased Premises or any part thereof nor to assign this Agreement without the written consent of the Landlord, which consent shall not be unreasonably withheld; excluding agreements to lease to the **Name of the Organizations Excluded or the uses that could be sublet.**
- (g) **Signs:** Not to use the outer walls or windows of the said Leased Premises for any notice or nameplate except as approved by the Landlord; all signage or notices must not detract from the aesthetics of the building or premises.
- (h) **Repairs:** To repair, according to notice in writing, damage by reasonable wear and tear and by fire, lightening and tempest only excepted;
- (i) **Indemnity:** To indemnify the Landlord against all liabilities, claims damage or expenses arising out of any act or neglect of the Tenant or its servants, employees, agents, invitees or licensees in and about the Leased Premises, or arising out of any breach, violation or non-performance of any of the terms of this lease by them or any damage to the persons or property of the Tenants servants, employees, agents, invitees or licensees, other than by reason of the negligence of the Landlord;
- (j) **Clear of Obstruction:** To keep the entrance(s) about the Leased Premises clear of snow and ice and of all other obstructions according to the by-law and regulations of the municipality;
- (k) **Trade or Business:** To use the leased Premises for the purpose of the Tenant carrying on business as and not to carry on or permit to be carried on therein any other trade or business without the consent in writing of the Landlord;

2. **LANDLORD'S COVENANTS**

The Landlord covenants with the Tenant:

- (a) **Structural Repairs:** To maintain and repair all windows, doors, plumbing and electrical fixtures and to make repairs to walls, floors and ceilings of the leased premises with may be necessary. In addition the landlord will be responsible for providing and changing the lightbulbs in all permanent lighting in the building. Other items discovered to be needing updating or repair to be discussed.
- (b) **Quiet Enjoyment:** For quiet enjoyment;
- (c) **Parking:** To permit the employees, invitees and guests of the Tenant to park automobiles in the parking spaces reserved for the Tenant and designated by number, should this need be;

3. **PROVISOS**

Provided always and it is hereby agreed as follows:

(a) **Tenant's Fixtures:** Subject to the other provisions of this lease, the Tenant may remove its fixtures.

(b) **Damage and Destruction:**

(i) Provided that if during the term herein or any renewal thereof the Leased Premises shall be destroyed or damaged by fire or the elements then the following provisions shall apply:

(a) If the Leased Premises shall be so badly injured as to be unfit for occupancy, and as to be incapable of being repaired with reasonable diligence within one hundred and twenty days of the happening of such injury, then the term hereby granted shall cease and be at an end to all intents and purposes from the date of such damage or destruction, and the Tenant shall immediately surrender the same, and yield up possession of the Leased Premises to the Landlord, and the rent from the time of such surrender shall be apportioned;

(b) If the demised Leased Premises shall be capable, with reasonable diligence, of being repaired and rendered fit for occupancy within one hundred and twenty days from the happening of such injury as aforesaid, but if the damage is such as to render the Leased Premises wholly unfit for occupancy, then the rent hereby reserved shall not run or accrue after such injury, or while the process of repair the same with all reasonable speed, and the rent shall recommence immediately after such repairs shall be completed.

(c) If the Leased Premises shall be repaired within one hundred and twenty days as aforesaid, and if the damage is such that the said Leased Premises are capable of being partially used, then until such damage shall have been repaired the rent shall abate in the proportion that the part of the Leased Premises rendered unfit for occupancy bears to the whole of the Leased Premises.

(d) **Landlord's Liability:** The Landlord shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Tenant or to employees of the Tenant or to any other person while such property is on the Leased Premises unless such loss, damage or injury shall be caused by the negligence of the Landlord or of its employees, servants or agents the Tenant shall obtain their own liability insurance to cover loss or damage to their property;

(e) **Re-Entry:** If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in the case of breach or non-observance or non-performance of any of the covenants or agreements herein contained or referred to on the part of the Tenant to be observed and performed, the Landlord shall be entitled thereafter to enter into and upon the Leased Premises or any part thereof in the name of the whole the

same to have again, repossess and enjoy as of its former state, anything herein contained to the contrary notwithstanding;

- (f) **Overholding:** If the Tenant shall continue to occupy the Leased Premises after the expiration of this Lease, with or without the consent of the Landlord, without any further written agreement, the Tenant shall be a monthly Tenant at the monthly rental herein mentioned and on the terms and conditions herein set out except as to length of tenancy;
- (g) **Notice of Re-rental:** To permit the Landlord during the last two(2) months of the term to affix and retain on any part of the exterior of the Leased Premises a notice that the premises are for rent and during the same period to permit the premises to be viewed at all reasonable times by any person authorized by the Landlord or his agent;
- (h) **First Right of Refusal:** At the termination of the term or any renewal of this Lease, the Landlord will grant to the Tenant the first right of refusal to rent the Leased Premises on such terms and conditions as the Landlord is willing to accept from any other party, the Tenant to have fifteen (15) days within which to notify the Landlord of its acceptance or refusal of such an offer to rent, that time to run from the date it receives written notice of such an offer from the Landlord.
- (i) **Early Possession:** Upon payment of the first and last months' rent, as provided for in this Lease and the execution of this Lease by both the Landlord and Tenant, the Tenant shall be entitled to possession of the Leased Premise and upon taking possession of the Leased Premises all other provisions in this lease shall apply.
- (j) **Entry to view condition and Notice of disrepair:** The Landlord may enter and view the state of repair of the Leased Premises and the Tenant will repair according to notice in writing, If the Tenant refuses or neglects to make the repairs in such notice, the Landlord may make them and charge the cost of them to the Tenant as additional rent. The rent shall not abate while those repairs are being made, by reason of loss or interruption of the business of the Tenant because of any such work, and the Landlord agrees to complete the work expeditiously.
- (k) **Right to show Leased Premises:** The Tenant acknowledges that the Landlord or its agents shall have the right to enter the Leased Premises at all reasonable times to show them to prospective purchasers, encumbrancers, lessees or assignees, and may also, during said time preceding the termination of the terms of this lease, place upon the Leased Premises the usual type of notice to the effect that the Leased Premises are for rent, which notice the Tenant shall permit to remain on them.

4. **EFFECT OF LEASE**

This lease and everything herein contained shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns as the case may be of each of the parties hereto.

5. **NOTICE:** Any notice in writing which either party may desire to give to the other with regard to any matter or thing in this lease contained may be validly and effectually given in writing to the Landlord.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED

In the presence of

_____) _____

Witness

_____) _____

Witness



Corporation of the Municipality of Temagami

Report No.
2018-027

Memorandum to Council

☒ Staff
☐ Committee

Subject: Home Occupation Matters
Agenda Date: November 13, 2018
Attachments: Report from MHBCS Planning

RECOMMENDATION

BE IT RESOLVED THAT Council receive Report 2018-027;
AND FURTHER THAT Council choose Option 2 and direct Staff to act accordingly;
AND FURTHER THAT Council direct Staff to defer starting the process to change wording in the Comprehensive Zoning By-Law until the earlier of either the Official Plan update has been completed and approved or an Ad-Hoc Committee is formed to work with our Planning Consultant to review the Comprehensive Zoning By-Law in its entirety.

INFORMATION

Council directed further conversation occur with MHBC Planners related to the ongoing Home Occupation issue. Attached is a report received from MHBC Planners.

On pages 9 and 10 there are recommendations.

MHBC recommends that if Council was to undertake a change in wording of the Comprehensive Zoning By-Law that results in Home Occupations and Home Industries being more permissive that Council should also consider a more comprehensive review of the By-Law.

The next detailed review will follow the Official Plan update. That being said, given that approval of the Official Plan updates are not always timely, Council may wish to undergo this review with the understanding that a further review will occur when the Official Plan update has been completed.

In any event, the public notice provisions in the Planning Act would apply which, translated, means that this process could take up to a year. Since this change would not be for a specific property, notice would need to be provided to each property owner 30 days prior to the statutory public meeting being held and 15 days after the decision being made. While we are looking at options to mailing notices, at present, if notices were to be mailed as is the standard practice, the cost of postage would be significant. Aside from the postage cost would be the Planning Consultant cost and Staff cost.

In addition, MHBC has provided two options for the business in question. In discussion with Mr. Robinson of MHBC, the option of allowing the operation to continue as is while the wording of the By-Law is being considered is not an option. Rather either the business needs to modify its operations to comply with the By-Law as presently written or the owner can made application for a zoning by-law amendment which would be considered in the normal fashion.

Prepared by:

Reviewed by:

Craig Davidson, Treasurer/Administrator
Name, Position

Name, Position

MUNICIPALITY OF TEMAGAMI	
Report Prepared For:	Craig Davidson
Report Prepared By:	Jamie Robinson, MCIP, RPP and Carolyn Kellington, MCIP, RPP
Subject:	Subsequent Information Report Regarding Zoning By-law Provisions for Home Occupation/Home Industry
Report Date:	November 8, 2018

A. BACKGROUND

Home Occupations and Home Industries have been a topic of discussion within Temagami over the past several months. This was raised as a specific issue when dealing with the matter of the Simpson Diving Facility and discussions have broadened to consider a municipally initiated Zoning By-law Amendment to modify the home industry and home occupation provisions.

At its meeting of March 13, 2018, the Municipality's Planning Advisory Committee passed the following motion:

BE IT RESOLVED THAT the Committee recommend to Council to proceed with a Zoning By-law Amendment in response to the correspondence from Mr. Simson's inquiry dated March 5, 2018 and encourages a broader range of the definition in the zoning by-law of home occupation/home industry;

AND FURTHER THAT the definition of home occupation/home industry include home teaching and small learning facility in section 6.23(g).

Two previous reports (April 11, 2018 and June 12, 2018) were prepared and received by Council which pertained to home industry and home occupation uses within the specific context of the Simpson Diving Facility.

At the Council meeting of September 27th, 2018, there was further discussion regarding home based businesses and direction was given to have MHBC provide a letter/report addressing the matter of home based occupations and potential amendments to the Municipality's Zoning By-law; with a view to possibly make the home industry and home occupation provisions more permissive. As part of the September discussions, concern was expressed that the examples contained in the Zoning By-law have the potential of being interpreted as a complete list rather than examples.

Additional research has been undertaken to inform possible modifications to the current Zoning By-law provisions which the Municipality may wish to consider. This report has been prepared to provide some general information regarding home occupations and home industries and to make recommendations as to the Municipality of Temagami's current regulations.

B. GENERAL INFORMATION

Advances in technology, societal and economic changes, in addition to flexible work schedules, have enabled people to work from their homes and have encouraged the establishment and growth of home-based businesses. Home-based businesses constitute a growing trend. They can enhance the local employment mix, contribute to generating local jobs and possibly act as an incubator for small businesses.

There are positive aspects to providing for and potentially encouraging home-based businesses. Local municipalities must, however, consider how to balance the promotion of an economic activity while regulating such uses to ensure that matters such as environmental affects and impacts on surrounding residential properties are appropriately avoided, managed and/or mitigated.

In the Municipality of Temagami, home-based businesses would generally fall into the category of a Home Occupation or the category of a Home Industry.

Traditionally, home industries/home occupations are to be essentially undetectable to the surrounding neighbourhood and passersby. They are clearly secondary to the main residential use and should not result in negative impacts to the surrounding area. In considering expanding the scope of home industries and home occupations, these use must continue to be compatible with surrounding residential areas.

C. OFFICIAL PLAN

The Official Plan for the Municipality of Temagami includes several provisions relating to home industries and home occupations, defined as follows:

Home Industry – An occupation conducted in whole or in part in a building accessory to a single detached dwelling, and such home industry is clearly secondary to the main residential use of the property, does not change the residential character of the neighbourhood, and as further defined in the Zoning Bylaw.

Home Occupation – Any gainful occupation which is conducted within the dwelling unit by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in the Zoning By-law.

With regard to general economic development policies, Section 2.3 of the Official Plan speaks to commercial uses to occur in the Urban Neighbourhood as well as referencing that home occupations, home industries and tourism services may be established in the Rural Neighbourhoods; the Village of Temagami and Temagami North being the Urban Neighbourhood with the Rural Neighbourhoods being comprised of Lake Temagami, Matabitchuan, Marten River, and Backcountry.

While the specific Home Occupation and Home Industry policy details in each of the neighbourhoods have slight differences, the basic principle is the same. A Home Occupation is to be carried out in a residential dwelling, be incidental to the residential use and shall not change the residential character of the dwelling.

A Home Industry may be permitted but would be subject to a zoning by-law amendment and site plan approval process. Again, a Home Industry is to be clearly incidental to the primary residential use of the property.

D. ZONING BY-LAW

The Municipality's Zoning By-law permits home industries and home occupations subject to a number of regulations to ensure that these are small in scale, the potential for negative impacts on adjacent residential uses is minimized and the general residential character of the neighbourhood is maintained.

HOME INDUSTRY USES

1. Existing Provisions

The Municipality's Zoning By-law defines Home Industry as follows:

HOME INDUSTRY shall mean a gainful occupation including an electrical, woodworking, carpentry, window frame, welding, plumbing, machine or small engine repair shop, or a live bait supplier. A Home Industry is conducted entirely in an accessory building or part of an accessory building on a Rural Residential or Remote Residential lot by the residents. A home industry does not include a contractor's yard. (By-law 13-1121)

As set out in Section 6.22 of the Zoning By-law, the following general provisions would apply to home industries:

A home industry may be carried out in the R1, R2 and R3 Zones in accordance with the following and in accordance with the provisions of Section 7.4.3, Section 7.5.3 and Section 7.6.3.

- (a) there is no external advertising other than a sign erected in accordance with any bylaws of the Municipality regulating signs;*
- (b) the external storage of goods, materials or equipment is not permitted;*
- (c) such home industry is not an obnoxious use, trade, business or manufacture;*
- (d) such home industry is clearly secondary to the main residential use, does not change the residential character of the dwelling and in no case shall the accessory building used for the home industry have a gross floor area greater than forty percent (40%) of the ground floor area of the dwelling;*
- (e) not more than two (2) persons, other than the owner of the dwelling shall be employed in a home industry on a full-time basis;*

- (f) *except in the case of island lots, for every person, other than the owner of the dwelling employed therein on a full-time basis, one parking space shall be provided but shall not be located in the front yard or flanking yard;*
- (g) *except in the case of island lots, one on-site parking space shall be provided for patrons of the home industry and such parking space shall not be provided in the front yard;*
- (h) *except in the case of island lots, an accessory building used for a home industry shall not be located in the front yard or flankage yard of the residential lot; and*
- (i) *notwithstanding any of the provisions of this By-law, an accessory building used for a home industry shall have a minimum setback from the property line of five (5.0) metres.*

For home industry uses, Section 6.33 of the Zoning By-law requires the provision of 1 parking space per employee plus 1 parking space for patrons. This would be in addition to the minimum parking that must be provided for the residential unit.

2. Discussion of Potential Amendments to Zoning By-law Provisions

The definition of Home Industry itself includes a list of specific uses. As noted previously, concern has been expressed that the list provided in the Home Industry Zoning By-law definition may be interpreted as a complete list and that there may be additional uses, similar to those listed, which may fall within the category of a home industry use.

The definition of Home Industry does not provide an exhaustive list as the term “such as” is used. Similar uses to these may be permitted.

A more appropriate approach that listing specific uses in the definition may be to include categories of uses or types of use that would be permitted as a home occupation. For example, small scale manufacturing; assembly; processing or repair. This language would provide more flexibility.

The Municipality’s current standards limits a home industry use to an accessory building. Based on our research, some Municipalities have provided for some flexibility as to the use being within an accessory building or a portion of the residential dwelling.

Temagami may also wish to consider adding provisions to reflect that a home industry may also be accommodated in a portion of a residential dwelling. As an example, a welding business may be located within an accessory building, however, a portion of the residential dwelling may be used as the office associated with that business. There should continue to be limitations as to the gross floor area being used for the home industry to ensure that it remains limited in scale and secondary to the residential use.

To provide clarification and flexibility, the definition of Home Industry could be modified to read, as follows:

*HOME INDUSTRY shall mean a gainful occupation, **secondary to a Residential Use, which includes fabrication, light manufacturing, processing, assembly or repair***

~~of goods that is including an electrical, woodworking, carpentry, window frame, welding, plumbing, machine or small engine repair shop, or a live bait supplier. A Home Industry is conducted entirely in an accessory building, or part of an accessory building~~ **and/or part of a residential dwelling** on a Rural Residential or Remote Residential lot. ~~by the residents.~~—A home industry may include, but not be limited to, such uses as electrical, woodworking, carpentry, window frame, welding, plumbing, machine or small engine repair shop, or a live bait supplier. A home industry does not include a contractor's yard.

Permitting a home industry, or a part thereof, to be located within a portion of the residential dwelling would also necessitate a revision to Section 6.22 of the Zoning By-law.

We would suggest a rewording of subsection (d), and the addition of the following as subsection (e), and the renumbering of the subsequent subsections.

- (d) *such home industry is clearly secondary to the main residential use, **and** does not change the residential character of the dwelling **and lot**;*
- (e) *in no case shall the accessory building, **or part thereof, and/or portion of the residential dwelling** used for the home industry have a **combined** gross floor area greater than forty percent (40%) of the ground floor area of the dwelling;*

We note that the Municipality's Zoning By-law does not permit a home industry as of right. While the term "Home Industry" is defined within the Zoning By-law and general provisions are outlined in Section 6.22, the specific regulations within the three zones that are referenced (R1, R2 and R3) state that a home industry is only permitted subject to a site specific rezoning. This is reasonable approach, as a rezoning allows for consideration of each home industry proposal on a site specific basis; within the context of the proposal itself and the area in which it is to be located. A rezoning is also subject to a formal public consultation process which provides opportunities for the area residents to review and provide comments on that specific proposal.

HOME OCCUPATION USES

1. Existing Provisions

The Municipality's Zoning By-law defines a Home Occupation as follows:

HOME OCCUPATION shall mean any gainful occupation which is conducted within the dwelling unit by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in this Zoning By-law.

As set out in Section 6.23 of the Zoning By-law, the following general provisions would apply to home occupations:

A Home Occupation may be carried out in certain zones, where permitted, subject to the following:

- (a) no person, other than a resident of the dwelling unit and one non-resident employee may be employed in the home occupation, except in the R1, R2 and R3 Zones where two non-resident employees may be employed in the home occupation;
- (b) there is no display, other than an un-illuminated sign not greater than one (1.0) square metre in size, to indicate to persons outside that any part of the dwelling unit or lot is being used for a purpose other than a dwelling unit, except in the, R1 and R2 Zones where no such sign is permitted;
- (c) such home occupation is clearly secondary to the main residential use and does not change the residential character of the dwelling unit nor creates or becomes a public nuisance, particularity in regard to noise, noxious odours or emission of smoke, traffic or parking;
- (d) such home occupation does not interfere with television or radio reception;
- (e) there is no outside storage of goods or materials and there is no use of any part of an accessory building;
- (f) not more than twenty five per cent (25%) of the gross floor area of the dwelling unit or forty six (46.0) square metres, whichever is the lesser, is used for the purposes of a home occupation;
- (g) such home occupation uses may include a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;
- (h) when retail sales are carried out as part of a home occupation located on a lot accessible by a municipally maintained road, one on-site parking space shall be provided in addition to any required for the dwelling unit and employees;
- (i) (By-law 13-1121) except in the R1 and R2 Zones, one parking space shall be provided for each employee not residing in the residence.

For an office, including a home occupation, Section 6.33 of the Zoning By-law requires the provision of 1 parking space per 30 square metres of gross floor area. This would be in addition to the minimum parking that must be provided for the residential unit.

Home Occupation uses are listed as permitted uses within the Remote Residential (R1) Zone (Section 7.4.1), the Remote Residential (R2) Zone (Section 7.5.1), the Rural Residential (R3) Zone (Section 7.6.1), and the Low Density Residential (RL) Zone (Section 7.7.1.1). Within each of these zones the home occupation must be in accordance with the provisions of Section 6.23.

2. Discussion of Potential Amendments to Zoning By-law Provisions

In this case, the wording of the definition of a home occupation is broader, however, Section 6.23(g) sets out a list of example home occupation uses. As noted previously, concern has been expressed that this list may be interpreted as a complete list rather than simply examples. To add clarification as to the interpretation of this section, we would suggest that Section 6.23(g) be modified to read as follows:

*(g) such home occupation uses may include, **but not be limited to, such uses as** a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;*

The most recent matter which has prompted the Municipality's discussions regarding home occupations and home industries, the Simpson Diving Facility, included the notion of "teaching" or "instruction" as a home occupation use.

The idea of including home teaching and a small learning facility as part of the current list in section 6.23(g) was raised in response to review and consideration of the Simpson Diving Facility proposal. Based on a review of the Municipality's current home occupation provisions, indoor teaching such as one-on-one/small scale tutoring, video training, etc. would be permitted, subject to compliance with all of provisions of Section 6.23. Verbiage could be added to this section to formally address private teaching or instruction. Such as,

*(g) such home occupation uses may include, **but not be limited to, such uses as** a service or repair shop, a personal service shop, tradesperson, the office of a doctor, dentist, lawyer, or a real estate agent, insurance agent, planner, architect, or engineer, professional offices, **indoor teaching/tutoring/instruction** but a clinic, a hospital, a nursing home, a tea room and an animal hospital shall not be deemed to be home occupations;*

We would suggest, however, that the Municipality consider also adding provisions to limit the scale of this type of use beyond the maximum square footage which is currently in place. Such provisions could be based on limiting the quantify of student taught at any given time, limiting the quantity of students over a 24 hour period. The intention would be to limit any issues which could arise with respect to on-street parking, traffic and/or noise at any given time. An additional provision could be included, such as:

The total cumulative number of on-site clients or attendees of lessons, classes, instruction, treatment or service provided by a home occupation located in a principal dwelling unit or structures accessory thereto shall be limited to a maximum of 5 at any one time, and no more than a total of 20 over a consecutive 24 hour period

The question raised for the divining facility proposal related more to that component of the instruction which was being conducted outdoors. Based on our research, outdoor instruction, particularly referring to outdoor swimming lessons, has been the topic of

discussion and review by other municipalities as well. There are varying opinions as to whether these should be considered appropriate home occupation uses, specifically given potential noise impacts to surrounding properties.

We would caution against encouraging home occupation, or home industry, uses outdoors as this may result in negative impacts on the surrounding properties, i.e. noise. It is recognized that small scale private outdoor instruction may not create any more noise than the outdoor private recreational use of a property by a property owner and their family/friends, however, this private recreational use tends to be somewhat more limited in scale and consistency.

Applications for these types of uses could be considered via amendment, and would be based on their site specific merits.

Based on our research, some municipalities have permitted home occupation uses to be located in an accessory structure.. The examples within the Municipality's current home occupation provisions refer to a tradesperson, which is defined as a "carpenter, plumber, electrician, welder, general contractor or a person engaged in a similar occupation, providing a service to the general public". It may be that the use of an accessory structure for related equipment or materials could be an integral part of the home business. The Municipality may wish to consider permitting the use of an accessory building for a home occupation use. If so, we would suggest that specific provisions be included to limit the overall gross square footage being used for the home occupation. This would assist in ensuring that the home occupation is limited in scale. We would also suggest that the Municipality may want to consider limiting the home occupation use of an accessory building to properties with a specific lot area minimum. This provision would then relate to a rural lot versus a more urban residential lot. To provide for the use of an accessory structure, the definition of Home Occupation would have to be modified, for example

*HOME OCCUPATION shall mean any gainful occupation which is conducted within the dwelling unit **or an enclosed accessory structure**, by the resident(s) of the dwelling, and such home occupation is clearly secondary to the main residential use, does not change the residential character of the dwelling and as further defined in this Zoning By-law.*

This would then necessitate an amendment to Section 6.23 to ensure that the use is still limited in scale and potentially to limit this provision to lots with more of a rural character. For example,

An accessory building or structure may only be used for the purpose of a home occupation if the lot is a minimum of 1 hectare in size and the home business does not occupy more than 50 square metres of the accessory building or structure;

The minimum 1 hectare would limit the use of an accessory building to rural and remote residential lots. The maximum gross floor area provisions of Section 6.23(f) would continue to apply; being not more than twenty five percent (25%) of the gross floor area of the dwelling unit or forty six (46.0) square metres, whichever is the lesser.

D. ADDITIONAL CONSIDERATIONS - SHORELINE AREAS

There is a considerable amount of waterfront/shoreline areas within the Municipality. As evidenced in the policies of the Municipality's Official Plan, Shoreline Areas are to be protected. Specific Official Plan policies speak to this matter. In Section 2.17 of the Municipality's Official Plan, it states:

It is a goal of the Municipality to maintain shorelines and the area between the shoreline and any buildings in their natural state and as a vegetative buffer, to protect the visual and environmental integrity of the lakes. The principle of development in the vegetative buffer shall be minimal disturbance on the ground, shrub and canopy layers.

Such policies go on to speak of a Shoreline Activity Area and includes the following:

Such Shoreline Activity Area is a portion or cumulative portions of a shoreline frontage of a lot where accessory shoreline structures such as boathouses, docks, pumphouses, gazebos and decks are permitted, as well as access to the water for activities such as swimming or boat launching. To maintain an appropriate balance between a natural shoreline and built form, the Shoreline Activity Area should be focused within a defined area and be limited in extent. The extent of the Shoreline Activity Area shall be a function of the shoreline frontage and the primary use of the lot and shall be set out in the Zoning By-law.

Section 6.40 of the Municipality's Zoning By-law sets out specific provisions relating to the extent and use of a Shoreline Activity Area. Some of these provisions relate to remote or rural residential lots on which home occupation and home industry uses would be permitted and/or considered. In keeping with the policies of the Official Plan, we would recommend that the Municipality consider including a provision in Sections 6.22 and 6.23 that any structure (accessory or main residential building) to be used for a home occupation or home industry cannot be located within a Shoreline Activity Area.

E. SUMMARY AND RECOMMENDATIONS

The existing Zoning By-law provisions could be reworded to provide some clarification as to the interpretation of the examples of uses which have been referenced. Such amendments would not necessarily address the broader question of being "more permissive rather than restrictive". Other amendments could be considered by the Municipality, as discussed previously in this report.

The premise of encouraging local economic activity through home industry and/or home occupation uses is valuable but complicated. Any modifications to the current Zoning By-law provisions, including those discussed in this report, should be thoroughly vetted to ensure that they meet the needs of the proponents while protecting the interests of the surrounding property owners. We note that any amendments to the Zoning By-law would of course be subject to the full public consultation process and that it may be more fruitful for this to be part of a broader more comprehensive review of the Zoning By-law.

As it specifically relates to the Diving Facility matter, we put forward the following two options for Council's consideration:

OPTION 1 – Advise the Diving Facility operator to amend its current operations.

As detailed in the June 2018 report, there are two components of the Diving Facility operation which would not comply with the current Zoning By-law provisions relating to Home Occupations; the use of the accessory building to house the compressor used to fill the tanks and the in-water training/diving component of the business. Home Occupations are to be conducted within a dwelling unit.

The one-on-one instruction, video training, etc. which is located within the dwelling would be permitted by the Municipality's current Zoning By-law. We would suggest that the owner investigate alternative arrangements for the filling of the tanks and the in-water training component. For example, the in-water training/diving component may be able to be accommodated from another appropriate location rather than to and from the shoreline or dock of the residential property.

With appropriate alternative arrangements in place and subject to compliance with all other provisions of the Zoning By-law, the Diving Facility could continue as a Home Occupation use. The Municipality could still proceed with potential amendments to the Zoning By-law to consider broadening the Home Occupation provisions, however, the property owner would be able to carry on with a modified Diving Facility operation until such time as the Zoning By-law amendments have been appropriately vetted and dealt with through the required Planning Act process.

OPTION 2 – Require the Diving Facility operator to submit a Zoning By-law Amendment Application.

To permit the continued use of the property for the Diving Facility, as it currently operates, would necessitate the submission of a Zoning By-law Amendment application to modify the Home Occupation provisions on a site specific basis. The property owner would be required to submit the necessary application and the application would be subject to the Planning Act process, including the provision of notice and the holding of a statutory public meeting. This process would allow for due consideration of the specific proposal while providing for comments from the public and any agencies having jurisdiction. This would require the submission of application fees, in keeping with the Municipality's Fee By-law, whereby the proponent would be bearing the associated costs for application review and processing.

We are not suggesting that the submission of a Zoning By-law Amendment application would guarantee an approval. The processing of a site specific Zoning By-law Amendment Application would, however, be less complicated and not as lengthy as the processing of amendments to the Zoning By-law on a municipal-wide basis.

Respectfully Submitted,
MHBC Planning

A handwritten signature in black ink, appearing to read 'J. Robinson', written in a cursive style.

Jamie Robinson, BES, MCIP, RPP
Partner

A handwritten signature in black ink, appearing to read 'C. Kellington', written in a cursive style.

Carolyn Kellington, MCIP, RPP
Associate



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2018-M-065

☒ **Staff**
☐ **Committee**

Subject:	2018 Forest Fire Emergency After Action Report
Agenda Date:	November 13, 2018
Attachments:	Forest Fire Emergency After Action Report

RECOMMENDATION

That Council consider the following motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-065 and accompanying *2018 Forest Fire Emergency After Action Report*; AND FURTHER THAT Council supports the report's recommendations in principle; AND FURTHER THAT council directs the Emergency Management Program Committee (EMPC) develop a Corrective Action Plan (CAP) for council's consideration and approval.

BACKGROUND

The Municipality declared an emergency the afternoon of July 8th with the imminent threat of a forest fire approaching the downtown (Temagami South) area. Thankfully the MNRF was able to contain the fire before it reached properties in front of the fire's path. A number of short falls were identified and worked through by the Municipal Emergency Control Group in the hours and days that followed the emergency declaration. The list of recommendations in the report are based on comments / discussion during the Municipal Emergency Control Group emergency debriefing meeting.

Corrective Action Plan (CAP) – is a process that follows an exercise to identify program shortfalls and necessary corrective actions to address those shortfalls. The Corrective Action Plan (CAP) specifically details the actions that a jurisdiction will take to address each recommendation presented in the draft AAR, who or what agency will be responsible for taking that action, and the timeline for completion. The CAP should be realistic in its establishment of priorities. Recommendations related to critical issues should be given top priority.

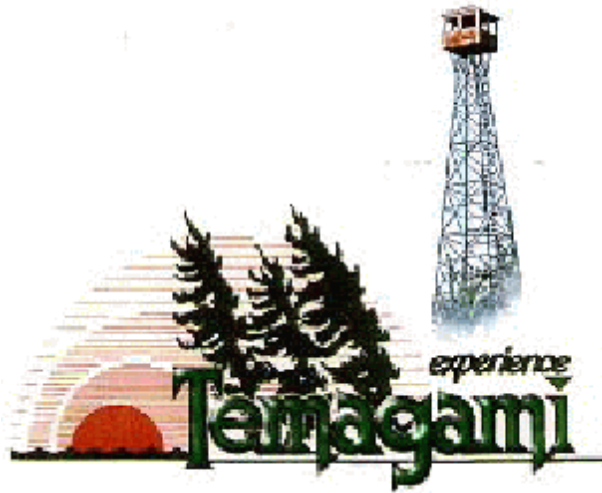
Prepared by:

Reviewed by:

Jim Sanderson,
Temagami Fire Chief, Alternate CEMC

Craig Davidson,
Treasurer/Administrator

MUNICIPALITY OF TEMAGAMI



After Action Report

2018 Emergency Declaration

North Bay 069 Forest Fire
July 8 - 23, 2018

Prepared By: J. Sanderson

2018 Emergency Declaration
Forest Fire – NB 069
After Actions Report

PURPOSE

The purpose of this After Actions Report is to provide a final report to members of Council and the Emergency Management Program Committee on the emergency declaration, events during the emergency, and recommendations in which direction can be provided towards improved efficiencies in the Emergency Plan, and operations of the Municipal Emergency Control Group, and support agencies.

EXECUTIVE SUMMARY

An Emergency was declared by the Municipality on July 8th at 5:45 PM for a Forest Fire threatening an area south of the town of Temagami, including the town of Temagami. The emergency tested the operational ability of the Municipal Emergency Control Group (MECG) and supporting agencies in implementing decisions for the safety of the residents in the affected area. The Emergency management process identified in the Emergency Plan was utilized within the Emergency Control Group meetings in Emergency Operations Centre worked as it was designed, especially during the initial meeting when emergency was declared. The number of participants increased as the emergency progressed, partially due to numerous representatives for each agency, to the evolving and expanding issues associated with the Ministry of Natural Resources and Forestry establishing an Emergency Area Order / Implementation Order that impacted the Marten River and Lake Temagami areas. The MECG members performed well under the stress of the emergency, developing new knowledge and templates that will be implemented in the Emergency Plan for future activations / events. A summary of key events during the emergency declaration are provided, from initial declaration meeting, through to the emergency termination and the debriefing meeting. A number of suggestions from the debriefing meeting have been captured in the list of recommendations for improving the capacity and capabilities of the Emergency Control Group and supporting agencies.

OVERVIEW

The North Bay district had 3 intense lightning storms, with little accompanying rain, go through the area on June 30th, July 3rd and July 6th that resulted in multiple fires in the North Bay Fire Management area. North Bay Fire # 010 was discovered/reported July 2nd. On July 8th, there were 29 fires confirmed burning in the North Bay District, of which 19 were with-in the Municipality, including fires threatening Marten River area (NOR #42 & #46), the town of Temagami (NOR #69). There was also additional initial reports of fires (approximately 30) that had not been confirmed/verified.

Ministry Of Natural Resources were stretched extremely thin, with fires being prioritized for assigning resources/crews based on protecting human life, property as secondary priority and forest landscape the lowest priority. Low fire indices in the west of the province allowed for re-positioning of most of the provincial air attack/support resources to the Northeast and to the fires occurring in the North Bay and Sudbury Fire Management Areas; possibly one of the most fortunate circumstances for the Town of Temagami.

2018 Emergency Declaration
Forest Fire – NB 069
After Actions Report

PARTICIPANTS -

- Head of Council – Mayor Hunter, / Acting Mayor O'Mara
- Community Emergency Control Coordinator (& operations officer) – B. Koski
- Fire Departments – Chief Sanderson (TFD) & Chief Elliott (MRFD)
- EMS/Ambulance – S. Poirier / J. Steward
- Public Works – B. Turcotte
- Ontario Provincial Police, duty officers, communications staff
- Ministry of Natural Resources & Forestry
 - Conservation officers, District Liaison officer,
 - Fire Team: Team leader, communications officer, information officer
 - Speaker Phone: North Bay Fire & Aviation, District Manager, Enforcement Supervisor, Regional Communications,
- Ontario Provincial Parks – K. Pinkerton
- OFMEM - Emergency Management – J. Stothers / P. Geoffrion
- Temiskaming Health Department – R. Duval
- Evacuation Coordinator – T. Lapage
- Emergency Information Officer & Scribe – R. St Germain
- Temagami Non-Profit Housing manager - M. Rinker
- Temagami First Nation
- Hydro One rep (phone – limited involvement)
- Union Gas, Trans-Canada gas (phone – limited involvement)
- Councillors: J. Harding, R. Prefasi, C. Lowery (observer)
- Municipal staff: C. Davidson, M. Cummings (observer)

Chronological Summary of the Emergency Event

July 8th:

On the morning of July 8th MNRF North Bay fire had 29 active lightning caused fires, 9 additional fires discovered on July 8th, including North Bay #69 and #72.

Ministry of Natural Resources and Forestry Fire Management (MNRF Fire) were focusing on 2 fires (North Bay # 42 & 46) in the Marten River area. Based on forecasted fire weather for the day, MNRF Fire contacted the Marten River Provincial Park manager regarding the potential threat and a pro-active decision was made by the park manager to close the Marten River Park & evacuate campers in an orderly fashion.

Several fires on the west shore of Lake Temagami were a high priority, including NOR #64 & #65 located south of the Lake Temagami Access road.

At 11:00 AM, MNRF requested Temagami Fire Department (TFD) provide values protection on the Lake Temagami access road, and subsequently to assist establishing a trail towards NOR #64 to assist incoming fire ranger crews to reach the fire.

At 3:30 PM, North Bay fire #69 was confirmed, approximately 15 hectares in size, 6 Km southeast the town of Temagami.

2018 Emergency Declaration

Forest Fire – NB 069

After Actions Report

At 3:30 PM, concerned for values threatened TFD re-deployed for fires reported near Highway 11.

At 4:15 PM TFD staged response vehicles on Highway 11 near Carol Lake, where the developing mushroom smoke cloud from Fire NB 069 could be seen. Aggressive Fire behaviour and explosive growth (15 METERS/SECOND) did not permit putting any ground crews in front of the fire, and quickly raised the concern that the community of Temagami was threatened/needed to be evacuated. All available MNRF water bombers were redirected off existing fires to action the fire. MNRF Fire contacted the Temagami Fire Chief, Finlayson Provincial Park and OPP regarding the imminent threat and need to evacuate areas in front of the fire's path. With water bombers pulled off of fire #42 & #46 in the Marten River area, Marten River Fire Department was requested by MNRF to assist with evacuating cottagers on the west side of Red Cedar lake area.

Issue identified: MNRF had difficulty contacting the municipality as contact information for the Municipality was office phone #'s, and had not been updated regarding the Municipal CAO & the municipal Clerk. MNRF was able to contact the Fire Chief by cell.

EMERGENCY CONTROL GROUP – INITIAL MEETING – 5:00 PM July 8th

At 4:30 PM The CEMC contacted members of the community Emergency Control group and the first meeting was held at 5:00 PM at the Temagami municipal office. 11 persons present + MNRF North Bay Fire Supervisor & District Manager on phone.

MNRF Fire quickly outlined the threat and the extent Fire 69 could reach before the fire's progress could be contained /stopped that evening. With immediate concern for life, the Emergency Control Group recommended the Municipality declare an Emergency, accepting MNRF recommendation for areas to be evacuate (to the north), and areas to be prepared to evacuate if required. The initial area identified for evacuation was all area south of the town to Jesse Lake; and placing an evacuation alert on the town of Temagami (Temagami south), and the area from Jesse Lake to the lake Temagami Access Road.

Emergency declaration signed July 8th at 5:45 pm

Initially Actions/ focus: threat to Town from North Bay 069 and public safety / ensure area from Jesse Lake to south of the town is evacuated; secondary is values protection – Temagami Marina

- OPP – evacuation notification – boots on the ground – evacuating residents in the evacuation zone – secondary was notification within the town of Temagami (Temagami South)
- Evacuation Coordinator – contacting Temiskaming Shores – advising them of the situation – determining the number of evacuees needing accommodations – where to send them (no process/procedure templates to follow)
- Temagami Fire – obtain resources through Mutual Aid for values protection for the evening / through the night
- Public Works – install close road signage @ Temagami Marine road, open the Temagami Community Center for evacuees (warming center)
- CEMC, communications officer & Mayor – Emergency declaration to PEOC; develop Municipal statement – respond to media / municipalities offering support
- **Municipal statement** - Evacuation area identified, Temagami South on standby evacuation, Temagami North are to be on alert – evacuate to the north. Marten River has evacuated some roads and is on standby evacuation notice – they are to go south; Lake Temagami residents are

2018 Emergency Declaration

Forest Fire – NB 069

After Actions Report

to stay where they are and be on alert – the arena in Temagami north is open for people to go there

OPP, Provincial Park's staff quickly evacuated all campers from the park, forcing them to leave their valuables behind. OPP did a house by house notification to residents for the area from Temagami Shores to Jesse Lake, advising them to evacuate to the north (no other specifics); stopping boaters from coming into town / keeping the water bomber pick-up area clear of boat traffic.

EMERGENCY CONTROL GROUP – SECOND MEETING – 8:00 PM July 8th -19 persons present + agencies on phone

MNRF had 9 water bombers at one point on fire - intensity slowing down – optimistic pending values protection set up at Temagami Marina tonight; town OK for now concern is tomorrow with forecasted winds/weather, more resources coming

No Hydro on the lake – concerns L Temagami Access road possibly compromised – status unknown – Hydro won't restore power until safety of the hydro line is known

Health unit concerns of residents with respiratory issues – smoke will settle low overnight – should get those residents out of area

Evacuation area completed – security provided for area evacuated (looting concern) – Bell Island identified in the path of the fire/ threatened – included into the evacuated area

Resources through mutual aid to provide values protection through the night. Lots of support offered from neighbouring communities (North Bay, Kirkland, Temiskaming Shores...)

- **Municipal statement** – area in front of the fire under emergency evacuation order, evacuation standby for areas around/near the fire zone or near town of Temagami - MNRF reports fire crews making progress, additional resources on route – local fire departments have sent resources to coordinate efforts with Temagami FD - contact phone #s provided

Issues on Day 1:

- Access to the Emergency Plan binders (stored in the Municipal vault), contact information for Emergency Community Control Group
- No pre-prepared evacuation plan templates (message) to provide to residents, being asked to evacuate & those on notice for potential evacuation
- No information for residents at the evacuation / warming center
- Misinformation: Reported that 1 individual was telling residents to evacuate immediately (misinformation) that resulted in lots of confusion and anxiety for some residents.
- Lake Temagami residents without power, no formal method(s) how to get information; was the access road open/closed - could they evacuate if needed & where would they go.

July 9th

Town very smokey – some residents with respiratory issues voluntarily left last night; Hwy 11 remains open, Lake Temagami access road travelable; Hydro to the lake remained shut-off, high tension wires were on “single shot shut-down” mode overnight, returned to normal in the morning, power restored on Lake Temagami mid-day.

MNRF issues Emergency Area Order, and implementation order EAO-2018-01-NOR01 at 17:00 hrs - boundaries drawn down the middle of Lake Temagami.

2018 Emergency Declaration
Forest Fire – NB 069
After Actions Report

Three ECG meetings 9:00AM, 2:00PM, 7:30PM

- With all resources /water bombers committed to #69 Fire yesterday Fires #042 & 072 took major runs; Fire 72 – 12,000 to 20,00- ha – NUC. Fire 69 estimated at 100 to 120 ha. Concern with fire growth/ fire behaviour today, and a storm coming with west winds that could push fire to Hwy; getting crews on the ground a priority
- EMO support staff arrived for morning meeting
- Arena open for evacuees, closed road to the Temagami tower
- A detailed evacuation plan, using Kirkland Lake as a template, was being developed
- Health unit issuing information related to concerns of smoke and respiratory issues
- Provincial Parks closed interior (backcountry) parks – all parks closed until at least July 16th
- EMS up-staffed to 2 full crews, 24 hours/day
- Little information provided during the 7:30 PM EMOG meeting on MNRF's Emergency Area Order (*no map*)

Municipal statement following the MECG 9:00AM meeting – emergency evacuation order identified south of town to Jesse Lake remains in effect, evacuation standby for areas around/near the fire zone or near town of Temagami remain in place, Temagami arena remains open - provided contact information for those requiring information/accommodations as a result of the evacuation

Municipal statement following the MECG 2:00PM meeting – reports from the fire near Temagami are positive, MNRF assessing the fire, not in position to change evacuation orders - emergency evacuated area& evacuation standby for areas around/near the fire zone or near town of Temagami remain in place - provided contact information for those requiring information/accommodations as a result of the evacuation

Municipal statement following the MECG 7:00PM meeting - Current conditions around the town of Temagami seem to be stabilized, number of serious fires in the area. Incident management command team being assigned to the fires in the area. Provincial Parks in the area are closed, all interior and back country travel is discouraged/restricted. Contact Parks for information on retrieving your belongings

July 10th

Smokey in town during early morning hours, cleared up during the day. MNRF - reports on the fire near Temagami are positive. Businesses inside the evacuation zone staffed –not open for business – some evacuated residents started trickling back home / inside the evacuated area during the day, OPP were monitoring, recommending residents who returned to leave

Two MECG meetings @ 10:00 AM, & 7:00 PM

- Priority NB 069, estimated at 125ha; received 3-5 mils of rain on Fire #69 in afternoon; NB #55 estimated at 40-50ha values protection in work
- Evacuation – on going support, no return yet – high alert. Type1 crew in Temagami Link lake – assign district liaison soon
- OPP / MNR joint patrols for parks; Marine patrol on L Temagami – all youth camps to be visited with MNR officers. OPP / conservation officers spreading the word on Lake

2018 Emergency Declaration

Forest Fire – NB 069

After Actions Report

Temagami – some discrepancy on what the message was (some saying evacuate, some saying vacate)

- MNRF district representative finally attends MECG meeting in person (7:00 PM)
- MNRF Implementation Order – July 9 and Map – living document, list roads, will add roads, patrol behind blockades, firm grip on restrictions

July 11th

- 19 fires in Municipality, 44 in North Bay district.
- Fire 72, Lady Evelyn – smoke columns could be seen from Temagami

Communication and Information (MECG sub-group) meeting – 8:00am - Attended by Municipal, OPP and MNRF communications personnel and numerous members of the MECG.

- Told the Area Order / Implementation Order - Map being tweaked – living document, takes time to make changes. A Need to make notice clear re: getting to cottages on water – no in hatched access; Make notice clear regarding leaving cottage
- Provided Information on evacuating residents, Municipality can tell people to leave, conditions when can force someone to leave are very narrow (i.e. can't put children in danger – can't force parents to leave, but can remove children; for mental health reasons...)

One MECG meetings @ 17:00 PM

- Fire 69 – will see smoke for a while – some pop ups in spruce & cedar patches – look good, same with 55
- Area Order / Implementation Order map – 2 critical changes - readjusting the boundary of the hatched area to west shoreline of Lake Temagami, removed off Bear Island; Get communications out re hatched area – relook at map order, need good communication re restricted zone - Don't use evacuation – suggest vacate (can return with permit)
- TFN – issued release – pow-wow cancelled, Working on emergency preparedness plan, Temagami First Nation representatives at MECG meeting – advised they are preparing evacuation plan - need assistance (OFMEM will attend their meetings)
- Put up notice boards at access points (re: Area Order / Implementation Order)
- **Municipal statement** – fire ban, RFZ, 19 active fires in the Municipality, mandatory evacuation orders have been downgraded to an evacuation alert. Residents may return home remain on alert to evacuate if required, kept areas that were on alert on similar status; MNRF has implemented travel restrictions (roads named)

July 12th

Communication and Information (MECG sub-group) meeting – 8:00am - Attended by Municipal, OPP and MNRF communications personnel and numerous members of the MECG.

One MECG meetings @ 7:00 PM

– **Community Notice - Restriction Fire Zone (RFZ) and Implementation Order (IO)** – first notice with Municipal letterhead on it - travel restrictions, Implementation order in place, as outlined in IO-2018-02 map

July 13th – One MECG meetings @ 7:00 PM

2018 Emergency Declaration

Forest Fire – NB 069

After Actions Report

- **Municipal statement** – identical to July 11th statement. **Community notice** – similar to July 12th notice with updated Implementation Order Map (IO-2018-05) – Map showed the boundary of implementation order area moved to west shoreline of Lake Temagami

July 14th – One MECG meetings @ 7:00 PM

- **Municipal statement** – focus of the statement was on travel in the Temagami area, Hwy 11 open, Boat travel on Lake Temagami permitted – access to backcountry areas restricted. (IO-2018-03-NOR07) – announcement of information center scheduled for July 17th **Community notice** – similar to July 12th notice (reference IO-2018003-NOR07 map)

July 16th – One MECG meetings @ 7:00 PM

- EMS back to regular shifts (1 crew in the day, on call at night)

July 17th – **community information session** – well attended – feedback from the community was the session was appreciated, fantastic information, would have liked it sooner

July 18th – One MECG meetings @ 7:00 PM

– **Municipal statement** – North Bay #69 has been downgraded from Being Held to Under Control. Temagami fire tower road and Tower are now open. Similar messaging to July 14th statement (RFZ< no open burning, travel restrictions associated with Implementation Order.

July 23rd – One MECG meetings @ 7:00 PM

- Emergency Terminated July 23rd at 7:34

July 24th - Municipal statement & community notice

- implementation order in place, references IO-2018-08-NOR09 map
- Fifth bullet point: The Municipality of Temagami ended the declared emergency, repeat info on the Restricted Travel Zone and Restricted Fire Zone, Implementation order access restrictions

August 23rd – MECG meet @ 9:30 AM

- Emergency Debriefing exercise. Attendance was limited / invitations sent out to the head of each agency that was a participant. Most agencies were represented
- Was a success – got everybody out of harm's way – no values lost.
- Always be that appearance of chaos at the onset of an emergency as agencies start mobilizing; the urgency of the emergency situation usually dictates limited communications as agencies respond to the incident and start implementing tasks. Communications can always be improved on – got better once got our legs underneath us. Recognize inability to control messaging by the public (i.e. Facebook/ twitter, tell a friend)
- EMCG Members felt supported by group expertise – made excellent decisions given the situation
- Things worked well:
 - once a base-camp was set up
 - once MNR physically at the table
 - Once the ECG input provided / lake bottom figured out re: Implementation order
 - Good maps on day 3 / 4
 - Message boards at lake access points worked excellent
 - Public Information session excellent tool – timing based on MNRF availability

2018 Emergency Declaration
Forest Fire – NB 069
After Actions Report

RECOMMENDATIONS

1. Communication Plan
 - a. Pre-prepared templates – Utilize ones developed – have digital versions easily accessible for public information officer (have some paper copies)
 - b. Lay out how it will be implemented – must be achievable – inform public ahead of time where to find official messages
 - i. Message boards – temporary to catch public’s attention – if achievable, install at: Lake Temagami Access point, Municipal office, Community Hall & Marten River Fire Hall – must keep boards updated daily or remove
 - ii. Promote Municipal Facebook page as “official source” – all municipal statements were posted in timely manner (under-utilised by the community)
 - c. Official messages need to be on Municipal letterhead (dated/numbered consecutively for ease of reference)
 - d. PUT municipal message AHEAD of other agencies (accept outside agency input, but municipality should make final decision on wording)
2. Contact list in the Plan
 - a. more timely updating of staff contact information
 - b. Inform MCEG support agencies of changes – provide to other agencies on request
3. Timing of Emergency Plan Desktop Exercises
 - a. MEPC should plan the timing of the annual emergency exercise with the appropriate season (don’t do forest fires in winter time)
4. Municipal Emergency Control Group
 - a. TOO MANY in EMCG meetings – some meetings were over 30 individuals present
 - i. Restrict attendance to MCEG meetings – only MCEG & support agencies
5. Update Emergency Plan
 - a. realign Municipal Emergency Control Group to a core group with most agencies as MCEG Support Agencies (as required)
 - b. Identify specific staff to specific roles – job specific annual minimum training targets needed (followed-up with cross training with limited staff resources)
 - c. Review notification process
 - d. Review / revise checklists/templates - know who’s at the table (& teleconference)
6. Emergency Evacuation
 - a. Where to go – develop agreement with Temiskaming Shores (host community)
 - b. Who is accounting for residents as they leave
 - c. Better definition of the intended purpose of arena (evacuation or warming center)
 - d. No supplies / no information for the public / hours of operation at the arena
 - e. No templates in the plan for evacuation/evacuees– developed several as the incident evolved – incorporate into the plan (appendix)
7. Lead Agencies MUST be Physically at the Emergency Operations Table
 - a. If encounter difficulty getting lead government agencies to physically attend MCEG meetings, demand the EMO officer use PEOC resources to encourage their attendance.
8. Maps – difficult without any large sized maps available/ displayed the first 3 days

2018 Emergency Declaration

Forest Fire – NB 069

After Actions Report

- a. Municipality infrastructure required to produce large maps – replace / purchase new map plotter
- b. Investigate ability to include property (911) numbers on mapping
- c. Maintain large scale maps for town & townsite with Emergency management supplies

9. Area Order / implementation orders was OUTSIDE the scope of the MEGG

Created a massive impact on the Municipality with originally defining roads systems and then creating an outside boundary edge based on little understanding of Temagami Lake access points

- Municipality SHOULD HAVE BEEN involved at inception – boundary decisions impacted our residents – a whole lot of confusion could have been avoided if only MNRF had pre-consulted the boundary edge of the implementation order with the Municipality
- Confusion with first map released – ran down middle of the lake – splitting islands in half, including Bear Island / Temagami First Nation, - implemented Emergency Plan, was preparing to evacuate
- Perception that MNRF had NO LOCAL KNOWLEDGE of the Lake Temagami area (access pts. on L Temagami)
- Confusion within MNR what the order was – Evacuate / Vacate – what it meant to private residences within the implementation zone(s)

APPENDIX A

Municipal Statements
Community Notices

Municipality of Temagami Statement July 8 @ 5:30 pm

Municipality of Temagami has declared an Emergency in accordance with the Emergency Management Act.

The Temagami South (Town of Temagami) is on Standby Evacuation

From the South Boundary of Temagami (Temagami Shores) to Jesse Lake is on Mandatory Evacuation. People from this area are to go North.

From Jesse Lake to the Lake Temagami Access Road are on standby evacuation notice. They are to go North.

Temagami North (The Townsite) are to be on alert.

There are major fires in Marten River. Marten River is evacuating some roads and is on standby evacuation notice. They are to go South

Lake Temagami Residents are advised to stay where they are and be on alert.

The Arena in Temagami North is open for people to go there.

The Emergency Management Team has met and will be meeting again this evening and will give updates on the situation as needed. Please stay safe.

Municipality of Temagami Statement – Updated Fire Situation in Temagami at 9 pm July 8, 2018 – From Acting Mayor Dan O’Mara.

Emergency Management Committee met at 8:30 pm

Mandatory Evacuation Order from Temagami Shores at South end of the town to Jesse Lake remains in effect along with evacuation standby for areas around or near fire zone near the Town of Temagami.

Reports from the Ministry of Natural Resources and Forestry are that fire crews are making progress and will continue working the fire until dark and will resume attack efforts at dawn. There are additional crews and resources on route.

Other local fire departments have sent resources to the town and will be coordinating efforts with the Temagami Fire Department and the Ministry of Natural Resources and Forestry. We have also been contacted by a number of our neighbouring communities who have offered their support.

The Emergency Management Committee will hold a meeting at 9 am Monday morning to update the situation.

If you have concerns please call Dan O’Mara 705-237-8460 or Brian Koski at 705-569-4522.

Emergency Management Committee met at 9:00 am July 9, 2018

Mandatory Evacuation Orders from Temagami Shores at the South edge of the town of Temagami to Jesse Lake remains in effect. Evacuation standby for areas around or near the fire zone near the Town of Temagami will remain in effect until further notice. The situation will continue to be monitored as the day progresses. The Emergency Management Committee will meet again at 2 pm July 9, 2018.

Reports from the Ministry of Natural Resources and Forestry were positive and crews are on scene at present evaluating and dealing with issues. Assessment Teams will be out and will be update as things progress.

Highway 11 North is open and the Lake Temagami Access Road is travelable.

Hydro issues on Lake Temagami should be resolved in the next few hours providing the current conditions remain as they are.

The Temagami Arena in the Temagami North (Temagami Townsite) is open for those who need a place to go. Accommodation needs should be reported to the Municipality of Temagami office at 705-569-3421 and ask for Tammy Lepage.

The Municipality will be receiving updates on other fires in the area, especially Fire NB42 near Red Cedar Lake.

Updates and issues dealing with the two Provincial Parks that were evacuated will be handled by the Ministry of Natural Resources and Forestry and they will be issuing their own updates and media releases.

The Temiskaming Health Unit will be issuing information related to concerns of the smoke and respiratory issues.

Please contact the Municipality of Temagami Office at 705-569-3421 if you have any questions or concerns. Further updates will be provided after the next meeting scheduled for 2:00 pm this afternoon.

Emergency Management Committee met at 2:00 pm July 9, 2018

Reports on the Fires near Temagami are positive. Further updates on other major fires in the area will be provided as they become available. Ministry of Natural Resources and Forestry Officials are currently assessing the fire near Temagami and are not in a position to change existing evacuation orders. Therefore Mandatory Evacuation Orders from Temagami Shores at the South edge of the town of Temagami to Jesse Lake remains in effect. Evacuation standby for areas around or near the fire zone near the Town of Temagami will remain in effect until further notice, including the Evacuation Orders for Finlayson Point and Marten River Provincial Parks. The situation will continue to be monitored as the day progresses.

Officials continue to review and set up plans in the event the fire activity increases and an evacuation is needed.

Highway 11 North is open and the Lake Temagami Access Road is travelable. Strathcona Road remains closed. The Temagami Fire Tower Road remains closed with no access allowed to the Fire Tower.

Hydro has been restored to Lake Temagami.

We are advising the public who are planning to use the parks in the Temagami area to check the Ontario Parks website as Provincial and Interior Parks closures are in effect. Go to www.ontarioparks.com for more information.

Anyone requiring accommodation as a result of the evacuation should contact the Municipality of Temagami office at 705-569-3421 and ask for Tammy Lepage during regular office hours.

Please contact the Municipality of Temagami Office at 705-569-3421 if you have any questions or concerns.

Further updates will be provided after the next Emergency Management Committee meeting scheduled for 7:30 pm July 9, 2018.

Municipality of Temagami Statement – Current Fire Situation - July 9, 2018 @ 8:30 pm
– From Acting Mayor Dan O’Mara

Emergency Management Committee met at 7:30 pm July 9, 2018

Based on reviews by Ministry of Natural Resources and Forestry Fire Behaviour Analysts, an Incident Management Command Team will be assuming responsibility for the firefighting efforts tomorrow, and a concern that the fire situation can change very quickly, all existing Evacuation Orders and Evacuation Alerts are to remain in place.

Current conditions around the town of Temagami seem to have stabilized for the moment, however there are a number of serious fires throughout our area. All Provincial Parks in the area are now closed and all interior and back country travel is discouraged/restricted. Please contact Ontario Parks at www.ontarioparks.com for more information.

If you were staying at Finlayson Point or Marten River Provincial Park please contact the Park directly for information on retrieving your belongings.

Please contact the Municipality of Temagami Office at 705-569-3421 during office hours if you have any questions or concerns. For afterhours immediate concerns only please contact Dan O’Mara 705-237-8460 or Brian Koski at 705-569-4522.

Further updates will be provided after the next Emergency Management Committee meeting scheduled for 10:00 am July 10, 2018.

Municipality of Temagami Statement – Current Fire Situation - July 10, 2018 @ 11:30 am
– From Mayor Lorie Hunter

Emergency Management Committee met at 10:00 am July 10, 2018

Reports on the fires near Temagami are positive. Ministry of Natural Resources and Forestry (MNRF) officials are currently assessing the fire near Temagami and are not in a position to change existing evacuation orders. Therefore Mandatory Evacuation Orders from Temagami Shores at the South edge of the town of Temagami to Jessie Lake, including Finlayson Point Provincial Park, remain in effect. The Mandatory Evacuation Order for Marten River Provincial Park remains in effect. Evacuation standby for the Town of Temagami and surrounding area, will remain in effect until further notice.

The situation will continue to be monitored as the day progresses and officials will continue to review and set up plans in the event the fire activity increases. For Fire Related inquiries contact: Isabelle Chenard (MNRF) at: isabelle.chenard@ontario.ca or 705-564-6156.

Strathcona Road and the Temagami Fire Tower Road remain closed with no access permitted to the Fire Tower.

All Provincial Parks in the area are now closed and all interior and back country travel is restricted. Visit Ontario Parks at www.ontarioparks.com for when the restrictions will be lifted.

If you were staying at Finlayson Point or Marten River Provincial Park please contact the Park directly for information on retrieving your belongings.

Anyone requiring accommodation as a result of the evacuation should contact the Municipality of Temagami office at 705-569-3421 x 210 and ask for Tammy Lepage during business hours.

Please contact the Municipality of Temagami Office at 705-569-3421 during business hours if you have any questions or concerns. For after-hours immediate MNRF concerns, please contact 1-888-310-3473 (FIRE).

Further updates will be provided after the next Emergency Management Committee meeting scheduled for 7:00 pm July 10, 2018.

Municipality of Temagami Statement – Current Fire Situation - July 10, 2018 @ 9:00 pm –
From Mayor Lorie Hunter

Emergency Management Committee met at 7:00 pm July 10, 2018

Reports on the fires near Temagami are positive. Ministry of Natural Resources and Forestry (MNRF) officials are currently assessing the fire near Temagami and are not in a position to change existing evacuation orders. Therefore Mandatory Evacuation Orders from Temagami Shores at the South edge of the town of Temagami to Jessie Lake, including Finlayson Point Provincial Park, remain in effect. The Mandatory Evacuation Order for Marten River Provincial Park remains in effect. Evacuation standby for the Town of Temagami and surrounding area, will remain in effect until further notice.

For Fire Related inquiries contact: Isabelle Chenard (MNRF) at:
isabelle.chenard@ontario.ca or 705-564-6156.

Temagami Marine Road (Strathcona Road) and the Temagami Fire Tower Road remain closed with no access permitted to the Fire Tower.

All Provincial Parks in the area are now closed and all interior and back country travel is restricted. Visit Ontario Parks at www.ontarioparks.com for when the restrictions will be lifted.

For after-hours immediate MNRF concerns, please contact 1-888-310-3473 (FIRE).

Further updates will be provided after the next Emergency Management Committee meeting scheduled for 7:00 pm July 11, 2018.

Municipality of Temagami Statement – Current Fire Situation Update – July 11, 2018 at 8:30 p.m. from Mayor Lorie Hunter.

The Municipality of Temagami is currently under a fire ban. The Ministry of Natural Resources and Forestry (MNRF) have issued a restricted fire zone order for the area.

Due to the extreme fire hazard, several recent periods of heavy lightning and the large number of wildfires burning, the MNRF has implemented a Restricted Fire Zone in some areas of Northeastern Ontario as outlined on the interactive fire map at ontario.ca/forestfire. No open burning, including campfires, is permitted within the boundaries of a Restricted Fire Zone. Portable gas stoves may be used for cooking and warmth **BUT** must be handled with extreme caution. All burning permits are suspended. Follow Aviation, Forest Fire and Emergency Services on Twitter @ONforestfires.

There are 19 active fires burning in the Municipality of Temagami; however, this number could rapidly change. The Mandatory Evacuation Orders from Temagami Shores, at the south edge of the town of Temagami, to Jessie Lake including Bell Island on Lake Temagami have been downgraded to an Evacuation Alert. Residents may return home however, must remain on alert as they can be asked to leave again at anytime based on the fire situation. Other Evacuation Alerts remain in place.

All Provincial parks, including Finlayson Point and Marten River Provincial Park, remain closed and all interior and back country travel is restricted.

The MNRF is advising the public that travel restrictions have been implemented in McLaren's Road, Gibbons Road, Baie-Jeanne Road, South Pardo Road, and St. Joseph's Road including George Gordon and Iron Lake Road, Red Squirrel Lake Road beyond the Jack Pine Road intersection and all access into Lady Evelyn-Smoothwater Provincial Park in the North Bay District.

Access to these areas is restricted and road blocks will be set-up to notify the public of the closure. Travel restrictions are in place and permits are required to travel through this area. Within the area, no Crown land camping, no day trips, no hiking, no ATVs and no access to private or commercial camps or cottages are permitted.

These measures are meant to protect the public and ensure public safety while allowing fire personnel to safely fight forest fires in the identified area. Public safety is paramount as these conditions can change frequently.

Check the website daily at: <https://www.ontario.ca/page/forest-fires> for the most up to date, accurate information on fire situations. For road closures and restricted access areas, please visit: https://files.ontario.ca/20180710_2018-01-nor01.pdf . For information about travel restrictions: 705-475-5546.

Further updates will be provided as more information becomes available. The Regional Information Officer can be contacted at: 705-564-6156.

Municipality of Temagami Statement – Current Fire Situation Update – July 12, 2018 at 8:17 p.m. from Mayor Lorie Hunter.

The Municipality of Temagami is currently under a fire ban. The Ministry of Natural Resources and Forestry (MNRF) have issued a restricted fire zone order for the area.

Due to the extreme fire hazard, several recent periods of heavy lightning and the large number of wildfires burning, the MNRF has implemented a Restricted Fire Zone in some areas of Northeastern Ontario as outlined on the interactive fire map at ontario.ca/forestfire. No open burning, including campfires, is permitted within the boundaries of a Restricted Fire Zone. Portable gas stoves may be used for cooking and warmth **BUT** must be handled with extreme caution. All burning permits are suspended. Follow Aviation, Forest Fire and Emergency Services on Twitter @ONforestfires.

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All Provincial parks, including Finlayson Point and Marten River Provincial Park, remain closed and all interior and back country travel is restricted.

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Further updates will be provided as more information becomes available. The Regional Information Officer can be contacted at: 705-564-6165.

RESTRICTED FIRE ZONE (RFZ) & IMPLEMENTATION ORDER (IO)

Community Notice (as of July 12, 2018)

1. An Implementation Order (IO) for travel restrictions is in effect in the Temagami area. The Ontario Ministry of Natural Resources and Forestry (MNR) is restricting access to areas due to safety hazard created by increased fire activity.
2. The MNR has restricted travel as outlined on the IO-2018-02 map to ensure public safety where there is increased fire activity. The hatched area (shaded) on the map, details the restricted area.
3. There is currently a high volume of fires burning in the Municipality of Temagami.
4. The Municipality of Temagami has declared an emergency. Although you may not see or smell these fires, they are actively burning.
5. **Public safety is absolutely paramount.** These conditions change frequently. Check the website daily at: ontario.ca/forestfire for the most up to date accurate information.
6. For inquiries on the Implementation Order access restrictions and the current map, contact: 705-475-5546. For any fire related inquiries please contact the Fire Officer at: 705-564-6165.
7. The Community Control Group meets daily and will provide updates once they become available.

The Municipality of Temagami: www.temagami.ca



Municipality of Temagami Statement – Current Fire Situation Update – July 13, 2018 at 2:00 p.m. from Mayor Lorie Hunter.

The Municipality of Temagami is currently under a fire ban. The Ministry of Natural Resources and Forestry (MNRF) have issued a restricted fire zone order for the area.

Due to the extreme fire hazard, several recent periods of heavy lightning and the large number of wildfires burning, the MNRF has implemented a Restricted Fire Zone in some areas of Northeastern Ontario as outlined on the interactive fire map at ontario.ca/forestfire. No open burning, including campfires, is permitted within the boundaries of a Restricted Fire Zone. Portable gas stoves may be used for cooking and warmth **BUT** must be handled with extreme caution. All burning permits are suspended. Follow Aviation, Forest Fire and Emergency Services on Twitter @ONforestfires.

There are 19 active fires burning in the Municipality of Temagami; however, this number could rapidly change. The Mandatory Evacuation Orders from Temagami Shores, at the south edge of the town of Temagami, to Jessie Lake including Bell Island on Lake Temagami have been downgraded to an Evacuation Alert. Residents may return home however, must remain on alert as they can be asked to leave again at anytime based on the fire situation. Other Evacuation Alerts remain in place.

All Provincial parks, including Finlayson Point and Marten River Provincial Park, remain closed and all interior and back country travel is restricted.

The MNRF is advising the public that travel restrictions have been implemented in McLaren's Road, Gibbons Road, Baie-Jeanne Road, South Pardo Road, and St. Joseph's Road including George Gordon and Iron Lake Road, Red Squirrel Lake Road beyond the Jack Pine Road intersection and all access into Lady Evelyn-Smoothwater Provincial Park in the North Bay District.

Access to these areas is restricted and road blocks will be set-up to notify the public of the closure. Travel restrictions are in place and permits are required to travel through this area. Within the area, no Crown land camping, no day trips, no hiking, no ATVs and no access to private or commercial camps or cottages are permitted.

These measures are meant to protect the public and ensure public safety while allowing fire personnel to safely fight forest fires in the identified area. Public safety is paramount as these conditions can change frequently.

Check the website daily at: <https://www.ontario.ca/page/forest-fires> for the most up to date, accurate information on fire situations. For road closures and restricted access areas, please visit: https://files.ontario.ca/20180710_2018-01-nor01.pdf . For information about travel restrictions: 705-475-5546.

Further updates will be provided as more information becomes available. The Regional Information Officer can be contacted at: 705-564-6165.

RESTRICTED FIRE ZONE (RFZ) & IMPLEMENTATION ORDER (IO)

Community Notice (as of July 13, 2018)

1. An Implementation Order (IO) for travel restrictions is in effect in the Temagami area. The Ontario Ministry of Natural Resources and Forestry (MNR) is restricting access to areas due to safety hazard created by increased fire activity.
2. The MNR has restricted travel as outlined on the IO-2018-05 map to ensure public safety where there is increased fire activity. The hatched area (shaded) on the map, details the restricted area.
3. There is currently a high volume of fires burning in the Municipality of Temagami.
4. The Municipality of Temagami has declared an emergency. Although you may not see or smell these fires, they are actively burning.
5. **Public safety is absolutely paramount.** These conditions change frequently. Check the website daily at: ontario.ca/forestfire for the most up to date accurate information.
6. For inquiries on the Implementation Order access restrictions and the current map, contact: 705-475-5546. For any fire related inquiries please contact the Fire Officer at: 705-564-6165.
7. The Community Control Group meets daily and will provide updates once they become available.

The Municipality of Temagami: www.temagami.ca

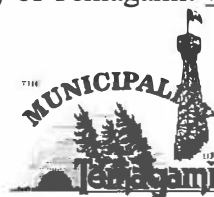


RESTRICTED FIRE ZONE (RFZ) & IMPLEMENTATION ORDER (IO)

Community Notice (as of July 14, 2018)

1. An Implementation Order (IO) for travel restrictions is in effect in the Temagami area. The Ontario Ministry of Natural Resources and Forestry (MNR) is restricting access to areas due to safety hazard created by increased fire activity.
2. The MNR has restricted travel as outlined on the IO-2018-03-NORO7 map to ensure public safety where there is increased fire activity. The hatched area (shaded) on the map, details the restricted area.
3. There is currently a high volume of fires burning in the Municipality of Temagami.
4. The Municipality of Temagami has declared an emergency. Although you may not see or smell these fires, they are actively burning.
5. **Public safety is absolutely paramount.** These conditions change frequently. Check the website daily at: ontario.ca/forestfire for the most up to date accurate information.
6. For inquiries on the Implementation Order access restrictions and the current map, contact: 705-475-5546. For any fire related inquiries please contact the Fire Officer at: 705-564-6165.
7. The Community Control Group meets daily and will provide updates once they become available.

The Municipality of Temagami: www.temagami.ca



Municipality of Temagami Statement – Current Fire Situation Update – July 14, 2018 at 2:47 p.m. from Mayor Lorie Hunter.

MNRF issued an Emergency Area Order (EAO) for parts of the North Bay District due to active fires around Lady Evelyn-Smoothwater, Lake Temagami and the North Bay District.

At this time, major highways are still open for public travel. Travel off of highways onto Crown access roads is restricted in the specified area. MNRF recommends that travel through the area be limited to necessary travel given the high fire activity and risk. Please contact MNRF at 705-475-5546 to seek authorization to travel (travel permit) if you feel you require access to the area.

The Implementation Order (IO) No. IO-2018-03-NOR07 restricts public travel in an area with high forest fire activity. The IO is meant to protect the public and ensure public safety while allowing fire personnel to safely fight forest fires in the identified area.

Boat travel on Lake Temagami is permitted. Access off Lake Temagami into backcountry areas is restricted.

Due to the extreme fire hazard, several recent periods of heavy lightning and the large number of wildfires burning, the MNRF has implemented a Restricted Fire Zone in some areas of Northeastern Ontario.

All travel and use of McLaren's Road, Gibbons Road, Baie-Jeanne Road, South Pardo Road, St. Joseph's Road including George Gordon and Iron Lake Road, Cooke Lake Road, Goulard Road starting at Lower Goose Falls as outlined in the identified area on the attached Implementation Order map within the EAO is prohibited unless authorized by a travel permit issued by the North Bay District of the MNRF. All modes of travel/access into Lady Evelyn-Smoothwater, Obabika River, Makobe-Grays River, Solace and Sturgeon River Provincial Parks and all Crown lands as outlined in the identified area on the attached Implementation Order map within the EAO is prohibited unless authorized by a travel permit issued by the North Bay District MNRF.

Use of the Red Squirrel Lake Road beyond the Barmac Gate as outlined on the attached Implementation Order map is prohibited unless authorized by a travel permit issued by the North Bay District MNRF.

All Provincial parks, including Finlayson Point and Marten River Provincial Park, remain closed.

A Community Information Session meeting is being held in the Bunny Miller Theatre Tuesday, July 17th at 4:00 p.m. The old Chamber of Commerce office in the welcome centre will be open from Monday – Friday during regular business hours. You can view up-to-date MNRF maps and information.

Crews from around the country have been arriving & continue to arrive at base camp since July 9th to join Ontario Fire Rangers in the Northeast Region. A big thank you to everyone for being here.

Check the website daily at: <https://www.ontario.ca/page/forest-fires> for the most up to date, accurate information on fire situations or on Twitter @ONforestfires. For road closures and restricted access areas, please visit: https://files.ontario.ca/20180710_2018-01-nor01.pdf . For information about travel restrictions: 705-475-5546.

Further updates will be provided as more information becomes available. The Regional Information Officer can be contacted at: 705-564-6165.

Municipality of Temagami Statement – Current Fire Situation Update – July 18, 2018 at 8:08 p.m. from Mayor Lorie Hunter.

The evacuation alert status in Temagami has been lifted and Fire Tower Road is now open and the Fire Tower is open.

North Bay Fire NO.69 (Northeast Arm of Lake Temagami) status has been downgraded from “Being Held” to “Under Control”. Although this fire is under control, there are still a number of fires burning within the Temagami area.

Due to the extreme fire hazard, several recent periods of heavy lightning and the large number of wildfires burning, the Ministry of Natural Resources and Forestry (MNNRF) has implemented a Restricted Fire Zone in some areas of Northeastern Ontario including Temagami.

No open burning, including campfires, is permitted within the boundaries of a Restricted Fire Zone. Portable gas stoves may be used for cooking and warmth **BUT** must be handled with extreme caution. All burning permits are suspended. Follow Aviation, Forest Fire and Emergency Services on Twitter @ONforestfires.

The Implementation Order (IO) No. IO-2018-03-NOR07 restricts public travel in an area with high forest fire activity. The IO is meant to protect the public and ensure public safety while allowing fire personnel to safely fight forest fires in the identified area.

Boat travel on Lake Temagami is permitted. Access off Lake Temagami into backcountry areas is restricted.

Use of the Red Squirrel Lake Road beyond the Barmac Gate is prohibited unless authorized by a travel permit issued by the North Bay District MNR.

All Provincial parks, including Finlayson Point and Marten River Provincial Park, remain closed.

Check the website daily at: <https://www.ontario.ca/page/forest-fires> for the most up to date, accurate information on fire situations or on Twitter @ONforestfires. For road closures and restricted access areas, please visit: https://files.ontario.ca/20180710_2018-01-nor01.pdf . For information about travel restrictions: 705-475-5546.

Further updates will be provided as more information becomes available. The Regional Information Officer can be contacted at: 705-564-6165.

RESTRICTED FIRE ZONE (RFZ) & IMPLEMENTATION ORDER (IO)

Community Notice (as of July 24, 2018)

1. An Implementation Order (IO) for travel restrictions is in effect in the Temagami area. The Ontario Ministry of Natural Resources and Forestry (MNR) is restricting access to areas due to the safety hazard created by increased fire activity.
2. The MNR has restricted travel as outlined on the IO-2018-08-NOR09 map to ensure public safety where there is increased fire activity. The hatched area (shaded) on the map, details the restricted area.
3. Due to the extreme fire hazard, several recent periods of heavy lightning and the large number of wildfires burning, the Ministry of Natural Resources and Forestry (MNR) has implemented a Restricted Fire Zone in some areas of Northeastern Ontario including Temagami.
4. No open burning, including campfires, is permitted within the boundaries of a Restricted Fire Zone. Portable gas stoves may be used for cooking and warmth BUT must be handled with extreme caution. All burning permits are suspended. Follow Aviation, Forest Fire and Emergency Services on Twitter @ONforestfires.
5. The Municipality of Temagami has ended the declared emergency. However, the Restricted Travel Zone and the Restricted Fire Zone remain in place. Any signs of smoke or fire in the forest should be reported.
6. **Public safety is absolutely paramount.** These conditions change frequently. Check the website daily at: ontario.ca/forestfire for the most up to date accurate information.
7. For inquiries on the Implementation Order access restrictions and the current map, contact: 705-475-5546. For any fire related inquiries please contact the Fire Officer at: 705-564-6165.
8. These conditions change frequently. Check the website daily at: <https://www.ontario.ca/page/forest-fires> for the most up to date accurate information.
9. The Regional Information Officer can be contacted at: **705-564-6156** for detailed information.

The Municipality of Temagami www.temagami.ca



Municipality of Temagami Statement – Current Fire Situation Update – July 24, 2018 at 8:08 p.m. from Mayor Lorie Hunter.

The evacuation alert status in Temagami has been lifted and Fire Tower Road is now open and the Fire Tower is open.

North Bay Fire NO.69 (Northeast Arm of Lake Temagami) status has been down graded from “Being Held” to “Under Control”. Although this fire is under control, there are still a number of fires burning within the Temagami area.

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All Provincial parks, including Finlayson Point and Marten River Provincial Park, remain closed.

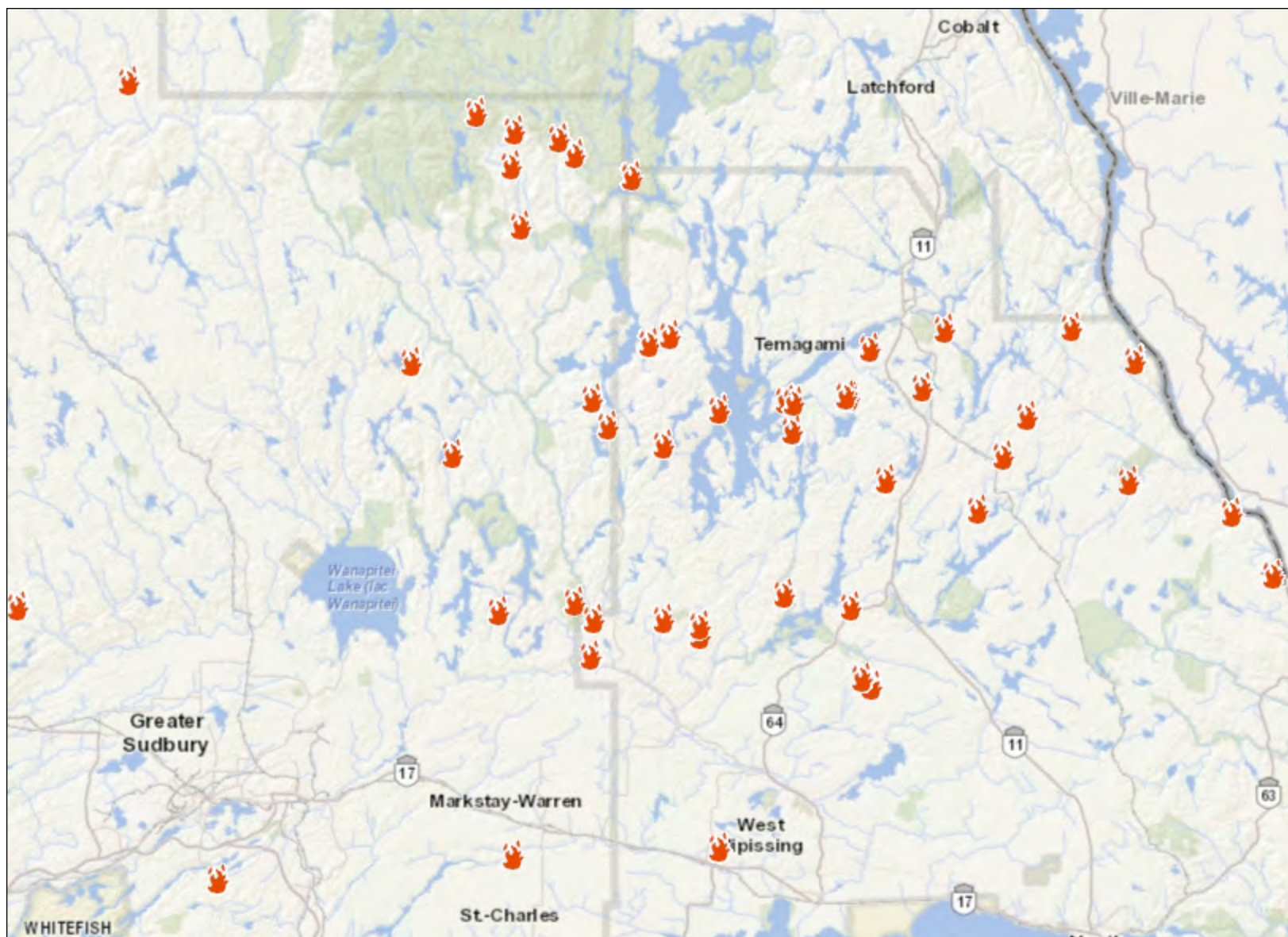
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Further updates will be provided as more information becomes available. The Regional Information Officer can be contacted at: 705-564-6165.

APPENDIX B

Maps

Fires - July 8, 2018
Fire North Bay 069
Forest Fires - 2018



Legend

Fires

-  New
-  Active
-  Out




Forest Fire Danger Ratings

-  Extreme (E)
-  High (H)
-  Moderate (M)
-  Low (L)
-  Not Available

Restricted Fire Zones

-  Current Restrictions

Operational

-  Fire Management HQ
-  Weather Station
-  MNR District
-  Fire Management HQ Area

0 40.1 km

The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

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Projection: Web Mercator





Legend

Fires

- New
- Active
- Out

Forest Fire Danger Ratings

- Extreme (E)
- High (H)
- Moderate (M)
- Low (L)
- Not Available

Restricted Fire Zones

- Current Restrictions

Operational

- Fire Management HQ
- Weather Station
- MNRF District
- Fire Management HQ Area

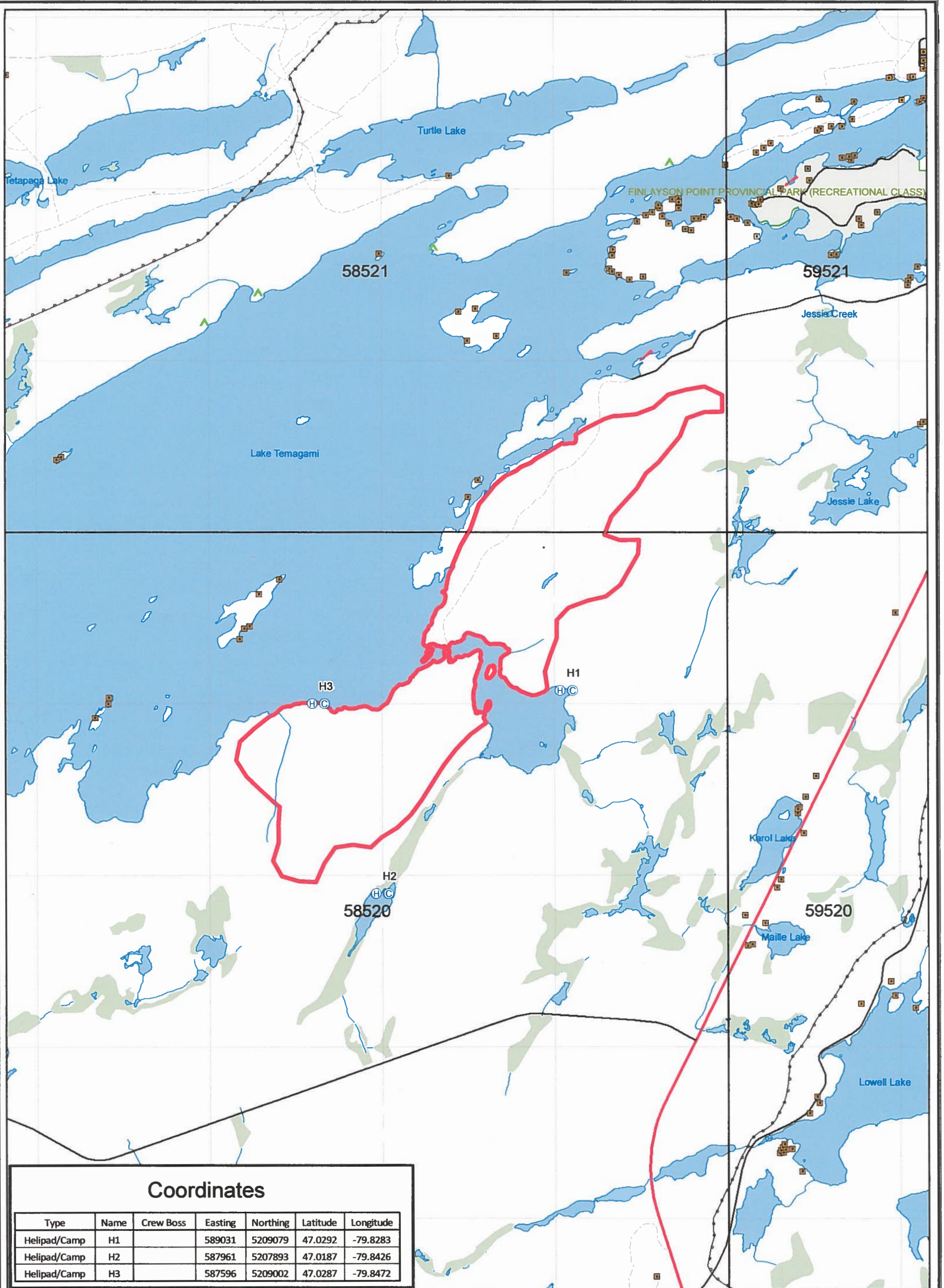
0 2.5 km

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Projection: Web Mercator





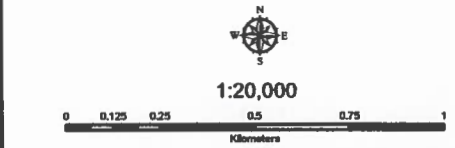
Coordinates

Type	Name	Crew Boss	Easting	Northing	Latitude	Longitude
Helipad/Camp	H1		589031	5209079	47.0292	-79.8283
Helipad/Camp	H2		587961	5207893	47.0187	-79.8426
Helipad/Camp	H3		587596	5209002	47.0287	-79.8472

NOR069 Operations Map

220.0 ha - July 13, 2018 - 1800 hrs

100ha - 220.0



Legend

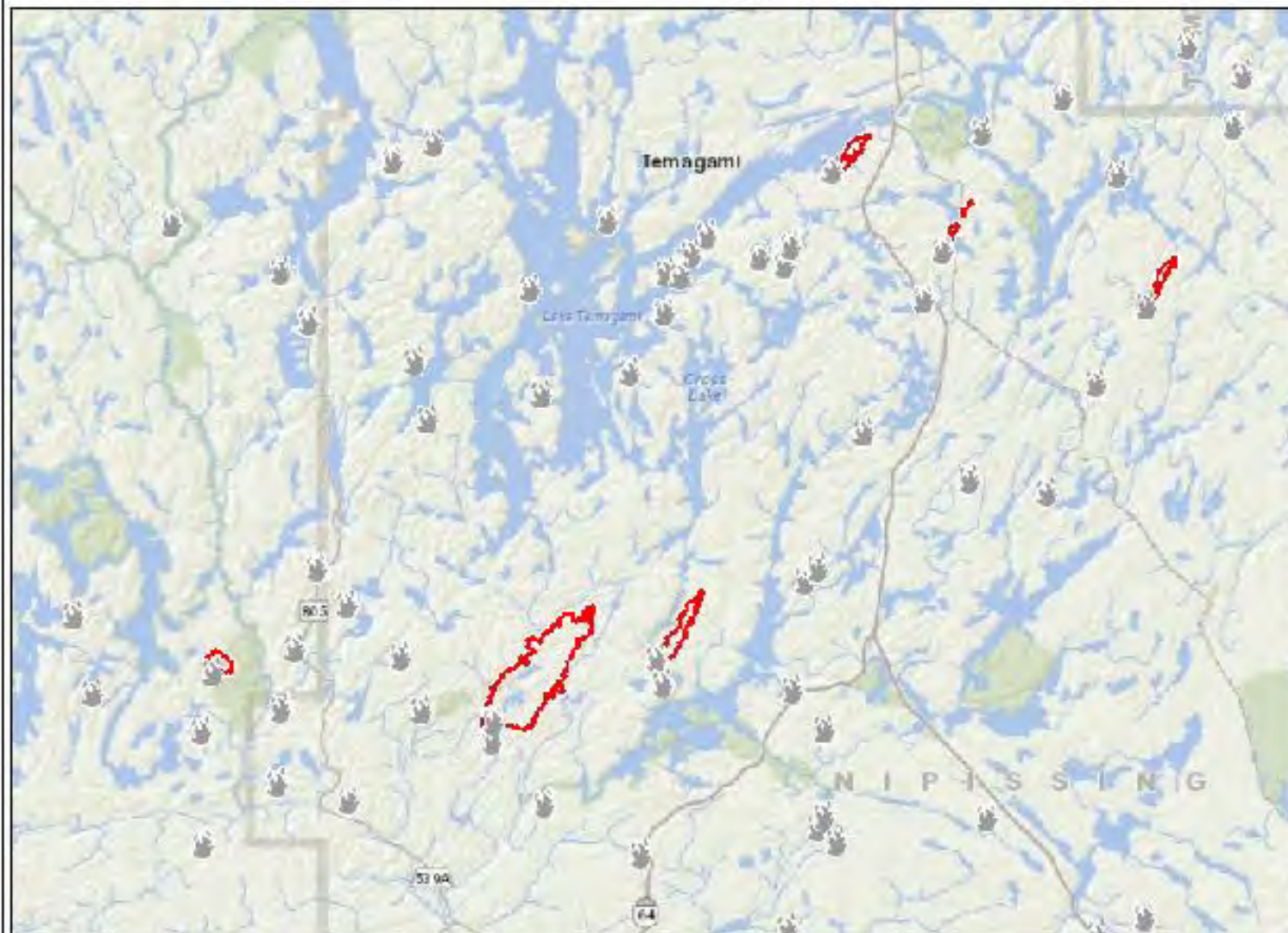
- Major Cities
- Coastlines
- Water Power (LUP/Less)
- Building
- Trap Cable
- Access Point
- Dist Code Location
- Designated Camping Site
- Photo Site
- Campground/Park (LUP/Less)
- Utility Site
- Lodge/Marine (LUP/Less)
- Outpost Camp, Commercial (LUP/Less)
- Outpost Camp, Restricted (LUP/Less)
- College / Residence (not inside)
- College / Residence (outside)
- Expressway / Highway
- Arterial
- Resource / Recreation
- Service
- Water
- Railway
- Utility Line
- Fire Damages
- Fire Blocks
- Fire Response Sector
- SHM District
- Airport
- Baseline Data
- Lakes
- Wetlands
- Fish Habitat Reserve
- Provincial Park
- Conservation Reserve Regulated



Date Produced: July 13, 2018
Author: Cheryl Pappas

This drawing, map or plan is a graphical illustration only and may contain cartographic errors or omissions. The true positional accuracy of the information shown herein has not been verified and must not be used as evidence of the location of legal boundaries. Knowledge of all facts, features, details, or as a guide to navigation. The Ontario Ministry of Natural Resources and Forestry shall not be held in any way for the use of, or reliance upon, this map or any information on this web.

MAD 1963 (1719) 2mm 17
© Ontario's Ministry of Natural Resources and Forestry
This map and any information on this web are provided by other ministries.



Legend

Fires

- New
- Active
- Cut

Forest Fire Danger Ratings

- Extreme (E)
- High (H)
- Moderate (M)
- Low (L)
- Not Available

Restricted Fire Zones

- Current Restrictions

Operational

- Fire Management HQ
- Weather Station
- MNR District
- Fire Management HQ Area

0 20.1 km

Projection: Web Mercator



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Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2018-M-066

☒ **Staff**
☐ **Committee**

Subject: Municipal Property sales and Cost for Survey

Agenda Date: November 13, 2018

Attachments:

RECOMMENDATION

That Council consider the following motion:

BE IT RESOLVED THAT Council receive Memo 2018-M-066; AND FURTHER THAT Council directs staff to proceed.

BACKGROUND

Encroachment Agreement Update:

At the regular Council meeting held on July 26, 2018 Council passed Motion No. 18-315 to proceed with having the encroachment agreement executed by the proponent Mr. Hamel. Council as previous direction was given to staff to bring information regarding encroachments and what that means when a structure (retaining walls, garages or houses etc.) that are not built entirely on privately owned land. Kemp Pirie & Crombeen notified me that prior to the execution of the encroachment agreement a survey is required. Mr. Hamel is willing to cover some of the cost for the survey; however, not all, as our property (Municipal Road) is encroaching onto his.

I've reached out to three local surveyors for quotes, I've heard back from two and the quotes range from \$3,500 - \$4,060 + HST. If Council deems it desirable to share the cost of the survey for the encroachment agreement at a split of 80% to the Municipality and Mr. Hamel would be responsible for the remainder 20%.

LOT 198 Sale to Mr. Black update:

At the regular Council meeting held on July 26, 2018 Council accepted Mr. Black's offer to purchase for property known as Lot 198. Council was unaware at the time of the acceptance that Lot 198 is currently on an unregistered Reference Plan. This means that Lot 198 doesn't have a legal address in order for it to be sold. A survey of the Lot 198 was required. Exp. was surveying lots 199 and 200 for public works and a request for Lot 198 to be surveyed to save on cost was requested. The survey is to be completed and reviewed by the Land Registry office in North Bay by the beginning of November. In future lot sales, a full search of title of the property should be completed prior to the Agreement of Purchase and Sale being executed. As the agreement of purchase and sale did not mention any cost to the owner for the survey, if Council deems it desirable to waive the cost for this survey.

Prepared by:

Reviewed by:

Tammy Lepage,
Planning Clerk/Deputy Clerk

Craig Davidson,
Treasurer/Administrator



Corporation of the Municipality of Temagami

Memo No.
20108-M-067

Memorandum to Council



Staff



Committee

Subject: Memo from Treasurer Administrator

Agenda Date: **November 13, 2018**

RECOMMENDATION

BE IT RESOLVED that the Council of the Municipality of Temagami receive this Memo for information.

INFORMATION

Financial

The 2017 FIR has been filed and the 2017 audit has now been completed. We have already discussed potential timing of the 2018 audit that will ensure a much earlier completion.

Work has turned to getting the financial system, including the various reconciliations, completed and presently we are working on the month of August. At the November 22nd meeting of Council I will include a budget variance analysis to the end of October.

Following Council's direction, we have returned the deposit held for the Busy Bee property.

Vadim

We have been in contact with Vadim and are scheduled to have the general ledger (including accounts receivable and accounts payable) live for the first of December. While there is some transitional work between the two systems, the work plan is to start using Vadim and any of the information, mostly accounts receivable, still being managed with the present system.

Tax billing and collecting modules will be transferred at the beginning of January and will be used for interim tax billing in 2019.

Asset Management

As well, training has been received regarding Ontario Regulation 588/17 which sets out the requirement for Municipalities to adopt and publish an Asset Management Policy by July 1, 2019. This is not a requirement for a plan update but rather a policy on how the plans will be updated and linked to other plans of the Municipality including the Annual Budget.

The Municipality of Temagami was accepted into the AMP 2.0 program jointly funded by the Ministry of Infrastructure and the Municipal Finance Officers Association. This program matches the Municipality up with a consultant in various fields of expertise which provide assistance in taking our asset management plan to the next level. Presently, the program is in the intake stage with work to begin early in 2019. This work will be greatly assisted with our financial system being up to date.

Election

As we are aware, the Municipal Election has now been completed. I would like to thank Staff, especially Sabrina Pandolfo who did the majority of the Election Management, for their efforts during the election.

Work has started for Council Orientation as the new Council takes their Oath of Office early in December.

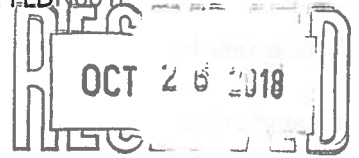
Prepared by:

Reviewed by:

Craig Davidson, Treasurer/Administrator
Name, Position

Name, Position

From: Carolyn Laronde <temagamicanoefestival@gmail.com>
Sent: Thursday, October 25, 2018 8:24 PM
To: Brian Koski; Burrows Debby - councillor @ work; Carol Lowery; Dan O'Mara; John Harding; Lorie Hunter; Ron Prefasi
Cc: craig.d; Roxanne St. Germain; Brian Koski; Carolyn Laronde; John Kilbridge; John Shymko; Kevin Pinkerton; Lorie Hunter; Megan Justason; Northland Paradise Lodge; PJ Justason; Robin Potts; Smoothwater Outfitters; Temagami Outfitting; Tierney Angus
Subject: Fw: Notice of FedNor Phase One Decision IC:00228000062
Attachments: TCF to MOT - Request as lead applicant for FedNor grant 2019.pdf; FEDN001F- TemagamiCanoeFestival2019.pdf



Hello Mayor and Council,

Re: Temagami Canoe Festival – FedNor application – “project may now proceed to Phase Two”. (Please see email below).

Temagami Canoe Festival completed a Phase One application to FedNor for support of the project in 2019. After review FedNor determined that the “project may now proceed to Phase Two”. This application needs your support as the lead applicant, a request has been submitted for your consideration and approval at the next Council/COW meeting.

For reference I have attached the Phase One application and the letter of request to this email.

If you have any questions please don't hesitate to contact me. The 5th annual Temagami Canoe Festival is scheduled on July 19-21, 2019.

Thank you,
Carolyn

From: Deschamps, Denise (IC)
Sent: Thursday, October 25, 2018 9:16 AM
To: 'Carolyn Laronde'
Cc: Deschamps, Denise (IC)
Subject: FW: Notice of FedNor Phase One Decision IC:00228000062

File ☒ Incoming ☐ Other
Mayor ☐
Council ☐ I ☒ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☒ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Dear Carolyn ,

We have completed our assessment of your application dated October 19, 2018 requesting support under the Community Economic Development priority of FedNor's Northern Ontario Development Program (NODP).

FedNor is committed to supporting projects that have the greatest potential for regional impacts and economic and business growth, as well as those that generate short to medium-term measurable results.

After careful review of your Phase One application, it has been determined that your proposed "Temagami Canoe Festival" project may now proceed to Phase Two. You will need to complete and submit the attached Detailed Application, and/or provide FedNor with a business plan that clearly describes the proposed project activities, economic benefits, detailed costs and timelines. Please also complete and attach the accompanying lobbying form and cost forecast to the Detailed Application form prior to submission.

The information you provide will be reviewed and assessed against NODP eligibility criteria and current program priorities, and will enable FedNor to complete its due diligence and render its decision. Please note that applicants cannot assume that financial

support will be provided until written approval is obtained from FedNor. Should you proceed with this project prior to receiving a decision from FedNor, you do so at your own risk.

I am available to assist you with preparation of your Detailed Application and supporting documentation, and can be contacted at the coordinates below.

Thank you for your interest in FedNor's Northern Ontario Development Program. We look forward to receiving your Detailed Application.

Sincerely,

Denise Deschamps

Initiatives Officer

Innovation, Science and Economic Development/Government of Canada

denise.deschamps@canada.ca, TTY: 1-866-694-8389



FEDNOR
APPLICATION FOR FINANCIAL ASSISTANCE

PROTECTED WHEN COMPLETED

CONFIDENTIALITY: The Applicant understands that the information provided may be accessible under the *Access to Information Act*. No commercially confidential information which you submit to us will be disclosed unless otherwise authorized by you; required to be released by law; or required by the Minister of Industry to be released to an international or internal trade panel for the purposes of the conduct of a dispute in which Canada is a party or a third party intervener. Information on the federal government's *Access to Information Act* is available on the following Web site: <http://laws-lois.justice.gc.ca/eng/acts/A-1/FullText.html>.

Any information that you wish to be considered as confidential should be annotated accordingly.

APPLICANT AND CONTACT INFORMATION

1. Legal name of Applicant: Corporation of the Municipality of Temagami		Operating name of Applicant, if different: Municipality of Temagami	
2. Provide description of your organization or business and its mandate: Municipality Resident and Business Services			
3. Location (Street, Unit Number, etc.): 7 Lakeshore Drive, P.O. Box 220,			
Country: Canada	Province: Ontario	City: Temagami	Postal code: POH 2H0
Business telephone number: (705) 569 3421	Fax telephone number: (705) 569 2834	E-mail: projects@temagami.ca	Website: www.temagami.ca
4. Last name of person who will be the authorized contact: Laronde		First name: Carolyn	
Title: Temagami Canoe Festival - Project Coordinator			
Business telephone number: (705) 569 2904	Extension: 2904	Mobile telephone number: (705) 499 0434	Fax telephone number: ()
E-mail: temagamicanofestival@gmail.com		Is this person an authorized signing officer of the Applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No	
5. Last name of person who will be an alternate contact: Pandolfo		First name: Sabrina	
Title: Special Projects Coordinator			
Business telephone number: (705) 569 3421	Extension: 207	Mobile telephone number: ()	Fax telephone number: (705) 569 2834
E-mail: projects@temagami.ca		Is this person an authorized signing officer of the Applicant? <input checked="" type="radio"/> Yes <input type="radio"/> No	
6. Mailing address, if different from above (Street, Unit Number, etc.):		<input checked="" type="checkbox"/> Same As	
Date of incorporation or registration (YYYY-MM-DD): 1998-01-01		Applicant business number (9-digit business identifier provided by Canada Revenue Agency): 1 0 8 0 7 9 0 1 3	
7. Type of legal entity: <input checked="" type="radio"/> Municipality <input type="radio"/> First Nation <input type="radio"/> Not-for-profit corporation <input type="radio"/> For-profit (business) corporation <input type="radio"/> Other (specify):			
8. Official language preferred for correspondence:			<input checked="" type="radio"/> English <input type="radio"/> French

PROJECT INFORMATION

1. Project name: Temagami Canoe Festival			
2. Project location (Street, Unit Number, etc.): 7 Lakeshore Drive, Temagami Waterfront			
Country: Canada	Province: Ontario	City: Temagami	Postal code: P0H 2H0
Estimated start date (YYYY-MM-DD): 2019-07-19		Estimated completion date (YYYY-MM-DD): 2019-07-21	
3. In what official language(s) will your project's services be offered?			<input type="radio"/> English <input type="radio"/> French <input checked="" type="radio"/> Both
4. Please identify the FedNor Program and corresponding Priority your project addresses, including expected results. You can review the objectives of FedNor Programs in the Guidelines posted to our website. Northern Ontario Development Program			
Community Economic Development (CED):			
<input type="radio"/> Increased community mobilization to identify and prioritize viable economic opportunities through enhanced decision making and planning;			
<input checked="" type="radio"/> Strengthened community economic competitiveness through implementation of identified priorities to diversify and stimulate business investment and growth in the short- to medium-term (up to five years);			
<input type="radio"/> Enhanced collaboration among stakeholders to achieve shared regional economic development goals in the short- to medium-term (up to five years).			
Business Growth and Competitiveness (BGC):			
<input type="radio"/> Enhanced productivity, competitiveness and business management capacity;			
<input type="radio"/> Improved trade and export performance and supply chain integration in the short- to medium-term (up to five years);			
<input type="radio"/> Enhanced level of investment from outside the region that increases the number of enterprises established and/or expanded in Northern Ontario;			
<input type="radio"/> Diversified traditional industries and emerging sectors producing value-added and knowledge-based products and services.			
Innovation:			
<input type="radio"/> Strengthened or new alliances and clusters among businesses, research institutions and innovation centres to commercialize applied research and development in the short- to medium-term (up to five years);			
<input type="radio"/> Increased number of businesses in Northern Ontario engaged in the applied research and innovation process;			
<input type="radio"/> Increased number of value-added products, processes or services developed and commercialized to enhance productivity and competitiveness in key sectors in Northern Ontario.			
5. Provide a description of the project and the key activities to be undertaken. For Youth Internship projects, provide the detailed work plan for the intern and key activities they will undertake; ensure you confirm whether this is a new position and whether union concurrence will be required, as well as required qualifications of the intern and mentor/supervisor. (2500 characters) The Temagami Canoe Festival is a 3-day, indoor-outdoor, multistage, ticket and family-friendly celebration of Canadian canoe culture. Activities include canoe displays, demos and workshops, canoe race events, Indigenous drummers, dancers and singers, historical talks, guided old growth hikes, birch bark canoes, kayak demos, live music, food and craft vendors and other special presentations.			
6. Describe the anticipated measurable economic benefits of the project. If this is a Youth Internship project, in addition to describing the benefits of the intern's activities ensure you address specifically the anticipated benefits to the intern in terms of further skills development. -local and regional economic benefits for businesses, services, parks -regional networking of a major tourism event -cross cultures experiences - Indigenous and non-Indigenous -target local and regional visitors, family, children, seniors -target cross border to Quebec market to increase attendance -target out of region to nature lovers, adventure seekers -2019 will be the 5th annual Temagami Canoe Festival			
Number of jobs created: 35		Number of jobs maintained: 0	

PROJECT COSTS AND FUNDING SOURCES

Eligible costs include all incremental expenses directly related to the project and deemed reasonable and necessary for its execution.

PROJECT COST CATEGORY (e.g., equipment, professional services, etc.)	TOTAL COSTS
Administration Costs	\$1,400.00
Event Costs - Other	\$11,200.00
Event Facility Rental	\$1,300.00
Event marketing and promotion	\$9,500.00
Telecommunications	\$800.00
Translation	\$800.00
Travel	\$700.00
TOTAL	\$25,700.00

FUNDING SOURCE	FUNDING SOURCE NAME	AMOUNT	CONFIRMED
FedNor		\$13,300.00	
Applicant cash contribution		\$0.00	
Others (specify):			
Provincial	Ontario Arts Council	\$8,000.00	<input type="radio"/> Yes <input checked="" type="radio"/> No
Revenue generated by project	Ticket Sales	\$2,000.00	<input type="radio"/> Yes <input checked="" type="radio"/> No
Private Sector	Corporate Sponsors	\$2,400.00	<input type="radio"/> Yes <input checked="" type="radio"/> No
TOTAL		\$25,700.00	

Have you already incurred costs or made legal commitments related to the project?

☐ Yes (if yes, please describe) ☒ No

CERTIFICATION

On behalf of the Applicant, I hereby acknowledge and/or certify that:

- I have authority to submit this application on behalf of the Applicant and evidence of this authority will be provided upon request.
- I confirm that the Applicant is current on all obligations to the federal government; that the execution of the proposed project will not prevent the Applicant from continuing to meet these obligations and from maintaining the economic benefits anticipated by the other agreements; and that these obligations will not preclude the Applicant from fulfilling its obligations under the proposed project.
- The Applicant is under no obligation or prohibition, nor is it subject to, or threatened by any actions, suits or proceedings, which could or would affect its ability to implement this proposed project.
- The information provided herein is complete, true and accurate and I undertake to provide any further information that may be required for Industry Canada/FedNor to render a decision in a timely manner.
- Project costs incurred by the Applicant in the absence of a signed funding agreement with Industry Canada/FedNor are incurred at the sole risk of the Applicant and, even if the project is approved for funding any such costs may not be considered eligible for Industry Canada/FedNor assistance.
- Information provided to Industry Canada/FedNor will be treated in accordance with the *Access to Information Act* and the *Privacy Act*. These laws govern the use, protection and disclosure of personal, financial and technical information by federal government departments and agencies. Information provided to Industry Canada/FedNor is secured from unauthorized access.
- Any former public office holder or public servant employed by the Applicant is in compliance with the provisions of the *Values and Ethics Code for the Public Sector*, the *Policy on Conflict of Interest and Post-Employment* and the *Conflict of Interest Act*.
- The Applicant recognizes that projects listed in the *Regulations Designating Physical Activities* may require an environmental assessment under *Canadian Environmental Assessment Act 2012*.
- The Applicant agrees to comply with official language obligations, where applicable, depending on the nature of the project and the targeted clientele.
- Funding may be conditional upon Canada satisfying any Aboriginal consultation, and where required, accommodation of obligations arising from the implementation of this project.
- This application does not constitute a commitment by Industry Canada/FedNor for financial assistance.

By submitting this application, I certify that Industry Canada/FedNor funding is required in order for the project to proceed, and agree that Industry Canada/FedNor may make the enquiries it deems necessary to evaluate the application.

Submitting Your Application:

You are about to submit your proposal for funding. Once your application has been received by Industry Canada/FedNor you will receive a confirmation email / letter and a file number for further reference. Please ensure you have correctly noted your contact information on this form.

Signed at: Temagami On this date (YYYY-MM-DD): 2018-10-19
Submitted by (Name): Carolyn Laronde
Title: Project Coordinator

If submitting in print format or via fax, sign the application before submitting (not required for electronic submission):

Signature (officer with
signing authority for
the Organization): _____

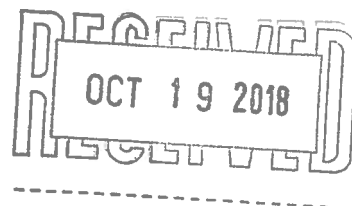
From: Carolyn Laronde <temagamicanoefestival@gmail.com>
Sent: Friday, October 19, 2018 11:45 AM
To: Roxanne St. Germain
Cc: Brian Koski; Burrows Debby - councillor @ work; Carol Lowery; Dan O'Mara; John Harding; Lorie Hunter; Ron Prefasi
Subject: Temagami Canoe Festival 2019 - Support Request
Attachments: TCF to MOT - Support Request July 2019.pdf

Hello Roxanne,

Please add this request to the next Council meeting package or COW.

Thank you,
Carolyn

Carolyn Laronde
Temagami Canoe Festival
P.O. Box 482,
Temagami, ON P0H 2H0
temagamicanoefestival@gmail.com
www.temagamicanoefestival.com



File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ I ☒ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☒ S ☐ C
Parks & Rec ☒ S ☐ C
Planning ☐ S ☐ C
Public Wks ☒ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____



TEMAGAMI CANOE FESTIVAL

Email: temagamicanoe festival@gmail.com

P.O. Box 482, Temagami, Ontario P0H 2H0

Website: www.temagamicanoe festival.com

October 19, 2018

Municipality of Temagami

P.O. Box 220,

Temagami, Ontario P0H 2H0 Email: frontdesk@temagami.ca cc. Mayor & Council

To Mayor and Council:

Re: Support Request Temagami Canoe Festival — July 19-21, 2019

The 5th Annual Temagami Canoe Festival (TCF) will be held in Temagami on July 19-21, 2019 at the Temagami Waterfront and is a summer celebration that highlights the area's rich canoeing history as well as creates an economic, social and tourism event. This festival has become a favourite event in the north over the last few years and we hope to continue to build on the success again in 2019. Some of the highlights of the 2019 festival will include two days of live music (arranged by Temagami Artistic Collective), The Voyageurs event, food and craft vendors, workshops, demos, canoe clinics, canoe races, historical talks, old-growth guided hikes and Temagami First Nation drummers and singers and dancers.

We have partnered with Temagami Artistic Collective and thank the Municipality of Temagami for the continued support of this event. **We request the Municipality of Temagami partner with TCF with the following support:**

- 1. Use of the Waterfront and the Bunny Miller Theatre free of charge, and coverage for liability insurance.**
- 2. Minimum of 2 marquis tents set up at the Waterfront, 1 outdoor stage, 28 tables and 40 chairs and the large sound system.**
- 3. Electrical power to the outdoor stage —2 separate 15-amp feeds.**
- 4. 2 (two) assistants/students per day to assist (July 20 and July 21, 2019).**

The goal of the Temagami Canoe Festival is to increase tourism visits to the area and provide a positive economic impact for Temagami and surrounding businesses.

For more information about the Temagami Canoe Festival please visit www.temagamicanoe festival.com

Thank you,

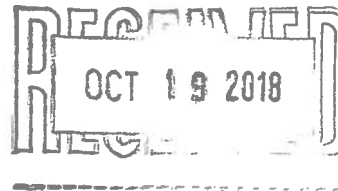
Carolyn Laronde
Project Coordinator

From: Temagami Artistic Collective <temagamiac@gmail.com>
Sent: Friday, October 19, 2018 1:08 PM
To: Roxanne St. Germain
Cc: Brian Koski; Burrows Debby - councillor @ work; Carol Lowery; Dan O'Mara; John Harding; Lorie Hunter; Ron Prefasi; David Laronde
Subject: Temagami Artistic Collective - Venue Rental Fees - 2-year Agreement Renewal
Attachments: TAC Letter to MOT - Venue Rental Fees - 2-year agreement 2019and2020.pdf; TAC-SummaryofPerformances.pdf

Please see attached letter of request for the next Council meeting or COW.

Thank you,
 Carolyn
 for David Laronde

David Laronde
 Temagami Artistic Collective
temagamiac@gmail.com



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ I ☒ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☒ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____



TEMAGAMI ARTISTIC COLLECTIVE

P.O. Box 482, Temagami, ON P0H 2H0 | Tel: (705) 569-2904
Email: temagamiac@gmail.com

October 19, 2018

Mayor and Council
Municipality of Temagami
P.O. Box 220,
Temagami, ON P0H 2H0

Cc via email: frontdesk@temagami.ca cc: Mayor and Council

Re: Temagami Artistic Collective—Venue Rental Fees – 2-Year Agreement Renewal

Dear Mayor and Council,

Temagami Artistic Collective (TAC) has been delivering many high quality presentations and performances since 2003 and has had a positive economic impact in the community with many of those attending shows also patronizing local restaurants and motels and spending quality time in the area with family or friends. Temagami Artistic Collective continues the promotion of arts and culture both in a "quality of life" and "good medicine". The productions always have good economic spin-offs for local businesses and services. Lately attendance has dropped off making it more challenging to balance the books, therefore TAC has not put on as many shows for this reason. A lot of our shows do not have funding backup and must be self sufficient; **the ticket sales pay for the production.**

Temagami Artistic Collective is **requesting the venue rental fees be waived** for the Bunny Miller Theatre for up to 5 times per year so that we may be able to continue programming good quality shows and the promotion of arts and culture tourism. By waiving these fees and providing a venue it would enable the productions a chance to break even.

The Municipality logo will be recognized on all print media as a supporter.

We thank the Municipality of Temagami for the support provided to TAC over the years and look forward to this continued relationship along with some new programming possibilities.

Yours truly,

David Laronde
Program Coordinator

Attach. TAC Summary of Performances



TEMAGAMI ARTISTIC COLLECTIVE - SUMMARY OF PERFORMANCES

<u>PERFORMANCE</u>	<u>VENUE</u>	<u>DATE</u>	<u>TICKETS SOLD</u>
OAC FUNDING PRODUCTION	BUNNY MILLER THEATRE	SEPTEMBER 2019	
GIRLS NIGHT OUT	BUNNY MILLER THEATRE	FEBRUARY 8 OR 15, 2019	BOOKED
TEMAGAMI DEEPWATER MUSIC ARTIST SHOWCASE	TEMAGAMI WATERFRONT & BUNNY MILLER THEATRE	JULY 19-21, 2019	BOOKED - OAC APPLICATION PEND
GIRLS NIGHT OUT (LOCAL FEMALE PERFORMERS)	BUNNY MILLER THEATRE	FEBRUARY 10, 2018	51 - \$20 TICKET
TEMAGAMI DEEPWATER MUSIC INDIGENOUS ARTIST SHOWCASE	TEMAGAMI WATERFRONT & BUNNY MILLER THEATRE	JULY 15-16, 2017	\$5 DROPIN (OAC FUNDING)
DAVID LARONDE BAND	TEMAGAMI WELCOME CENTRE	MAY 6, 2017	84 - \$20 TICKET
GIRLS NIGHT OUT (8 ACTS) (LOCAL FEMALE PERFORMERS)	BUNNY MILLER THEATRE	FEBRUARY 6, 2017	63 - \$15 TICKET
CULTURE DAYS 2016 - ARTISTS ON DISPLAY	TEMAGAMI TRAIN STATION	SEPT 30-OCT 1 2016	N/A - FREE EVENT
HIDDEN ROOTS COLLECTIVE	BUNNY MILLER THEATRE	SEPTEMBER 16, 2016	30 - \$20 TICKET
LES GENS DU NORD	BUNNY MILLER THEATRE	JULY 16, 2016	72 (OAC FUNDING) \$20 TICKET
LES STROUD/SURVIVORMAN	BUNNY MILLER THEATRE	JULY 15, 2016	90 SOLD OUT (OAC FUNDING) \$27
TEMAGAMI DEEPWATER MUSIC FESTIVAL ABORIGINAL SINGER-SONGWRITERS & ONTARIO BASED	TEMAGAMI WATERFRONT & BUNNY MILLER THEATRE	JULY 15-17, 2016	600-800 ATTENDED

DAVID LARONDE BAND	TEMAGAMI WELCOME CENTRE	APRIL 3, 2016	94 SOLD OUT - \$20 TICKET
CD RELEASE - UNDER THE RAVEN'S WING			
GIRLS NIGHT OUT (8 ACTS)	TEMAGAMI WELCOME CENTRE	FEBRUARY 6, 2016	94 SOLD OUT - \$15 TICKET
(LOCAL FEMALE PERFORMERS)			
CULTURE DAYS - OPEN MIC	TEMAGAMI WELCOME CENTRE	SEPTEMBER 26, 2015	FREE - 20 AUDIENCE WITH 8 PERFO
LEE HARVEY OSMOND WITH TOM WILSON	TEMAGAMI WELCOME CENTRE	SEPTEMBER 19, 2015	71 (\$20 TICKET) (OAC GRANT)
DVD PRESENTATION - "THE POWER OF THE CANOE"	BUNNY MILLER THEATRE	SEPTEMBER 15, 2015	FREE - 14 ATTENDED
IN PARTNERSHIP WITH MUNICIPALITY OF TEMAGAMI			
TEMAGAMI DEEPWATER MUSIC FESTIVAL	TEMAGAMI WATERFRONT	JULY 17-19, 2015	600-800 ATTENDED
ONTARIO SINGER-SONGWRITERS	& BUNNY MILLER THEATRE		
DAVID LARONDE BAND	TEMAGAMI WELCOME CENTRE	JULY 18, 2015	92 SOLD OUT (\$20 TICKET)
DIGGING ROOTS	TEMAGAMI WELCOME CENTRE	JULY 17, 2015	82 (\$25 TICKET)
GIRLS NIGHT OUT (8 ACTS)	TEMAGAMI WELCOME CENTRE	FEBRUARY 7, 2015	92 SOLD OUT (\$15 TICKET)
(LOCAL FEMALE PERFORMERS)			
JACOB MOON	TEMAGAMI WELCOME CENTRE	OCTOBER 18, 2014	60 (\$20 TICKET)
CULTURE DAYS - OPEN MIC	TEMAGAMI WELCOME CENTRE	SEPTEMBER 27, 2014	FREE - 11 ATTENDED WITH 6 PERFO
SUSAN AGLUKARK AND BAND	TEMAGAMI WELCOME CENTRE	JULY 11, 2014	90 SOLD OUT (OAC GRANT)
SUSAN AGLUKARK - MOTIVATIONAL TALK	BEAR ISLAND COMMUNITY CENTRE	JULY 12, 2014	78 TFN FUNDED
(TEMAGAMI FIRST NATION HOST FOR TALK)			
SWEETGRASS BAND	BEAR ISLAND COMMUNITY CENTRE	MAY 24, 2014	45 TFN FUNDED
SWEETGRASS BAND	TEMAGAMI WELCOME CENTRE	MAY 25, 2014	46 (\$20 TICKET) AFTERNOON MAT
DAVID LARONDE - SPRING SHOW (5 PIECE BAND)	TEMAGAMI WELCOME CENTRE	APRIL 26, 2014	78 (\$20 TICKET)
JULIAN COTE (OPENER)			

JAMIE DUPUIS (COMPOSER/GUITARIST)	TEMAGAMI WELCOME CENTRE	MARCH 15, 2014	65 (\$15 TICKET)
GIRLS NIGHT OUT (8 ACTS) (LOCAL FEMALE PERFORMERS)	TEMAGAMI WELCOME CENTRE	FEBRUARY 8, 2014	94 SOLD OUT (\$15 TICKET)
SUZIE VINNICK WITH RICK FINES	TEMAGAMI WELCOME CENTRE	SEPTEMBER 27 2013	53 (\$20 TICKET) OAC GRANT
SUZIE VINNICK WITH RICK FINES - WORKSHOP		SEPTEMBER 28 2013	16 SOLD OUT (\$10 TICKET)
HARD RYDE (5 PIECE BAND)	TEMAGAMI WELCOME CENTRE	AUGUST 24 2013	92 SOLD OUT (\$20 TICKET)
WENDY LYNN SNIDER (6 PIECE BAND)	TEMAGAMI WELCOME CENTRE	JULY 5, 2013	92 SOLD OUT (\$20 TICKET)
DAVID LARONDE - CD RELEASE (6 PIECE BAND) LEE FRAPPIER (OPENER)	TEMAGAMI WELCOME CENTRE	JUNE 1, 2013	85 SOLD OUT (\$15 TICKET)
GIRLS NIGHT OUT (8 ACTS) (LOCAL FEMALE PERFORMERS)	TEMAGAMI WELCOME CENTRE	FEBRUARY 9, 2013	97 SOLD OUT (\$15/12 TICKET)
LES STROUD 'SURVIVORMAN' (3 PIECE BAND)	TEMAGAMI WELCOME CENTRE	NOVEMBER 24, 2012	93 SOLD OUT (\$20 TICKET)
MIKE LYNCH (2 PIECE BAND)	TEMAGAMI WELCOME CENTRE	OCTOBER 20, 2012	67 (\$20 TICKET)
JOHN MCGALE	TEMAGAMI WELCOME CENTRE	SEPTEMBER 28, 2012	51 (\$15 TICKET)
THE GOOD LOVELIES (3 PIECE BAND) WITH KWE-WUG DRUM GROUP WITH SPECIAL APPEARANCE AT ART CAMP	TEMAGAMI WELCOME CENTRE BEAR ISLAND COMMUNITY CENTRE	JULY 5, 2012 JULY 6, 2012	94 SOLD OUT (\$20 TICKET) OAC GRANT 75+
EVERY EMOTION COSTS FEATURE FILM BY DARLENE NAPONSE (HOSTED BY TEMAGAMI TALKER)	TEMAGAMI WELCOME CENTRE	MAY 12, 2012	94 SOLD OUT (\$10 TICKET)
GUYS NIGHT OUT (6 ACTS) (LOCAL MALE PERFORMERS)	TEMAGAMI SHORES INN & RESORT DINNER & SHOW PKG.	MARCH 17, 2012	68 SOLD OUT \$39.95 TICKET)
GIRLS NIGHT OUT (8 ACTS) (LOCAL FEMALE PERFORMERS)	TEMAGAMI WELCOME CENTRE	FEBRUARY 11 2012	90 SOLD OUT (\$12/6 TICKET)
JORY NASH	TEMAGAMI WELCOME CENTRE	DECEMBER 2 2011	41 (\$20 TICKET)

WITH DAVID LARONDE			
RON NIGRINI AND JAKE THOMAS WITH DAVID LARONDE	TEMAGAMI WELCOME CENTRE	OCTOBER 22 2011	56 (\$20 TICKET)
HONEYGRASS (5 PIECE BAND)	TEMAGAMI WELCOME CENTRE	JUNE 3 2011	65 (\$20 TICKET)
MICHAEL PICKETT (2 PIECE BAND)	TEMAGAMI WELCOME CENTRE	MAY 1 2011	76 (\$20 TICKET)
ELVIS (WAYNE MILLER JR.)	TEMAGAMI WELCOME CENTRE	MARCH 11 2011	63 (\$15 TICKET)
GIRLS NIGHT OUT (8 ACTS) (LOCAL FEMALE PERFORMERS)	TEMAGAMI WELCOME CENTRE	FEBRUARY 5 2011	67 (\$12 TICKET)
RON NIGRINI AND JAKE THOMAS WITH DAVID LARONDE	TEMAGAMI WELCOME CENTRE	OCTOBER 22 2010	77 (\$15 TICKET)
HARD RYDE (5 PIECE BAND) WITH JOHN EVANS, KEVIN EVANS, ROBERT YOUNG	TEMAGAMI WELCOME CENTRE	AUGUST 21 2010	94 SOLD OUT (\$15 TICKET)
APRIL VERCH (3 PIECE BAND) WITH TAMMI MACKENZIE (OPENER)	TEMAGAMI WELCOME CENTRE	AUGUST 13 2010	94 SOLD OUT (\$20 TICKET) FUNDING SUPPORT
APRIL VERCH FIDDLE AND STEPDANCE WORKSHOPS	DREAMKEEPERS CAFÉ	AUGUST 13 2010	17 (MAX)
MICAH BARNES AND FRIENDS WITH WORKSHOP PARTICIPANTS	TEMAGAMI WELCOME CENTRE	JULY 23 2010	44 (\$10 TICKET) OAC FUNDED
MICAH BARNES - MUSIC CAREER WORKSHOP	SMOOTHWATER OF TEMAGAMI	JULY 23 2010	16 (MAX 18)
CORY BREWSTER AND BEN SURRES (DINNER AND MUSIC SHOW)	TEMAGAMI LEGION	MAY 21 2010	40 (\$10 TICKET)
GUJAR PULL (4 PIECE BAND)	TEMAGAMI WELCOME CENTRE	APRIL 10 2010	60 (\$10 TICKET)
DEEPWATER BLUES BAND (4 PIECE BAND)	TEMAGAMI WELCOME CENTRE	DEC 29 2009	90 SOLD OUT (\$10 TICKET)
KITCHEN PARTY REVIVAL (5 PIECE BAND)	TEMAGAMI WELCOME CENTRE	OCT 10 2009	90 SOLD OUT (\$10 TICKET)
CHLOE HALL	TEMAGAMI WELCOME CENTRE	AUGUST 21 2009	43 (\$10 TICKET)

SHANE YELLOWBIRD (3 PIECE BAND)	TEMAGAMI COMMUNITY CENTRE	JULY 22 2009	188 SOLD OUT (\$20 TICKET)
WITH DAVID LARONDE AND DEEPWATER BLUES BAND			FUNDING SUPPORT
AND EIGHT THUNDERBIRDS			
PRE-CONCERT DINNER	DREAMKEEPERS CAFÉ	JULY 22 2009	58 (MAX)
(YELLOWBIRD FUNDRAISER)			
MICAH BARNES - MUSIC CAREER WORKSHOP	DREAMKEEPERS CAFÉ	JULY 21 2009	18 SOLD OUT
BUFFALO ROAST DINNER	DREAMKEEPERS CAFÉ	JULY 16 2009	50 SOLD OUT
(YELLOWBIRD FUNDRAISER)			
RAVEN STOLE THE SUN	TEMAGAMI WELCOME CENTRE	APRIL 17 2009	55
(RED SKY PERFORMANCE)			
WAYNE LAVALLEE & SHAKTI HAYES	TEMAGAMI COMMUNITY CENTRE	AUGUST 25 2007	80 (\$10 TICKET)
WITH DAVID LARONDE, ALLAN LARONDE,			OAC FUNDED
WAYNE POTTS, DEBBIE WYNNE			
WAYNE LAVALLEE & SHAKTI HAYES	BEAR ISLAND COMMUNITY CENTRE	AUGUST 24 2007	42 (\$10 TICKET)
WITH DAVID LARONDE, ALLAN LARONDE,			OAC FUNDED
WAYNE POTTS, DEBBIE WYNNE			
GEORGE LEACH & MURRAY PORTER	TEMAGAMI COMMUNITY CENTRE	AUGUST 28 2004	92 (\$10 TICKET)
WITH EIGHT THUNDERBIRDS			OAC FUNDED
GEORGE LEACH & MURRAY PORTER	BEAR ISLAND COMMUNITY CENTRE	AUGUST 27 2004	76 SOLD OUT (\$10 TICKET)
WITH EIGHT THUNDERBIRDS			OAC FUNDED

LETTER OF UNDERSTANDING

THIS LETTER OF UNDERSTANDING, made the _____ day of _____, 2018.

BETWEEN: The Temagami Artistic Collective
(Hereinafter called "TAC")
OF THE FIRST PART

-AND-

THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI
(Hereinafter called the "Municipality")
OF THE SECOND PART

RECITALS:

WHEREAS the Council of the Corporation of the Municipality of Temagami (Council) entered into a Hall Rental Agreement with TAC in 2010 for the years of 2011 and 2012 and then renewed said agreement in 2012 for the years of 2013, 2014 and in 2014 entered into a Letter of Understanding for an amended agreement for 2015 and 2016 and renewed said agreement for the years 2017 and 2018;

AND WHEREAS Council deems it desirable to renew the Letter of Understanding for an additional 2 years (2019 and 2020), but with the donation amount changed to include the full amount of the rental fee for up to five (5) performances a year at the Bunny Miller Theatre;

NOW THEREFORE the Municipality and TAC agree as follows:

TERM

The term of this Letter of Understanding shall be for the period commencing on the 1st day of January 2019 and ending on the 31st day of December 2020.

UNDERSTANDING

1. The Municipality shall donate the full amount of the rental fee for up to five (5) performances a year at the Bunny Miller Theatre and 70% of the pre-HST amount of the facility rental rate for up to an additional three (3) events per year at the Bunny Miller Theatre (together this is a maximum of eight (8) donations per year for the Bunny Miller Theatre) and 70% of the pre-HST amount of the facility rental rate for up to a maximum of two (2) times per year for the arena.
2. Events covered by this Letter of Understanding shall be events organized by TAC, and may (without limiting) include music concerts, films, workshops and live theatre for performing arts to the public.
3. The involvement of the Municipality in such events is limited to the rental of municipal facilities under the standard facility rental agreement, and a financial donation towards the rental amount, as authorized by Council.

TEMAGAMI COMMUNITY MARKET

P.O. BOX 513

TEMAGAMI, ONT.

POH 2H0

OCTOBER 16, 2018

DEAR

I AM WRITING TO REQUEST A DONATION TO THE TEMAGAMI COMMUNITY MARKET 10TH ANNUAL CHRISTMAS BAZAAR SILENT AUCTION TO BE HELD DECEMBER 1, 2018.

WE ARE AN ANNUAL EVENT THAT DRAWS VENDORS AND PATRONS FROM ALL THE SURROUNDING COMMUNITIES AND IS A VITAL PART OF TEMAGAMI WHICH IS LOOKED FORWARD TO WITH GREAT ENTHUSIASM.

I THANK YOU IN ADVANCE FOR YOUR KINDNESS AND GENEROSITY.

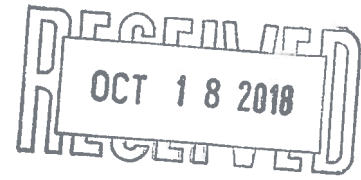
KINDEST REGARDS

DIANNE LARONDE, MANAGER

Dianne Laronde
TEMAGAMI COMMUNITY MARKET

diannelaronde@gmail.com

705-569-3686



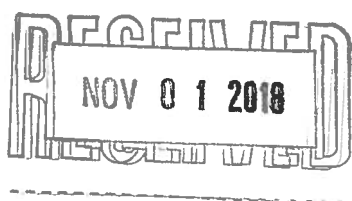
File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ I ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☒ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

From: craig.d
Sent: Thursday, November 1, 2018 11:17 AM
To: Tammy Lepage
Cc: Roxanne St. Germain
Subject: FW: Municipal Support

Incoming and agenda

While we would not be the licensing authority we are being asked to consider a resolution that would permit the sale of tickets within our boundary.

I. Craig Davidson
Treasurer/Administrator
Municipality of Temagami
7 Lakeshore Dr, PO Box 220
Temagami, ON P0H 2H0
705-569-3421 x204
craig.d@temagami.ca



- File ☒ Incoming ☐ Other
- Mayor ☐
- Council ☐ I ☒ A
- CAO ☐
- Building ☐
- Finance ☐ S ☐ C
- Ec Dev ☐ S ☐ C
- Parks & Rec ☐ S ☐ C
- Planning ☐ S ☐ C
- Public Wks ☐ S ☐ C
- PPP ☐
- Social Services ☐
- ☐ _____
- ☐ _____

From: Debbie Morrow [mailto:info@temagamicommunityfoundation.com]
Sent: Wednesday, October 24, 2018 3:28 PM
To: craig.d <craig.d@temagami.ca>
Subject: Municipal Support

Hi Craig

The Temagami Community Foundation is applying for a raffle license to the AGCO. One of their requirements to accompany the application is support from the Municipality.

The Temagami Community Foundation is holding a Truck N Boat Raffle with the first prize being a 2019 GMC Canyon along with a 2019 1675 Lund Adventure Sport & 90 Merc. 2nd prize to be a hand crafted cedar strip with canvas canoe and 5 early bird draws of \$1000 each as well as 5 early bird draws of a book of 5 tickets. Their will be 6000 tickets printed and sold at \$60 each or 5 for \$250. The hope is that the Municipality will support the raffle and allow the Temagami Community Foundation to park the truck and boat at the train station during the tourist season to increase ticket sales. The Foundation will also be looking for support from the Temagami Community Market to have some of their draws at the Market.

The revenue generated from the raffle will go towards Temagami Community Foundation funding for programs for the Community such as Art Camp and Canoe Festival to name a few.

We look forward to your letter of support to include in our package.

Thank You

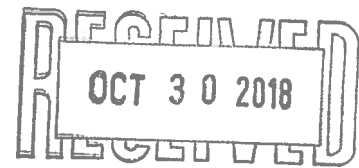
Debbie
--
Debbie Morrow
Temagami Community Foundation
P.O. Box 338
Temagami, ON P0H 2H0
Phone: 705-569-3737
Email - info@temagamicommunityfoundation.com

Co-operatively and actively nurture and care for the place we know as Temagami-the land and its inhabitants-for today and the future.

11772

Sabrina Pandolfo

From: Bill Ramsay <wramsay@ramsaylaw.ca>
Sent: Tuesday, October 30, 2018 9:34 AM
To: Sabrina Pandolfo
Subject: Temagami Trails
Attachments: lake temagami trails extension proposal.pdf



Hi Sabrina

With a new council and all I wasn't sure who to contact so I thought I'd start with you.

We have now been looking after the A Trail through Temagami for 2 years now. The 1st year didn't go well, mostly because of the weather. Last winter went well and the trails were well maintained by Doug Gear and Dick Van Manen. They will be driving the groomer for us again this winter.

We have had some thoughts about expanding the role of the snowmobile club in Temagami to reopen the trail on the lake to River Valley as well as having a trail run north to the North Arm and back along the Red Squirrel Road to the A Trail at Roosevelt Road. This would create 2 nice loops with Temagami as the focus – map attached.

We simply have neither the man power, nor the budget to do this yet. To be able to run on the lake we need either a truck with tracks or a tracked side by side. Next year we should have the budget to pay the fuel and operators but not acquire the equipment.

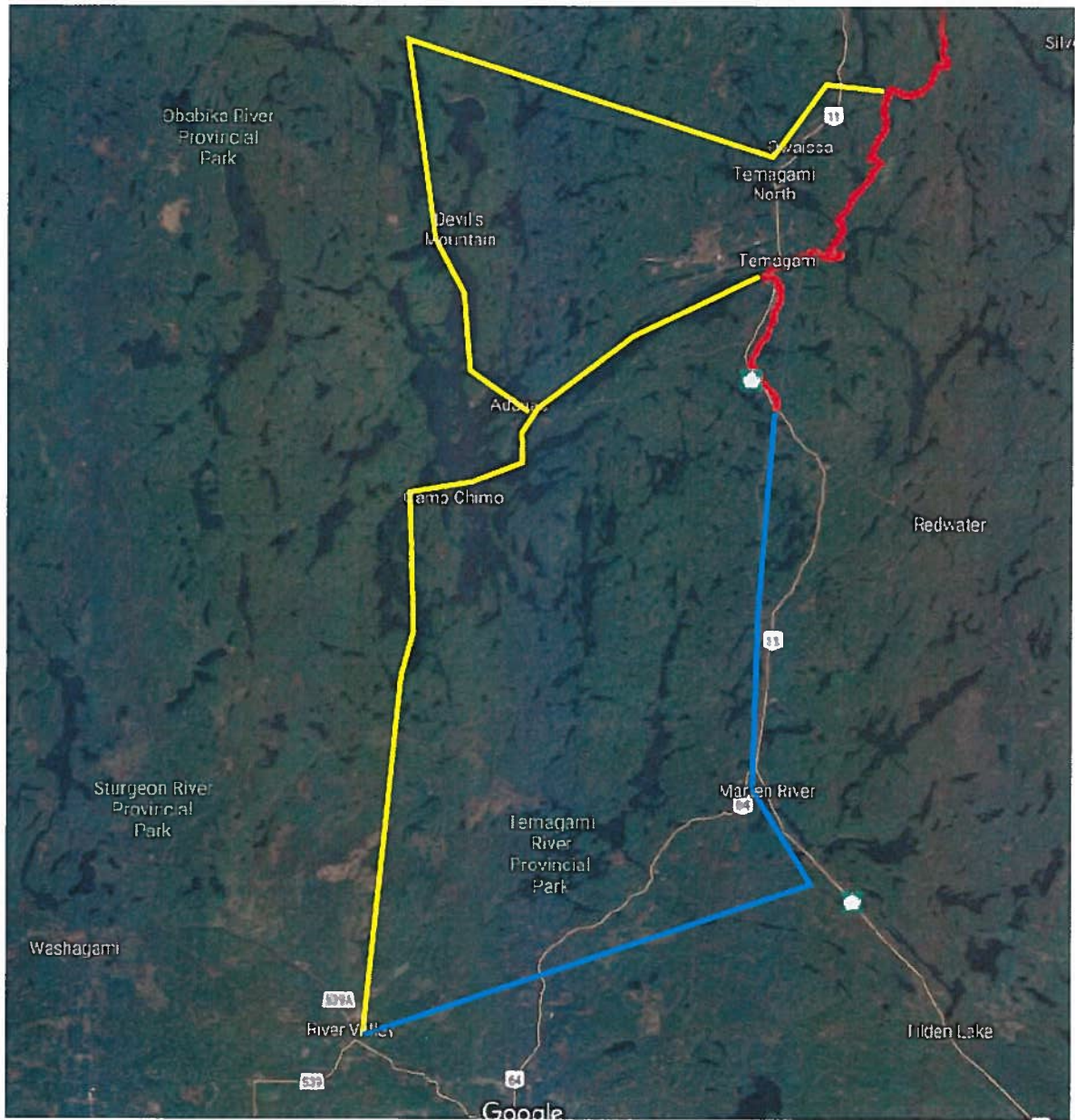
We are currently looking for interest from the Municipality of Temagami to either help us seek funding or partners.

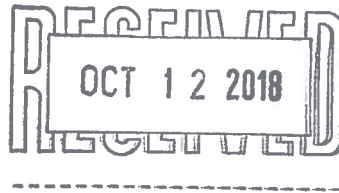
Bill Ramsay, President
 Tri-Town Sno Travellers & Club Echo
 705-647-4010



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ I ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☒ S ☒ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☒ Budget
☐ _____

- Proposed trail
- Existing trail - not TTST
- Existing TTST trail





File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ 1 ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

October 12, 2018

Mayor and Council – Municipality of Temagami

Temagami Community Foundation is interested in entering into a rental agreement with the Municipality of Temagami for the upper level of the Train Station. The space would be used as an office for the Foundation and would be staffed in the off season on a part time basis and it is envisioned to be staffed full time during the busy summer season.

Temagami Community Foundation is looking to increase their presence in the Town's downtown core and the train station would be a perfect fit to accomplish this and would be a benefit to the downtown community as a whole with increased traffic into town and the train station by board members, donors and annual meetings to have a home base to attend. We are launching a major fund raiser by end of year selling raffle tickets with a first prize being a New Truck and New Boat combination, 2nd prize Canoe and monthly early bird draws all being held in conjunction with the Temagami Community Market Days.

Temagami Community Foundation is offering to pay \$3600.00 annually and upon signing a rental agreement would want to install their sign on the property.

We look forward to discussing our proposal before the 2018 year end.

Sincerely,

Bill Kitts

Co-Chair

Temagami Community Foundation

Jack Tuomi

Vice Chair

Temagami Community Foundation

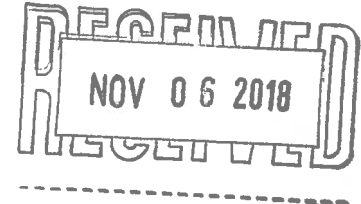
11731



November 6, 2018

Mayor Hunter & Craig Davidson

RE: Train Station Updated Proposal



Good Morning:

The Board of Directors met recently and had further discussions on the train station and have come up with this proposal for your consideration.

The Temagami Community Foundation has already written to the Municipality expressing interest in renting the upstairs of the station for their office and to help give them a presence in town. Our two groups, (the Chamber of Commerce COC and the Temagami Community Foundation TCF) are very interested in working together to make this work for all parties. That said if TCF is awarded the space the COC could potentially have the information centre open upwards of 30 hours a week during the off season and 7 days a week, full time in peak season.

The upstairs would be used exclusively by TCF for an office for the Foundation. The Information Centre Space would not change, but the current office would become the exclusive office of the Chamber of Commerce and we are willing to pay an additional \$200. a month to have it. We would then want the south end of the building to have new locks put in place and the centre door would have a deadbolt installed. The two groups collectively would add \$6000 to the municipality to offset the cost of the train station.

The Chamber of Commerce has always enjoyed a good relationship with the Municipality. We strive to support local business not only our members but other as well. Our plan is sustainable over the long term and even if the student grant program were to go away we could still manage this venture. We are willing to sign a 3-year lease to that end. Once a lease is in place we will move forward with plans for new fittings and fixtures to improve the Information Centre.

Thank you for your consideration.

Penny St. Germain

Penny St. Germain
Treasurer/Director

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ I ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

Temagami & District Chamber of Commerce

P.O. Box 57, Temagami, Ontario P0H 2H0

Tel: (705) 569-3344

www.temagamiinformation.com info@temagamiinformation.com

From: Temagami & District Chamber of Commerce <info@temagamiinformation.com>
Sent: Friday, October 12, 2018 10:53 AM
To: Temagami & District Chamber of Commerce
Subject: FW: LMG September Labour Focus
Attachments: LMG September 2018 Newsletter.pdf; LMG Septembre 2018 Newsletter.pdf; August 2018 Jobs Report_FULLL.pdf

For Your Information.

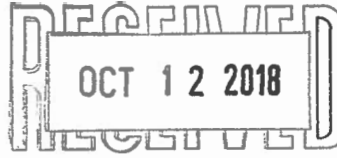
Debbie Morrow

Administrative Assistant

Temagami & District Chamber of Commerce & Info Centre

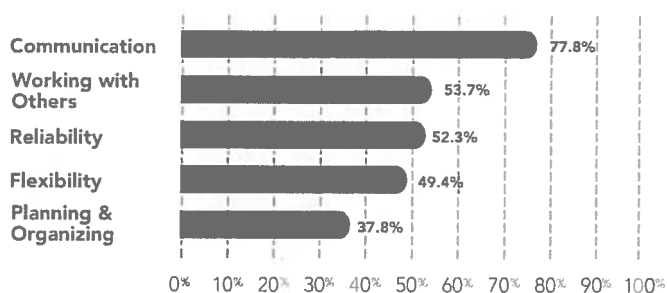
705-569-3344

www.temagamiinformation.com



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ I ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☒ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

Top 5 Most Desired Soft Skills



There were 630 job postings recorded in the month of August within the Nipissing District. This figure does represent a notable increase; +4.7%, from July when 602 job postings were recorded. The August figure is also vastly higher; +21.6%, than the current 4-year August average of 518 job postings. 247 unique employers posted jobs within the month; a slight decrease of -2.0% from the July total of 252 unique employers. Of the 630 job postings recorded; 97.1% (612) were initially discovered through online sources, 12.5% (79) were seeking a bilingual candidate, 26.5% (167) required some form of driver's license, 4.1% (26) indicated that a personal vehicle was required for employment and 35.1% (221) listed a criminal record check as a condition of hire.

385 job postings listed a starting hourly wage with the average being \$18.48/hour. This figure represents a +7.4% jump from the current 12-month average of \$17.21/hour. Out of these 385 postings 114 or 29.8% were offering the provincial minimum wage of \$14.00/hour. 27 of the job postings in August listed a starting annual salary with an average offering of \$40,549.52/year. This average is notable below the current 12-month average of \$44,383.12/year.

The Administrative and Support, Waste Management and Remediation Services (NAICS-56) industry had the largest amount of job postings with 21.4% (135) of the monthly total. This particular major industry classification saw the largest month-over-month increase; +6.0%, in overall share of job postings amongst all the major industry classifications. The largest month-over-month decrease in overall share of job postings of -4.4% was seen in the Transportation and Warehousing (NAICS-48-49) industry; which represents 5.7% (36) of the job postings in August.

WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by The Labour Market Group. Each month we compile a list of jobs that were posted or advertised through a variety of sources in our community. This report provides current, key information about job postings in the Nipissing & Parry Sound districts. Job postings were gathered online from www.jobbank.gc.ca, www.indeed.ca, and www.wowjobs.ca, and the North Bay & District Jobs Facebook page. They were also gathered from our local newspapers including: Almaguin News, Parry Sound North Star, North Bay Nugget, Mattawa Recorder, and West Nipissing Tribune. The job postings in this study are by no means an exhaustive list of every available job during the collection period. It is simply a tally of jobs posted from the sources listed above. For more clarification on the collection process of this Jobs report, please contact info@thelabourmarketgroup.ca. We would be more than happy to review our process with you!

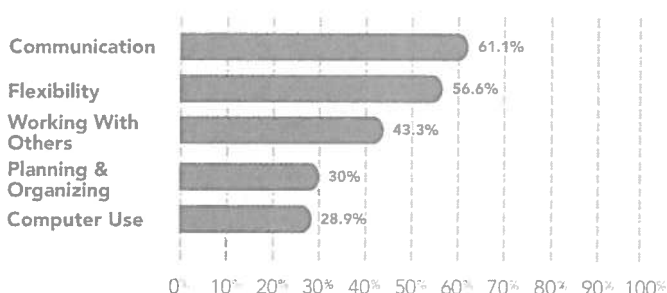
² Includes placement agencies, employment service providers and temporary agencies postings which could otherwise fall under other industries but actual employers are unknown at this time.

³ HGS and Zedd both post very frequently and state they are looking for large numbers of employees. As a result only 1 posting for each was considered

For more information & further details about local jobs, please contact :

The Labour Market Group
Toll Free: 1-877-223-8909
info@thelabourmarketgroup.ca

Top 5 Most Desired Soft Skills



There were 156 job postings recorded in the month of August within the Parry Sound District. This figure does represent a notable decrease; -5.5%, from July when 165 job postings were recorded. The August figure is also vastly higher; +23.6%, than the current 4-year August average of 126 job postings. 67 unique employers posted jobs within the month, a significant decrease of -10.7% from the July total of 75 unique employers. Of the 156 job postings recorded; 92.3% (144) were initially discovered through online sources, 1.3% (2) were seeking a bilingual candidate, 32.7% (51) required some form of driver's license, 12.2% (19) indicated that a personal vehicle was required for employment and 12.8% (20) listed a criminal record check as a condition of hire.

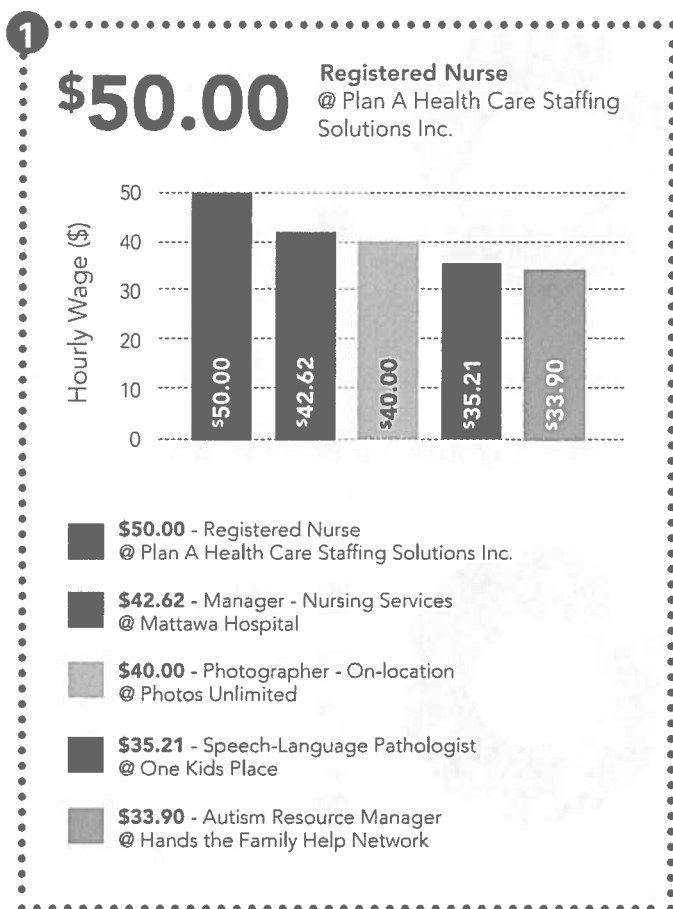
77 job postings listed a starting hourly wage with the average being \$18.01/hour. This figure represents a +5.4% jump from the current 12-month average of \$17.08/hour. Out of these 77 postings 22 or 28.6% were offering the provincial minimum wage of \$14.00/hour. There were not enough job postings in August which listed a starting annual salary in order to provide a statistically significant average. The current 12-month average is \$44,327.41/year.

The Health Care and Social Assistance (NAICS-62) industry had the largest amount of job postings with 29.5% (46) of the monthly total. This particular major industry classification saw the largest month-over-month increase; +11.3%, in overall share of job postings amongst all the major industry classifications. The largest month-over-month decrease in overall share of job postings of -6.4% was seen in the Manufacturing (NAICS-31-33) industry; which represents 5.8% (9) of the job postings in August.

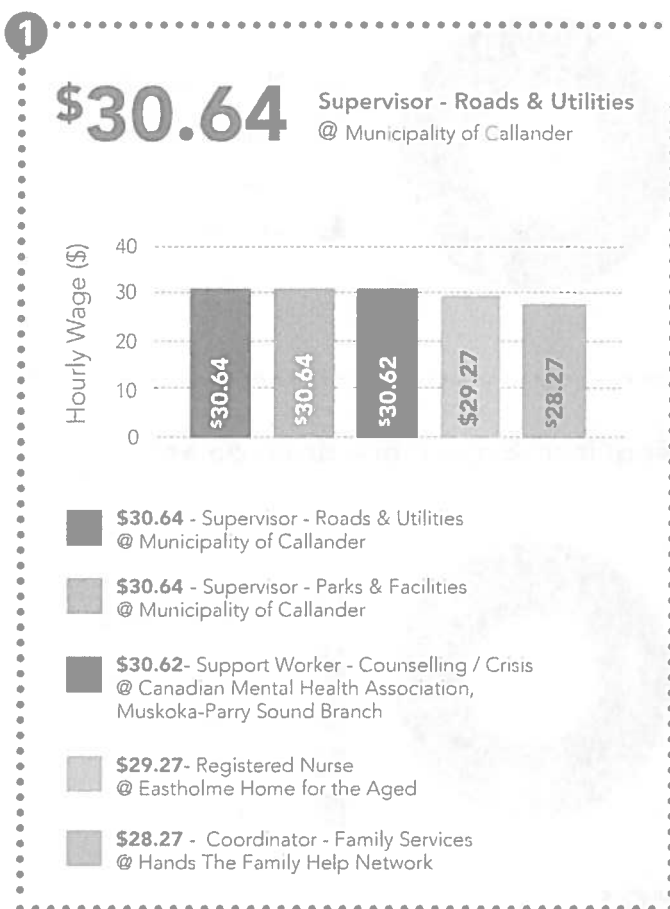


The Labour Market Group
Guiding partners to workforce solutions.

Highest Paying Posted Jobs By Hourly Wage



Highest Paying Posted Jobs By Hourly Wage



Highest Paying Posted Jobs By Annual Salary

1 **\$69,213**
Manager - Nursing Registry
@ Les Soeurs de l'Assomption SV

2 **\$69,000**
Retirement Home Manager
@ C.L.A. Personnel

3 **\$60,137**
Administrator - Education Programs
@ Nipissing University

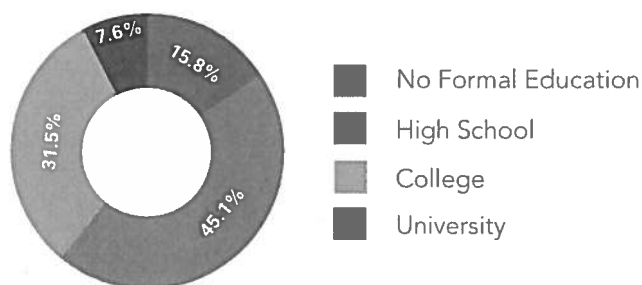
Highest Paying Posted Jobs By Annual Salary

1 **\$70,000**
Water Well Driller
@ Marshall Well Drilling

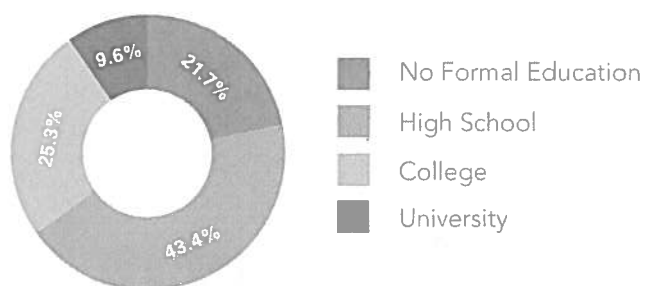
2 **\$59,717**
Superintendent - Public Works
@ Township of Strong

3 **\$54,014**
Child Welfare Worker
@ The Children's Aid Society of the District of Nipissing and Parry Sound

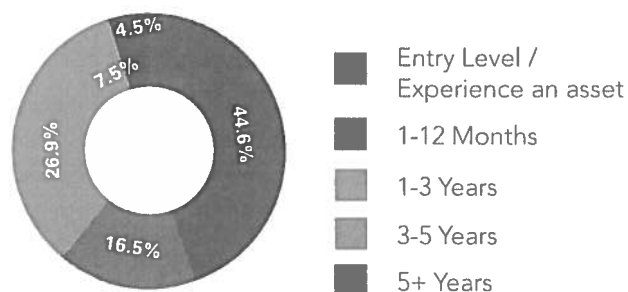
Educational Level Requested:



Educational Level Requested:



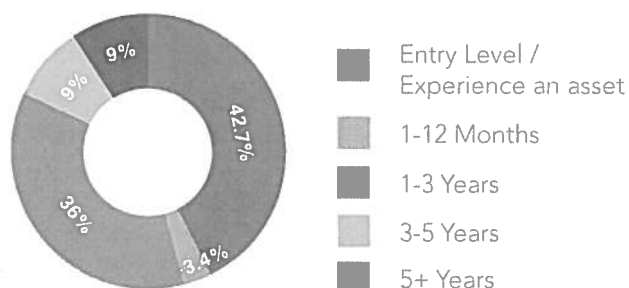
Required Experience Breakdown:



491

Postings listed experience requirements (77.9%)

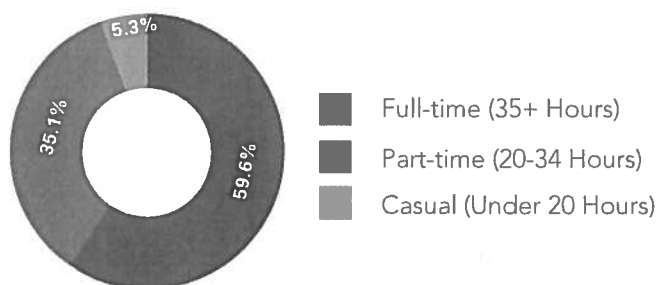
Required Experience Breakdown:



89

Postings listed experience requirements (57.1%)

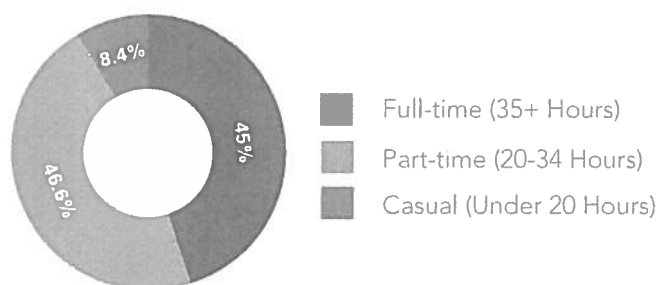
Full-time / Part-time Breakdown



544

Postings listed hours offered (86.3%)

Full-time / Part-time Breakdown



131

Postings listed hours offered (84%)

IN THIS EDITION

Census Update 2016

LLMP 2018

Ontario and the Future of Work

JOBS REPORT AUGUST 2018

TOTAL NUMBER OF JOB POSTINGS

Nipissing **630**
Parry Sound **156**

TOP INDUSTRY WITH VACANCIES

Nipissing
Administrative and support
(21.4%)

Parry Sound
Health care and social
assistance (29.5%)

To view the full report, visit our website
www.thelabourmarketgroup.ca

T. 705.474.0812
Toll Free 1.877.223.8909
F. 705.474.2069

101 Worthington St. East
Suite 238
North Bay, Ontario

1 College Dr.
Parry Sound, Ontario

The Labour Market Group is funded by



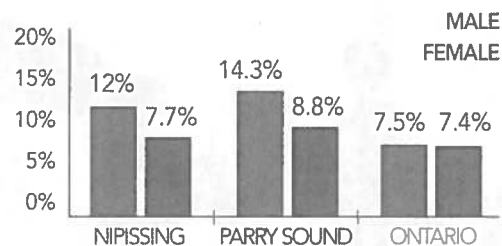
September 2018

LABOURFOCUS

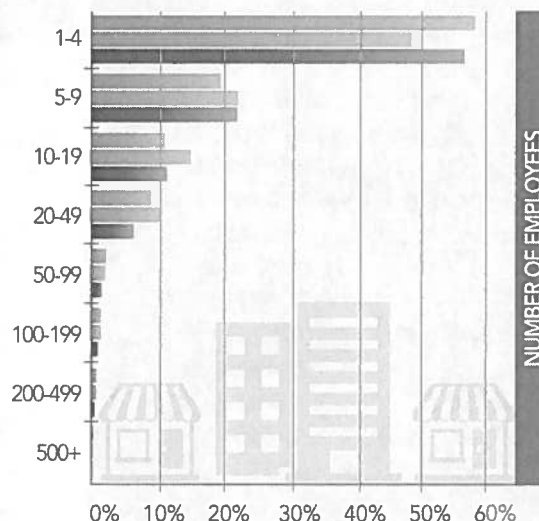
The Labour Market Group

CENSUS UPDATE 2016

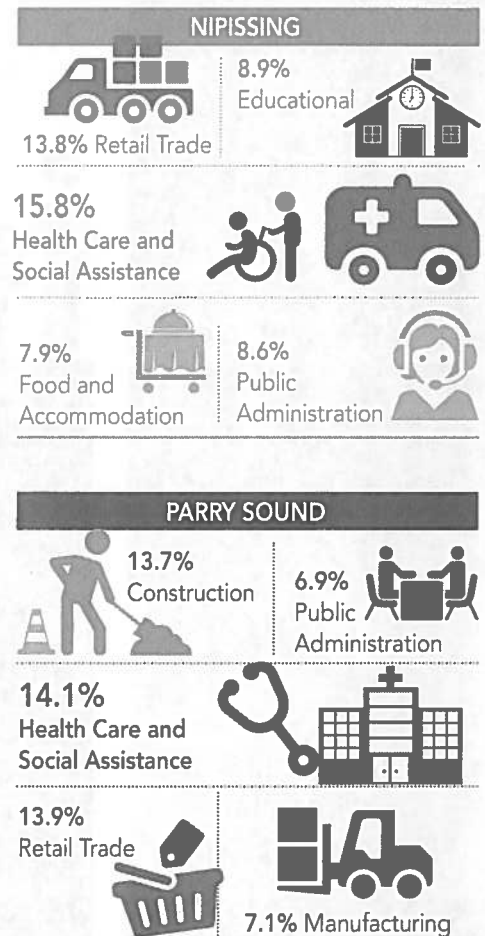
Unemployment rates by gender in Nipissing and Parry Sound Districts compared to Ontario



Share of business by employee size; Nipissing, Parry Sound and Ontario



Top 5 industries (NAICS) in Nipissing and Parry Sound Districts by share of individuals employed



LOCAL LABOUR MARKET PLAN 2018

NIPISSING Job Postings by Compensation

AVERAGE
Hourly Wage
\$16.02
WHERE POSTED
(2017 average)

AVERAGE
Annual Salary
\$46,155
WHERE POSTED
(2017 average)

PARRY SOUND Job Postings by Compensation

AVERAGE
Hourly Wage
\$15.84
WHERE POSTED
(2017 average)

AVERAGE
Annual Salary
\$38,758
WHERE POSTED
(2017 average)

Job Postings by Experience



THE 10 MOST SOUGHT AFTER SKILLS PER SECTOR

HUMAN RESOURCES

- Employee Relations
- HRIS
- Labour Relations
- Organizations
- Development
- Training Programs
- PeopleSoft
- Surveys
- Performance Analysis
- Leadership Training
- ADP



2018 Local Labour Market Plan NOW AVAILABLE

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca

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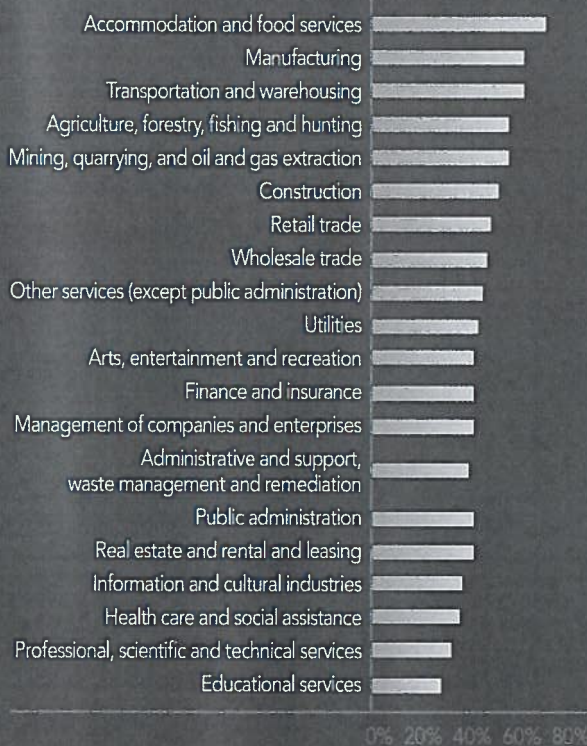
ONTARIO AND THE FUTURE OF WORK

NON-STANDARD AND PRECARIOUS WORK

- **Non-standard work** includes temporary jobs, part-time jobs, sub-contracting and self-employment.
- **Precarious work** includes jobs that pay lower wages, are not unionized and come without benefits. Often non-standard work is precarious.



Per cent of work activities with the potential for automation, by industry:



Source: Robots, Revenues & Responses - Ontario and the Future of Work
Johal, Thirgood, Crawford-Urban, Alwani, Dubrovinsky, Mowat Research #167, July 2018



Non-standard employment in Ontario increased from 23.1% in 1997 to 26.7% in 2017.

About 27% of Ontario workers were engaged in non-standard employment in 2015.



The number of Ontarians with multiple jobs more than doubled between 1976 (2.2%) and 2016 (5.4%).



EDUCATIONAL ATTAINMENT 2016: 25-44 YEAR OLDS

NIPISSING | PARRY SOUND | ONTARIO

No certificate, diploma or degree
NIP=10%, PS=11%, ON=8%



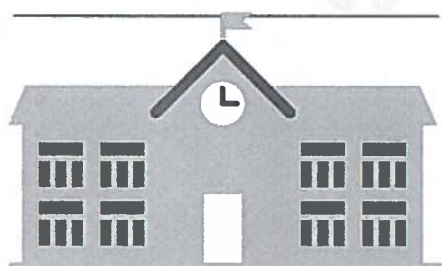
High school certificate or equivalent
NIP=24%, PS=29%, ON=22%

Apprenticeship certificate or equivalent
NIP=7%, PS=10%, ON=5%

College certificate or diploma
NIP=35%, PS=32%, ON=25%



University certificate diploma or degree
NIP=23%, PS=19%, ON=40%



READY. SET. HIRED.

Job Portal for the districts of Nipissing and Parry Sound

There are currently **436** jobs available.
Find yours TODAY! readysethired.ca



MONTHLY JOBS REPORT

AUGUST 2018

Nipissing District

There were 630 job postings recorded in the month of August within the Nipissing District. This figure does represent a notable increase; +4.7%, from July when 602 job postings were recorded. The August figure is also vastly higher; +21.6%, than the current 4-year August average of 518 job postings. 247 unique employers posted jobs within the month; a slight decrease of -2.0% from the July total of 252 unique employers. Of the 630 job postings recorded; 97.1% (612) were initially discovered through online sources, 12.5% (79) were seeking a bilingual candidate, 26.5% (167) required some form of driver's license, 4.1% (26) indicated that a personal vehicle was require for employment and 35.1% (221) listed a criminal record check as a condition of hire.

630 Total Number of Job Postings **↑28** from Jul.

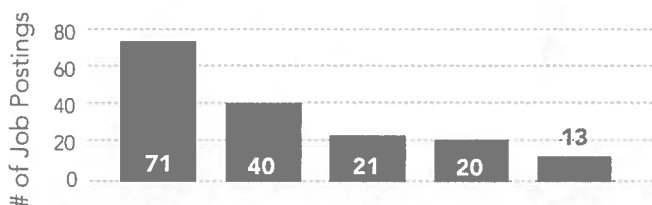
Parry Sound District

There were 156 job postings recorded in the month of August within the Parry Sound District. This figure does represent a notable decrease; -5.5%, from July when 165 job postings were recorded. The August figure is also vastly higher; +23.6%, than the current 4-year August average of 126 job postings. 67 unique employers posted jobs within the month; a significant decrease of -10.7% from the July total of 75 unique employers. Of the 156 job postings recorded, 92.3% (144) were initially discovered through online sources, 1.3% (2) were seeking a bilingual candidate, 32.7% (51) required some form of driver's license, 12.2% (19) indicated that a personal vehicle was require for employment and 12.8% (20) listed a criminal record check as a condition of hire.

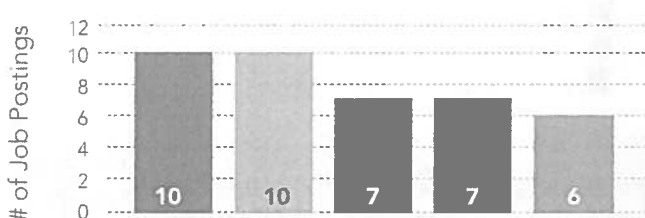
156 Total Number of Job Postings **↓9** from Jul.

* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, Unites States and Mexico in order to classify companies based on their primary functions/objectives.

Top 5 Employers Posting Jobs



Top 5 Industries Hiring (NAICS)



Top 5 Industries Hiring (NAICS)

Top 5 Industries Hiring (NAICS)



2 17.9% : Health Care & Social Assistance (NAIC 62)

3 14% : Retail Trade (NAICS 44-45)

4 10% : Manufacturing (NAICS 31-33)

5 7% : Accommodation & Food Services (NAIC 72)

2 12.8% : Retail Trade (NAICS 44-45)

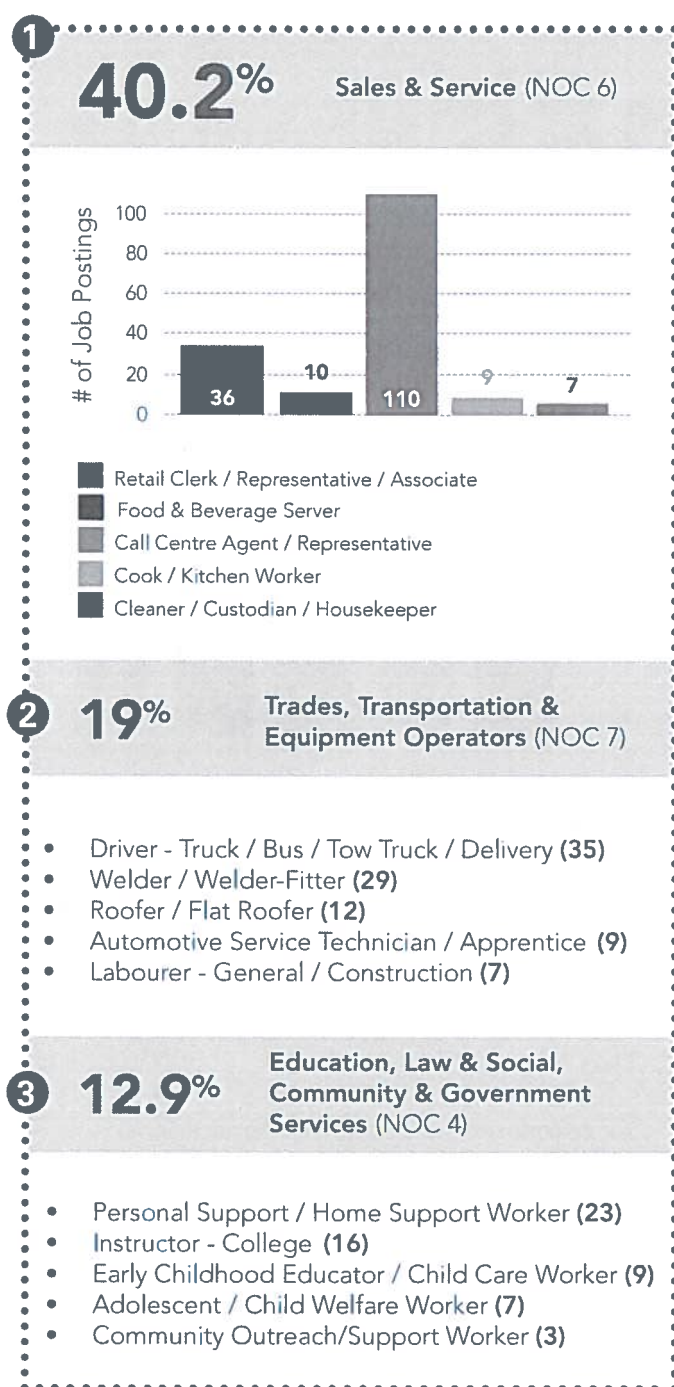
3 9.6% : Accommodation & Food Services (NAIC 72)

4 9% : Transportation & Warehousing (NAICS 48-49)

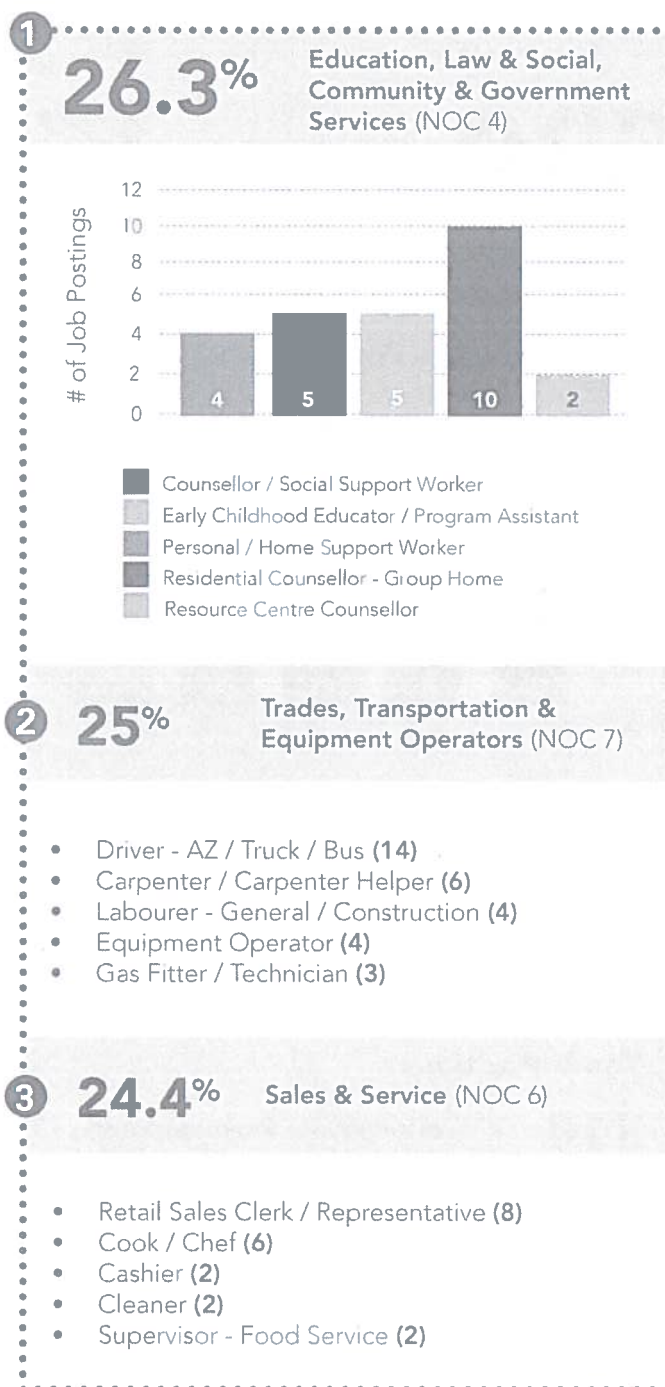
5 9% : Public Administration (NAIC 91)

* National Occupation Classification (NOC) is the system utilized by the Government of Canada to organize occupations based on the primary job requirements and skill level.

Top 3 Occupational Categories (NOC)



Top 3 Occupational Categories (NOC)

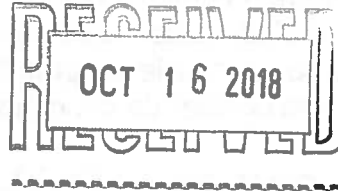


From: Ontario Honours And Awards (MTCS) <OntarioHonoursAndAwards@ontario.ca>
Sent: Tuesday, October 16, 2018 3:36 PM
To: Ontario Honours And Awards (MTCS)
Subject: Ontario Medal of Good Citizenship - Reminder Letter
Attachments: Reminder to Nomination letter OMGC.PDF

File ☒ Incoming ☐ Other
 Mayor ☒
 Council ☒ I ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☒ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

(Un message en français suivra)

October, 2018



Greetings,

It is my pleasure to invite you to submit a nomination for the Ontario Medal for Good Citizenship.

Established in 1973, the Ontario Medal for Good Citizenship honours Ontarians who, through exceptional, long-term efforts, have made outstanding contributions to community life across the province.

Recipients will be invested by the Lieutenant Governor of Ontario at a ceremony to be held at Queen's Park, in winter 2019.

To submit a nomination for this award:

- a) Visit ontario.ca/honoursandawards.
- b) Select the **Community** category.
- c) Click on **Ontario Medal for Good Citizenship**.
- d) Download the PDF form.
- e) Review the eligibility criteria and instructions carefully.
- f) Fill out the form and then submit it **no later than November 15, 2018**. Instructions for submitting your nomination package can be found on the website.

If you have any questions, please call the Ontario Honours and Awards Secretariat at 416-314-7526, toll free 1-877-832-8622, TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

I hope you will take this opportunity to consider nominating an outstanding citizen in your community. Thank you for your support of this important honours program.

Sincerely,

Debbie Strauss
 Director

Bonjour,

J'ai le plaisir de vous inviter à soumettre une candidature pour la Médaille du mérite civique de l'Ontario.

Créée en 1973, la Médaille du mérite civique de l'Ontario rend hommage aux Ontariennes et Ontariens qui, par leurs efforts exceptionnels et à long terme, ont contribué de façon remarquable à la vie communautaire dans toute la province.

La lieutenante-gouverneure de l'Ontario remettra cette distinction honorifique aux lauréates et lauréats à l'occasion d'une cérémonie qui se tiendra à Queen's Park, à l'hiver 2019.

Pour soumettre une candidature à ce prix :

- a) Rendez-vous sur ontario.ca/distinctionsetprix.
- b) Sélectionnez la catégorie **Communauté**.
- c) Cliquez sur **Médaille du mérite civique de l'Ontario**.
- d) Téléchargez le formulaire en format PDF.
- e) Lisez attentivement les critères d'admissibilité et les instructions.
- f) Remplissez le formulaire puis soumettez-le **au plus tard le 15 novembre 2018**. Les instructions pour soumettre votre dossier de candidature se trouvent sur le site Web.

Si vous avez des questions, veuillez communiquer avec le Secrétariat des distinctions et prix de l'Ontario par téléphone, au 416 314-7526, au 1 877 832-8622 (sans frais), au 416 327-2391 (ATS), ou par courriel à ontariohonoursandawards@ontario.ca.

J'espère que vous profiterez de l'occasion pour envisager la candidature d'une citoyenne exceptionnelle ou d'un citoyen exceptionnel dans votre collectivité. Merci de votre appui à cet important programme de distinctions honorifiques.

La directrice,

Debbie Strauss

Ministry of Tourism, Culture
and Sport

Ontario Honours and Awards
Secretariat
400 University Avenue, 5th Floor
Toronto ON M7A 2R9

Ministère du Tourisme, de la Culture
et du Sport

Secrétariat des distinctions et prix de
l'Ontario
400, avenue University, 5^e étage
Toronto ON M7A 2R9



October, 2018

Greetings,

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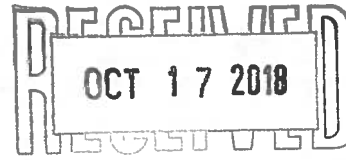
Sincerely,

Debbie Strauss
Director

From: Tammy Lepage
Sent: Wednesday, October 17, 2018 10:42 AM
To: Roxanne St. Germain
Subject: Fw:2019 OGRA Conference: Now Accepting Municipal Delegation Requests

For incoming

Tammy Lepage, Planning Clerk/Deputy Clerk
 7 Lakeshore Drive
 P.O. Box 220
 Temagami, ON
 P0H 2H0
 Email: planning@temagami.ca
 Phone: 705-569-3421 ext. 210



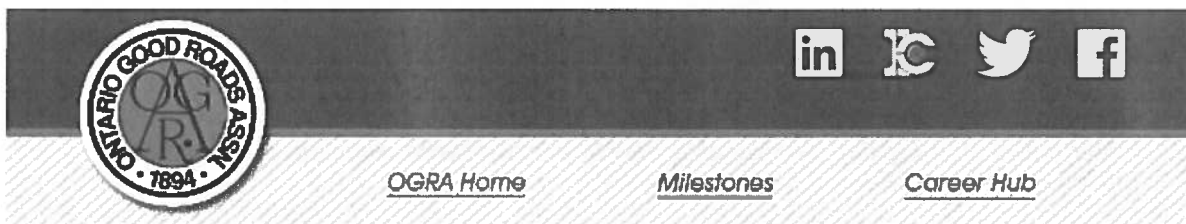
File ☒ Incoming ☐ Other
 Mayor ☒
 Council ☒ I ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☒ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

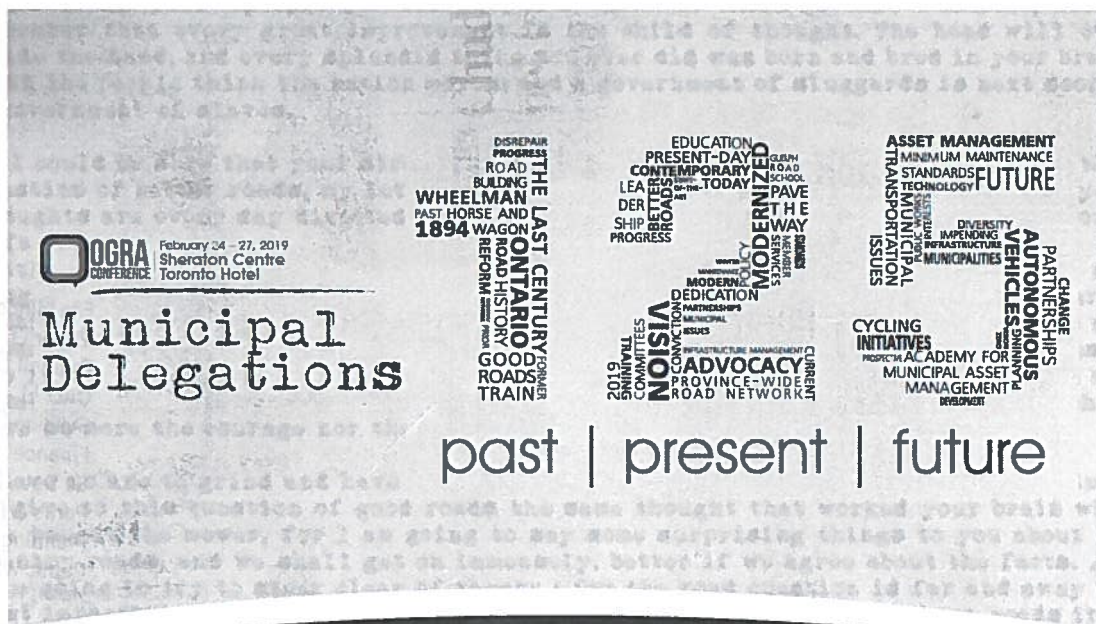
----- Original Message -----

Subject: FW: 2019 OGRA Conference: Now Accepting Municipal Delegation Requests
From: Vacant Clerk
To: Tammy Lepage
CC:

From: Ontario Good Roads Association
Sent: Wednesday, October 17, 2018 10:31:48 AM (UTC-05:00) Eastern Time (US & Canada)
To: Vacant Clerk
Subject: 2019 OGRA Conference: Now Accepting Municipal Delegation Requests

Problems Viewing this Email? [Click Here](#)





2019 OGRA Conference: Requests for Municipal Delegations

February 24 - 27, 2019

Now Accepting Municipal Delegation Requests

Interested in meeting with provincial representatives at the 2019 OGRA Conference? The delegation request system is now open. Visit the [municipal delegations page](#) to submit your application. If you have any questions regarding this process please email delegations@ogra.org

Please note that you will receive a response to your request from the respective ministry no later than one week prior to the conference.

Only registered delegates will be able to request delegations with provincial ministries. To register, please visit the [conference registration page](#).

Long Service Awards

Information on [Long Service Awards](#) is now available. Please complete the applicable forms no later than Friday, January 26, 2019.

To learn more about the 2019 OGRA Conference visit www.ograconference.ca. Concurrent workshop information, keynotes, and plenary sessions will be updated weekly.

Have a look at the [OGRA Career Hub](#). Where you look for a career, not just a job.

Join the conversation at [the OGRA Interchange](#)

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

Update your [email preferences](#) to choose the types of email you receive

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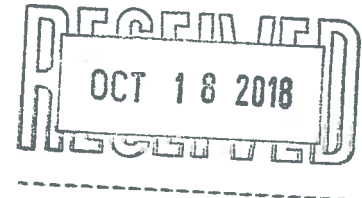
TEMAGAMI CANOE FESTIVAL

Email: temagamicanoefestival@gmail.com

P.O. Box 482, Temagami, Ontario P0H 2H0

Website: www.temagamicanoefestival.com

October 14, 2018



THANK YOU FOR YOUR SUPPORT!

Carolyn Laronde

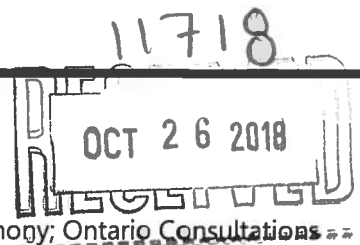
Project Coordinator

Carolyn

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ I ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____



From: Biomass North Development Centre <info@biomassnorth.org>
Sent: Friday, October 26, 2018 10:44 AM
To: MJ Hoyle
Subject: E-news Update: #BNDC2018 Highlights; 3rd Annual Awards Ceremony; Ontario Consultations on Climate Change Plan + Provincial Forestry Strategy



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Biomass North Development Centre

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Mayor ☐
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CAO ☐
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Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐
☐
☐

E-news Update: #BNDC2018 Highlights; 3rd Annual
Biomass North Awards Ceremony; Ontario Consultations
on Climate Change Plan + Provincial Forestry Strategy

October 26, 2018



Biomass North Development Centre

Biomass North Forum 2018

Mapping Canada's Bioeconomy: Drivers, Roadblocks and Bridges

October 16-18

Valhalla Inn

Thunder Bay, Ontario

bndc2018.biomassnorth.org

#BNDC2018

That's a wrap - with another successful [Biomass North Forum](#) in the books, we would like to thank everyone who was able to contribute to this event! A very special thank you to the City of Thunder Bay and Fort William First Nation, for being such gracious hosts and welcoming us to Robinson-Superior Treaty territory.

Not able to attend? Please visit the #BNDC2018 website for event highlights - including speaker presentations, award winner profiles, and other event content!

Visit #BNDC2018 Website

With this year's theme of ***Mapping Canada's Bioeconomy: Drivers, Roadblocks and Bridges***, #BNDC2018 showcased how government, industry, academia and communities throughout the country are navigating towards a sustainable bioeconomy future.

Participants interacted with leading voices in the sector on key regional and national themes, networked with future partners and customers, and built the collaborations vital to the success of their projects. **This year's Forum consisted of:**

- Over 30 expert speakers and 12 unique panels
- Two interactive pre-conference workshops
- 3rd annual Awards Gala (see below)
- Trade show and exhibition
- B2B meetings and networking

View #BNDC2018 Program

We look forward to seeing you next year at Biomass North Forum 2019 - or hopefully sooner during one of our upcoming workshops, webinars, tours or project collaborations!

With any questions or requests please contact us at info@biomassnorth.org

3rd Annual Awards Ceremony



As part of Biomass North Forum 2018, our 3rd annual Awards Ceremony took place the evening of October 17th at the Valhalla in Thunder Bay, Ontario. Here we recognized and congratulated leaders in Canada's bioeconomy for their hard-earned achievements in the field.

Congratulations to this year's nominees and award winners:



Municipal Leadership in the Bioeconomy
City of Prince George

Indigenous Leadership in the Bioeconomy
Nishnawbe Aski Nation

Government Leadership in the Bioeconomy
Natural Resources Canada (NRCan)

Industry Leadership in the Bioeconomy
Centre for Research and Innovation in the Bio-Economy (CRIBE)

Champion in the Bioeconomy
Walter Manitowabi

[Find out more](#) about our Awards Winners!

Thank You to our #BNDC2018 Sponsors, Supporters & Exhibitors!

#BNDC2018 Sponsors and Supporters

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#BNDC Exhibitors

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Bioproducts Discovery
& Development
Center (University of
Guelph)

Centre for Research &
Innovation in the Bio-
Economy (CRIBE)

City of Prince George

Herz Energietechnik
GmbH

Intech Clean Energy

Lakehead University -
SESBASS Poster
Session

Natural Resources
Canada - Canadian
Forest Service

Ontario Sustainable
Energy Association
(OSEA)

Power Workers' Union
(PWU)

Ontario Consultation on NEW Climate Change Plan + Provincial Forestry Strategy

Made-in-Ontario Climate Change Plan

As Ontario continues to move towards the cancellation of its previous Cap and Trade program, which is reported to cost Ontarians \$3 billion over 4 years (see report), **Ontario has announced it will release a new plan** that will "identify specific areas of focus to help us tackle and be more resilient to climate change."

Later this fall, the proposed plan will include the following areas of focus:

- Creating an understanding of the effects that climate change is having on our households, businesses, communities and public infrastructure to better prepare and strengthen our resiliency.
- Ensuring polluters are held accountable and creating dedicated measures that will efficiently reduce greenhouse gas emissions.
- Improving Ontario's business climate by unlocking the power of the private sector to finance and drive innovative climate solutions. This will include an emissions-reduction fund to invest in technology-based and other solutions to reduce emissions in Ontario.
- Finding a balanced solution that puts people first, makes life more affordable for families, and takes Ontario's role in fighting climate change seriously.

Submit your comments - to ensure opportunities in renewable biomass are addressed in the new Plan, including the positive impacts on remote, rural and northern communities/economies, benefits to Ontario's forest sector, and replacing fossil fuels with viable biomass alternatives - now is the time to share what YOU think about the Plan's areas of focus, and the most effective actions to achieve Ontario's climate goals.

The consultation deadline is November 16, 2018. Please click the link below to submit your comments:

<https://www.ontario.ca/form/tell-us-your-ideas-climate-change>

...meanwhile in Canada...

Clean Energy for Rural and Remote Communities - Program Update

NRCAN's Clean Energy for Rural and Remote Communities (CERRC) program is undertaking a second round of funding and hereby invites project proposals according to the following submission deadlines:

**Thursday, December 4, 2018
23:59ET** - to be eligible for a 30 minute discussion of your submission with program officers before the final submission date.

Thursday, January 15, 2019 23:59ET
- final deadline to be eligible for the second round evaluation review.

Proposals received by January 15th, 2019 will be considered for the second round of CERRC funding.

Find out more:

<https://www.nrcan.gc.ca/reducingdiesel>

First CERRC-Funded Project Announced!

For the first project announced under the Clean Energy for Rural and Remote Communities Program, over \$686,000 will be funded for an Indigenous bioheat project in Hazelton, British Columbia.

Under the lead of Gitxsan Energy Inc., an Indigenous-owned business of the Gitxsan Nation, the funding will support the adoption of forest-based biomass heating for the Upper Skeena Recreational Centre.

Under the project, forest-based biomass will replace propane as the heating fuel, reducing greenhouse gas emissions by 255 tonnes a year in the recreation complex. The project will also create two full-time biomass harvesting jobs and 12 temporary construction jobs in the local Gitxsan community.

Find out more!

Ontario Developing Provincial Forestry Strategy

Ontario is developing a provincial forestry strategy that is intended to reduce barriers, create jobs, promote economic growth and make Ontario open for business.

Stakeholders will be invited to regional round table sessions to advise on key elements of the strategy.

Proposed locations (subject to change) for the round table sessions include:

1. November 15, 2018 - Sault Ste. Marie
2. January 22, 2019 - Kitchener
3. February 5, 2019 - Kenora
4. February 6, 2019 - Kapuskasing
5. March 1, 2019 - North Bay
6. March 22, 2019 - Thunder Bay
7. April 16, 2019 - Pembroke
8. May 3, 2019 - Timmins
9. May 17, 2019 - Hearst

To share your comments, or to get involved and help develop Ontario's new forestry strategy, please contact forestrystrategy@ontario.ca

Become a Member Today!



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176 Lakeshore Drive, Suite 3
North Bay, ON, P1A 2A8 Canada
info@biomassnorth.org

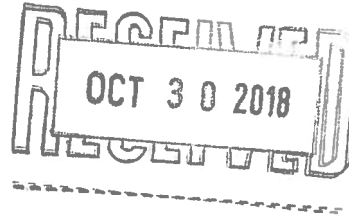
[Update your preferences](#) or [Unsubscribe from this list](#)



From: craig.d
Sent: Tuesday, October 30, 2018 2:34 PM
To: Tammy Lepage
Cc: Roxanne St. Germain
Subject: FW: 2019 Billing Statement - Temagami M
Attachments: 2019 Annual Billing Letter for Municipalities (20Sep18) Eng.pdf; Temagami.pdf

From Patrick's Email

For incoming please



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ I ☐ A
 CAO ☒
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☒
 Social Services ☐
 * Budget

I. Craig Davidson
 Treasurer/Administrator
 Municipality of Temagami
 7 Lakeshore Dr, PO Box 220
 Temagami, ON P0H 2H0
 705-569-3421 x204
 craig.d@temagami.ca

From: OPP MPB Financial Services Unit (OPP) [mailto:OPP.MPB.Financial.Services.Unit@opp.ca]
Sent: Monday, September 24, 2018 12:54 PM
To: Vacant CAO <cao@temagami.ca>; Vacant Finance <finance@temagami.ca>
Subject: 2019 Billing Statement - Temagami M

Good afternoon,

Please find attached a letter and the 2019 OPP Annual Billing Statement package for your municipality. Historically the OPP printed and mailed a copy of this package directly to the municipality in addition to providing a copy via e-mail. This year we will not be providing printed copies of the package due to the uncertainty of a postal strike combined with an initiative to be more environmental-friendly and cost-effective.

We wish to advise you this year's package does not contain information about the 2019 Court Security Prisoner Transportation grant allotment. The Ministry of Community Safety and Correctional Services has not provided the OPP with information regarding the grant to date. When this information becomes available we will advise municipalities about their 2019 grant entitlement via e-mail this fall. The remaining entitlement for the 2018 CSPT grant (net of any required reconciliation adjustment) will be issued to municipalities by Ontario Shared Services next week.

If you have any questions about the package please contact OPP.MPB.Financial.Services.Unit@opp.ca.

Respectfully,

Your Municipal Policing Bureau Financial Services Team

Audrey Sage

Eva Lokay

Manon Desjardins

Amber Thompson-Carroll

Catherine McCauley

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6200
Fax: 705 330-4191

Tél. : 705 329-6200
Télec.: 705 330-4191

File Reference:

612-20

September 24, 2018

Dear CAO/Treasurer,

Please find attached the OPP municipal policing 2019 Annual Billing Statement package.

This year's billing package includes a statement for the 2017 year-end reconciliation. The final cost adjustment calculated as a result of the 2017 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2019 calendar year.

The OPPA Uniform and Civilian Collective Agreements expire on December 31, 2018 and negotiations are underway for the next agreement. Estimated salary rates incorporated in the 2019 municipal policing annual statements are set to reduce the risk of municipalities potentially incurring significant reconciliation adjustments. A 1.9% general salary rate increase has been estimated based on current trends of municipal policing salaries.

The final reconciliation of the 2019 annual costs will be included in the 2021 Annual Billing Statement.

For more detailed information on the 2019 Annual Billing Statement package please refer to resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in October. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

OPP 2019 Annual Billing Statement

Temagami M

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,449		
	Commercial and Industrial	73		
	Total Properties	<u>1,522</u>	189.54	288,480
Calls for Service	(see summaries)			
	Total all municipalities	156,778,914		
	Municipal portion	0.0708%	72.96	111,047
Overtime	(see notes)		8.23	12,521
Prisoner Transportation	(per property cost)		2.27	3,455
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>7,458</u>
Total 2019 Estimated Cost			<u>277.90</u>	422,961
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2018 Estimated Cost per Property			275.98	
2019 Estimated Cost per Property (see above)			<u>277.90</u>	
Cost per Property Variance		(Increase)	1.91	
2017 Year-End Adjustment	(see summary)			(5,348)
Grand Total Billing for 2019				<u>417,613</u>
2019 Monthly Billing Amount				34,801

OPP 2019 Annual Billing Statement

Temagami M

Estimated cost for the period January 1 to December 31, 2019

Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2019 billing purposes the allocation of the municipal workload in detachments has been calculated to be 56.2 % Base Services and 43.8 % Calls for Service. The total 2019 Base Services and Calls for Service cost calculation is detailed on the *Base Services and Calls for Service Cost Summary* included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.54 estimated for 2019. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on *Base Services and Calls for Service Cost Summary* included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2014, 2015, 2016 and 2017 has been analyzed and averaged to estimate the 2019 costs. The costs incorporate the estimated 2019 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2019 hours and salary rates and included in the 2021 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)**- Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2019 costs have been based on 2017 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2019.

The Ministry of Community Safety and Correctional Services (MCSCS) has not finalized the 2019 municipal grant allocations and therefore the grant allocation has not been included in the annual billing statements. Municipalities will be notified of their 2019 grant allocation in the fall of 2018 and the 2019 municipal CSPT grants will be credited to municipalities in 2019, 25% in February and the remainder by September. Please note that a review of 2018 reconciled costs will need to be compared to the actual grant allocated for 2018. If the grant amount is more than the reconciled costs, an adjustment will be made to your 2019 grant allocation.

- 6) **Year-end Adjustments** - The 2017 adjustment accounts for the difference between the amount billed (excluding grants and revenue) based on the estimated cost in the *Annual Billing Statement* and the reconciled cost in the *Year-end Summary*. All costs in the *Annual Billing Statement* have a salary component. The delay in the settlement of the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements resulted in an estimate of the 2017 general salary rate increase. The actual weighted average cost of a uniform FTE decreased slightly (0.6%) from the estimated rate. The salary rate reconciliation impact on the cost of Base Services and Calls for Service costs of the municipality is minimal. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security. These costs are reconciled considering not only salary and benefit rate updates but also the extent of service provided during the year.

OPP 2019 Estimated Base Services and Calls For Service Cost Summary
For the Period January 1 to December 31, 2019

				Total Base Services and Calls for Service	Base Services	Calls for Service
Salaries and Benefits				\$	\$	\$
Uniform Members	(Note 1)	FTE	Base %	\$/FTE		
Inspector		25.77	100.0	158,283	4,078,953	4,078,953
Staff Sergeant-Detachment Commander		11.41	100.0	141,618	1,615,861	1,615,861
Staff Sergeant		32.05	100.0	132,190	4,236,690	4,236,690
Sergeant		222.66	56.2	118,511	26,387,659	14,823,356
Constables		1,809.53	56.2	100,708	182,234,147	102,367,668
Part Time Constables		5.44	56.2	80,183	436,196	245,360
Total Uniform Salaries		2,106.86			218,989,506	127,367,887
Statutory Holiday Payout				3,564	7,489,461	4,315,256
Shift Premium				685	1,395,777	784,065
Benefits (Full-time 28.09%, Insp. 27.06%, Part-time 14.73%)					61,413,863	35,702,846
Total Uniform Salaries & Benefits				137,308	289,288,606	168,170,054
Detachment Civilian Members	(Note 1)					
Court Officer		15.57	56.2	65,648	1,022,139	574,420
Detachment Administrative Clerk		173.14	56.2	64,693	11,200,946	6,292,041
Detachment Clerk Typist		0.44	56.2	57,362	25,239	14,341
Detachment Operations Clerk		1.67	56.2	63,077	105,339	59,292
Crime Stopper		0.81	56.2	60,159	48,729	27,673
Total Detachment Civilian Salaries		191.63			12,402,392	6,967,767
Benefits (26.10% of Salaries)					3,237,024	1,818,587
Total Detachment Civilian Salaries & Benefits				81,613	15,639,416	8,786,354
Support Staff (Salaries and Benefits)	(Note 2)					
Communication Operators				6,564	13,829,429	7,967,711
Prisoner Guards				1,715	3,613,265	2,081,753
Operational Support				4,642	9,780,044	5,634,692
RHQ Municipal Support				2,477	5,218,692	3,006,706
Telephone Support				122	257,037	148,090
Office Automation Support				644	1,356,818	781,719
Mobile and Portable Radio Support				188	397,112	228,779
Total Support Staff Salaries and Benefits					34,452,397	19,849,450
Total Salaries & Benefits					339,380,420	196,805,859
Other Direct Operating Expenses	(Note 2)					
Communication Center				182	383,449	220,921
Operational Support				811	1,708,663	984,432
RHQ Municipal Support				232	488,792	281,613
Telephone				1,373	2,892,719	1,666,616
Mobile Radio Equipment Maintenance				163	344,305	198,356
Office Automation - Uniform				2,140	4,508,680	2,597,639
Office Automation - Civilian				1,685	322,897	181,407
Vehicle Usage				8,351	17,594,388	10,136,861
Detachment Supplies				539	1,135,598	654,265
Uniform & Equipment				1,944	4,106,311	2,365,673
Uniform & Equipment Court officer				929	14,465	8,129
Total Other Direct Operating Expenses					33,500,265	19,295,913
Total 2019 Municipal Base Services and Calls for Service Cost					372,880,686	216,101,772
Total OPP-Policed Municipal Properties						1,140,112
Base Services Cost per Property						\$189.54

OPP 2019 Estimated Base Services and Calls For Service Cost Summary For the Period January 1 to December 31, 2019

Notes

Total Base Services and Call for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2014 through 2017. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 89.03 FTEs with a cost of \$14,357,486 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2019 salaries were estimated based on the 2018 rates set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 1.9% for 2019 applied. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2018-19). Salary rates, Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 56.2% Base Services : 43.8% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2018 Municipal Policing Cost-Recovery Formula.

OPP 2019 Calls for Service Billing Summary

Temagami M

Estimated cost for the period January 1 to December 31, 2019

Calls for Service Billing Workgroups	Calls for Service Count					2019 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2019 Estimated Calls for Service Cost
	2014	2015	2016	2017	Four Year Average				
					A	B	C = A * B		
					(Note 1)			(Note 2)	(Note 3)
Drug Possession	11	1	2	3	4	6.4	27	0.0017%	2,658
Drugs	-	2	-	1	1	37.0	28	0.0017%	2,711
Operational	85	100	65	65	79	3.6	284	0.0177%	27,701
Operational 2	36	29	34	22	30	1.3	39	0.0025%	3,842
Other Criminal Code Violations	8	5	5	3	5	7.9	41	0.0026%	4,053
Property Crime Violations	93	61	53	73	70	6.8	476	0.0297%	46,510
Statutes & Acts	11	8	3	10	8	3.3	26	0.0016%	2,579
Traffic	18	8	12	9	12	3.4	40	0.0025%	3,903
Violent Criminal Code	11	9	7	17	11	15.9	175	0.0109%	17,090
Total	273	223	181	203	220		1,137	0.0708%	111,047
Provincial Totals	(Note 4)	381,258	363,779	364,615	368,194	369,462	1,604,533	100.0%	156,778,914

Notes to Calls for Service Billing Summary

- 1) Showing no decimal places, for billing purposes the exact calculated numbers have been used
- 2) Showing 4 decimal places here, for calculations 9 decimal places have been used
- 3) Costs rounded to 0 decimals
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

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OPP 2019 Calls for Service Details
Temagami M
For the Calendar Years 2014 to 2017

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Grand Total	273	223	181	203	220.00
Drug Possession	11	1	2	3	4.25
Drug Related Occurrence	1	0	0	1	0.50
Possession - Cannabis	10	0	2	1	3.25
Possession - Cocaine	0	1	0	0	0.25
Possession - Other Controlled Drugs and Substances Act	0	0	0	1	0.25
Drugs	0	2	0	1	0.75
Drug Operation - Residential Grow Indoor	0	0	0	1	0.25
Production - Cannabis (Marihuana) (Cultivation)	0	1	0	0	0.25
Trafficking - Cannabis	0	1	0	0	0.25
Operational	85	100	65	65	78.75
Alarm - Others	0	1	0	0	0.25
Animal - Bear Complaint	8	16	1	2	6.75
Animal - Dog Owners Liability Act	0	0	0	1	0.25
Animal - Left in Vehicle	0	3	2	0	1.25
Animal - Master Code	1	0	0	0	0.25
Animal - Other	2	1	0	1	1.00
Animal Injured	0	1	0	0	0.25
Animal Stray	0	0	2	2	1.00
Assist Fire Department	2	0	0	2	1.00
Assist Public	7	23	16	15	15.25
Compassionate Message	0	1	0	1	0.50
Distressed / Overdue Motorist	2	2	0	0	1.00
Domestic Disturbance	9	6	6	5	6.50
Family Dispute	5	3	3	1	3.00
Fire - Building	1	0	1	0	0.50
Fire - Other	0	1	1	0	0.50
Fire - Vehicle	0	1	0	0	0.25
Found - Gun	0	0	2	0	0.50
Found - Household Property	0	2	0	0	0.50
Found - License Plate	0	1	0	0	0.25
Found - Others	3	3	0	2	2.00
Found - Personal Accessories	2	1	0	1	1.00
Found - Sporting Goods, Hobby Equip.	0	0	1	1	0.50
Found - Vehicle Accessories	0	0	0	1	0.25
Found Property - Master Code	1	1	1	2	1.25
Insecure Condition - Building	1	1	0	0	0.50
Lost - Accessible Parking Permit	1	0	0	0	0.25
Lost - Gun	0	0	1	0	0.25
Lost - License Plate	2	0	0	0	0.50
Lost - Machinery & Tools	1	0	0	0	0.25
Lost - Others	0	0	0	1	0.25
Lost - Personal Accessories	1	4	2	1	2.00
Lost - Radio, TV, Sound-Reprod. Equip.	0	0	0	1	0.25
Lost - Sporting Goods, Hobby Equip.	0	0	1	0	0.25
Lost - Vehicle Accessories	0	0	0	1	0.25

OPP 2019 Calls for Service Details
Temagami M
For the Calendar Years 2014 to 2017

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Lost Property - Master Code	1	0	0	0	0.25
Medical Assistance - Other	0	0	1	0	0.25
Missing Person - Master Code	0	0	1	0	0.25
Missing Person 12 & older	3	1	3	2	2.25
Missing Person Located 12 & older	4	1	4	1	2.50
Missing Person Located Under 12	1	0	0	0	0.25
Neighbour Dispute	1	3	3	3	2.50
Noise Complaint - Animal	1	2	0	0	0.75
Noise Complaint - Master Code	1	0	1	0	0.50
Noise Complaint - Others	1	0	0	2	0.75
Noise Complaint - Residence	0	3	0	0	0.75
Phone - Master Code	0	1	0	0	0.25
Phone - Nuisance - No Charges Laid	2	1	0	2	1.25
Phone - Other - No Charges Laid	0	0	1	0	0.25
Phone - Threatening - No Charges Laid	1	0	0	0	0.25
Sudden Death - Drowning	0	1	0	0	0.25
Sudden Death - Natural Causes	3	4	1	0	2.00
Sudden Death - Others	1	2	0	0	0.75
Suspicious Person	8	4	5	8	6.25
Suspicious vehicle	4	0	2	2	2.00
Traffic By-Law	1	0	0	0	0.25
Trouble with Youth	1	4	1	2	2.00
Unwanted Persons	0	1	1	0	0.50
Vehicle Recovered - Automobile	1	0	0	0	0.25
Vehicle Recovered - Master Code	0	0	1	0	0.25
Vehicle Recovered - Other	1	0	0	1	0.50
Vehicle Recovered - Trucks	0	0	0	1	0.25
Operational 2	36	29	34	22	30.25
911 call - Dropped Cell	0	1	0	2	0.75
911 call / 911 hang up	18	11	20	11	15.00
911 hang up - Pocket Dial	2	0	0	3	1.25
False Alarm - Accidental Trip	0	2	2	0	1.00
False Alarm - Cancelled	3	6	8	0	4.25
False Alarm - Malfunction	4	3	1	3	2.75
False Alarm - Others	1	1	1	0	0.75
Keep the Peace	8	5	2	3	4.50
Other Criminal Code Violations	8	5	5	3	5.25
Attempts, Conspiracies, Accessories	0	0	1	0	0.25
Bail Violations - Fail To Comply	2	2	1	0	1.25
Bail Violations - Others	1	0	0	0	0.25
Bail Violations - Recognizance	0	1	0	0	0.25
Breach of Probation	1	0	1	1	0.75
Nudity - public/private property	1	0	0	0	0.25
Offensive Weapons - Careless use of firearms	2	1	2	1	1.50
Trespass at Night	1	0	0	1	0.50
Utter Threats to Property / Animals	0	1	0	0	0.25

OPP 2019 Calls for Service Details
Temagami M
For the Calendar Years 2014 to 2017

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Property Crime Violations	93	61	53	73	70.00
Break & Enter	50	21	19	32	30.50
Break & Enter - Firearms	1	1	0	0	0.50
Fraud - False Pretence Under \$5,000	0	1	1	0	0.50
Fraud - Master Code	0	1	0	0	0.25
Fraud - Money/property/security Over \$5,000	1	0	0	0	0.25
Fraud - Money/property/security Under \$5,000	2	0	2	2	1.50
Fraud - Other	3	4	2	0	2.25
Mischief - Master Code	3	4	1	7	3.75
Mischief Graffiti - Non-Gang Related	1	0	0	0	0.25
Possession of Stolen Goods under \$5,000	1	0	0	0	0.25
Property Damage	1	1	1	0	0.75
Theft from Motor Vehicles Under \$5,000	0	0	3	0	0.75
Theft of - All Terrain Vehicles	0	0	0	1	0.25
Theft of - Other Motor Vehicles	1	0	0	0	0.25
Theft of - Snow Vehicles	1	0	3	2	1.50
Theft of Motor Vehicle	2	1	0	0	0.75
Theft Over \$5,000 - Boat (Vessel)	0	1	1	1	0.75
Theft Over \$5,000 - Mail	0	0	0	1	0.25
Theft Over \$5,000 - Other Theft	0	0	0	1	0.25
Theft Under \$5,000 - Bicycles	0	0	0	1	0.25
Theft Under \$5,000 - Boat (Vessel)	2	2	0	0	1.00
Theft Under \$5,000 - Boat Motor	1	3	1	3	2.00
Theft Under \$5,000 - Construction Site	1	0	0	1	0.50
Theft Under \$5,000 - Gasoline Drive-off	12	13	13	11	12.25
Theft Under \$5,000 - Master Code	4	2	1	1	2.00
Theft Under \$5,000 - Other Theft	5	5	3	9	5.50
Theft Under \$5,000 - Persons	0	0	1	0	0.25
Theft Under \$5,000 - Trailers	0	0	1	0	0.25
Theft Under \$5,000 Shoplifting	1	1	0	0	0.50
Statutes & Acts	11	8	3	10	8.00
Landlord / Tenant	7	0	0	1	2.00
Mental Health Act	3	2	1	0	1.50
Mental Health Act - Attempt Suicide	1	3	1	3	2.00
Mental Health Act - Threat of Suicide	0	0	0	3	0.75
Mental Health Act - Voluntary Transport	0	0	0	1	0.25
Trespass To Property Act	0	3	1	2	1.50
Traffic	18	8	12	9	11.75
MVC - Others (Motor Vehicle Collision)	1	0	0	0	0.25
MVC - Personal Injury (Motor Vehicle Collision)	1	2	1	2	1.50
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	0	1	2	1.00
MVC - Prop. Dam. Non Reportable	4	2	1	3	2.50
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	9	4	9	2	6.00
MVC (Motor Vehicle Collision) - Master Code	2	0	0	0	0.50
Violent Criminal Code	11	9	7	17	11.00
Assault - Level 1	5	2	1	6	3.50

OPP 2019 Calls for Service Details
Temagami M
For the Calendar Years 2014 to 2017

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2014	2015	2016	2017	
Assault With Weapon or Causing Bodily Harm - Level 2	1	0	0	3	1.00
Criminal Harassment	2	3	1	3	2.25
Extortion	0	0	1	0	0.25
Indecent / Harassing Communications	0	0	0	1	0.25
Invitation to Sexual Touching	1	0	0	0	0.25
Sexual Assault	0	1	2	1	1.00
Sexual Assault With a Weapon	0	0	0	1	0.25
Utter Threats to Person	2	3	2	2	2.25

OPP 2017 Reconciled Year-End Summary

Temagami M

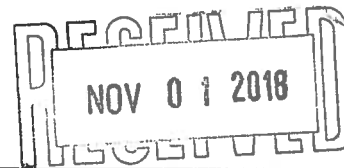
Reconciled cost for the period January 1 to December 31, 2017

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,449		
	Commercial and Industrial	92		
	Total Properties	<u>1,541</u>	190.38	293,376
Calls for Service				
	Total all municipalities	146,777,213		
	Municipal portion	0.0725%	69.10	106,480
Overtime			7.36	11,338
Prisoner Transportation	(per property cost)		2.16	3,329
Accommodation/Cleaning Services	(per property cost)		<u>4.85</u>	<u>7,474</u>
Total 2017 Reconciled Cost			<u>273.85</u>	421,996
Year Over Year Variance (reconciled cost for the year is not subject to phase-in adjustment)				
2016 Reconciled Cost per Property			273.41	
2017 Reconciled Cost per Property (see above)			<u>273.85</u>	
Cost per Property Variance	(Increase)		0.44	
2017 Billed Amount				<u>(427,344)</u>
2017 Year-End-Adjustment				<u>(5,348)</u>

Note

The Year-End adjustment above will be included as an adjustment on the 2019 Billing Statement.
This amount will be incorporated into the monthly invoice amount for 2019.

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11727

craig.d

From: craig.d
Sent: Thursday, November 1, 2018 11:19 AM
To: Tammy Lepage
Cc: Roxanne St. Germain
Subject: FW: [Spam:***** SpamScore] FW: Reliable internet for everyone

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☐ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☐ S ☐ C
PPP ☐
Social Services ☐

I. Craig Davidson
Treasurer/Administrator
Municipality of Temagami
7 Lakeshore Dr, PO Box 220
Temagami, ON P0H 2H0
705-569-3421 x204
craig.d@temagami.ca

From: Dan O'Mara [mailto:danomar@ontera.net]
Sent: Thursday, October 25, 2018 3:43 PM
To: craig.d <craig.d@temagami.ca>
Subject: [Spam:***** SpamScore] FW: Reliable internet for everyone

Add to a future agenda... Also want to discuss getting Bell Reps here...They need a letter demanding that they get someone here to talk to us.. Also I do understand we can complain to the CRTC if we have concerns. I have a friend who told me this and I can put him in contact with you if that helps... Not a today thing but needs to be dealt with when time allows...Thanks DAN

Dan O'Mara
T203-116 Lake Temagami
M1-C12
Temagami Ontario, P0H2H0
1-705-237-8460
Cell 1-705303-8460
www.temagamibighouse.com
<https://www.cottagesincanada.com/temagamibighouse>
<https://www.vrbo.com/4036765ha>

From: FCM Communiqué [mailto:communique@fcm.ca]
Sent: Thursday, October 25, 2018 3:07 PM
To: danomar@ontera.net
Subject: Reliable internet for everyone

[View email in your browser](#)**FCM** October 25, 2018



Reliable Internet for everyone.

A national broadband
strategy. It's time.

fcm.ca/Internet4all

A reliable Internet connection is not a luxury; it's a necessity. Businesses need it to innovate, compete and grow. vital to public safety and public services—and to Canadians' everyday quality of life.

But did you know that two million Canadians can't access a reliable fixed or mobile Internet connection? In rural, remote and northern communities, households cannot connect with the rest of the country and businesses face barriers to growth.

That's why it is so important for municipal leaders to add their voices to our call for universal access to high-speed broadband and mobile Internet. FCM is here to help.

We are calling for clear targets for speed, long-term, predictable funding, and affordable access for the hardest-to serve populations.

Here's what you can do:

- Download our [one-page issue sheet](#) and share it online.
- Visit your MP and discuss our campaign. Print and leave our [issue sheet](#) with them.
- [Share our campaign](#) on social media.
- Send a [press release](#) to local media, explaining how this issue affects your community.
- Tweet [@FCM_online](#) and [#cdnmuni](#) and tell about your community's need for [#universalbroadband](#).

FCM's advocacy has made progress in recent years. The \$500 million Connect to Innovate program and the CRTC \$750 million Broadband Fund are first steps toward bringing service to hard-to-reach areas. We also applauded the CRTC's 2016 commitment to a universal service objective for broadband.

With bold Canadian leadership, we can achieve universal broadband. That means reliable, affordable Internet and mobile access for everyone—no matter where you live.



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danomar@ontera.net.

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24 Clarence Street
Ottawa, Ontario K1N
5P3

T. 613-241-5221

F. 613-241-7440



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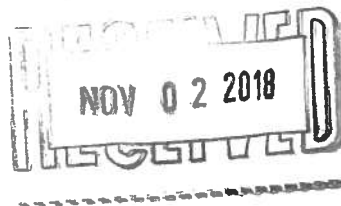
© 2018 Federation of Canadian Municipalities

From: craig.d
Sent: Friday, November 2, 2018 2:56 PM
To: Roxanne St. Germain; Tammy Lepage
Cc: Jim Sanderson
Subject: FW: Essentials of Municipal Fire Protection seminars
Attachments: 1-Essentials Seminar Information Sheet 2019.pdf

Incoming Mail

Please print the pdf as well

I. Craig Davidson
 Treasurer/Administrator
 Municipality of Temagami
 7 Lakeshore Dr, PO Box 220
 Temagami, ON P0H 2H0
 705-569-3421 x204
 craig.d@temagami.ca



File ☐ Incoming ☐ Other
 Mayor ☐
 Council ☒ I ☐ A
 CAO ☒
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☒
 Social Services ☐
☒ F&T
☐

From: Costoff, Brittany (MCSCS) [mailto:Brittany.Costoff@ontario.ca]
Sent: Friday, November 2, 2018 2:50 PM
Cc: Potvin, Michael (MCSCS) <Michael.Potvin@ontario.ca>; Doucet, John (MCSCS) <John.Doucet@ontario.ca>; Finnemore, Rick (MCSCS) <Rick.Finnemore@ontario.ca>; Lundy, Larry (MCSCS) <Larry.Lundy@ontario.ca>; Harvey, Chad (MCSCS) <Chad.Harvey@ontario.ca>
Subject: Essentials of Municipal Fire Protection seminars

Hello everyone,

The Essentials of Municipal Fire Protection seminars will be available and commencing in January 2019.

The Office of the Fire Marshal and Emergency Management (OFMEM) is looking for municipalities to host this one-day seminar.

Please refer to the attached Essentials Seminar Information Sheet for additional information.

Upon request an entire Essentials host package can be sent to your municipality for review.

Please send your response to Brittany Costoff at Brittany.costoff@ontario.ca if your municipality is interested in hosting.

If you would like to speak to someone directly, please contact Fire Protection Adviser John Doucet at 705-279-4551 or email at john.doucet@ontario.ca.

Thank you,

Advice and Assistance Unit - Field and Advisory Services
 Office of the Fire Marshal and Emergency Management
 Advice and Assistance Unit Tel: 1-844-638-9560
 Email: OFMEM-FAS-AA@ontario.ca

Kind Regards,
Brittany Costoff
Administrative Assistant
Advice and Assistance Unit
Office of the Fire Marshal and Emergency Management
705-725-7272

If you have any accommodation needs or require communication supports or alternate formats, please let me know.



The Office of the Fire Marshal and Emergency Management (OFMEM)

PRESENTS:

Essentials of Municipal Fire Protection - A Decision Makers' Guide

WHO should attend this one day seminar?

- Senior Municipal Leaders (members of council, CAO's, clerks, directors, commissioners)
- Fire Chiefs appointed for the fire departments in their municipalities
- Deputy/Assistant Fire Chiefs appointed for the fire departments in their municipalities
- Senior fire department officers with the authority to act on behalf of the Fire Chief

WHY should you attend?

The *Essentials of Municipal Fire Protection - A Decision Makers' Guide Seminar* is a collaborative project of Office of the Fire Marshal (OFM) staff representatives, along with a broad group of municipal and fire service stakeholders.

This one-day seminar incorporates key fire protection service information that decision-makers have expressed they need to know: i.e. what they must do, what service delivery options they have, how they can determine which services to provide in their municipalities, and what tools are available to them. OFM Field and Advisory Services staff use a combination of the supplied Guidebook, PowerPoint programs and interactive case studies to deliver these key messages.

WHAT will you learn?

The Guidebook provided is intended as a reference and companion document to the *Essentials Seminar*, which incorporates key information for municipal decision-makers to assist them with a general understanding of municipal responsibilities under the *Fire Protection and Prevention Act, 1997* and the *Ontario Fire Code*.

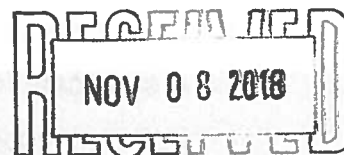
The seminar will also provide you with an overall understanding of: the structure of the OFMEM, the principals behind promoting public safety and safer communities, elements of the *Fire Protection and Prevention Act, 1997*, various municipal requirements and responsibilities, enforcement of offences under the FPPA, determining municipal fire protection service delivery options, legislation, regulations and standards.

For more information, please contact our OFMEM Advice and Assistance Unit toll free number at **1-844-638-9560** and a unit member will assist you.

If you wish to have a response in writing please send your email to OFMEM-FAS-AA@ontario.ca.

From: Prime Minister's Award / Prix du premier ministre (IC) <ic.primeministersawards-prixdupremierministre.ic@canada.ca>
Sent: Thursday, November 8, 2018 9:56 AM
To: Roxanne St. Germain
Subject: 2018 Prime Minister's Awards Best Practices Videos /Les vidéos des pratiques exemplaires des Prix du Premier ministre de 2018

[View this email in your browser](#)



Le français suit l'anglais.



File ☒ Incoming ☐ Other
 Mayor ☐
 Council ☒ ☐ A
 CAO ☐
 Building ☐
 Finance ☐ S ☐ C
 Ec Dev ☐ S ☐ C
 Parks & Rec ☐ S ☐ C
 Planning ☐ S ☐ C
 Public Wks ☐ S ☐ C
 PPP ☐
 Social Services ☐
☐ _____
☐ _____

2018 Prime Minister's Awards Recipient Best Practices videos now available!

The Best Teaching Practices videos for the 2018 Prime Minister's Award recipients for [Teaching Excellence](#), [Teaching Excellence in STEM](#), and [Excellence in Early Childhood Education](#) have just been released! We encourage you and members of your school community to share this video with your friends, families, and colleagues.

Nominate an outstanding Teacher or Early Childhood Educator for a 2019 Prime Minister's Award!

For most of us, at least one teacher stands out in our memories. Those teachers played an important role in our lives as they do in the lives of today's children.

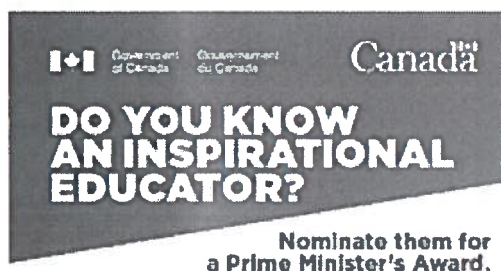
The Prime Minister's Awards honour exemplary teachers and early childhood educators that help build the next generation of talented, caring and creative Canadians. These awards include the Prime Minister's Award for Teaching

Excellence, Teaching Excellence in STEM, and Excellence in Early Childhood Education.

Prime Minister's Awards recipients can receive:

- Cash awards worth up to \$5,000
- A certificate from the Prime Minister
- National recognition and promotion of their best teaching practices

Download your nomination package and a poster today at Canada.ca/pm-awards. Submit your nomination electronically or by mail before January 14, 2019.



Les vidéos des pratiques exemplaires des lauréats des Prix du Premier ministre de 2018 sont maintenant disponibles!

Les vidéos sur les pratiques exemplaires des lauréats des Prix du Premier ministre de 2018 pour l'excellence dans l'enseignement, pour l'excellence dans l'enseignement des STIM et pour l'excellence en éducation de la petite enfance viennent tout juste de paraître! Nous vous invitons, vous et les membres de votre centre scolaire communautaire, à partager cette vidéo avec vos amis, votre famille et vos collègues.

**The Corporation of the Municipality of Temagami
COMMITTEE OF ADJUSTMENT
The Municipality of Temagami Theatre
October 25, 2018 at 1:00 pm
DRAFT MINUTES**

An audio recording of this meeting has been made and is available through the Municipal Website.

Committee of Adjustment Members: Jim Hasler, Cathy Dwyer, Bruce Rice, Claire Rannie, Nicole Brooker

Staff: Secretary-Treasurer: Tammy Lepage; Planner: Patrick Townes (by phone);

Absent: Ron Prefasi (With Notice), Gary Cline (With Notice), Barret Leudke (Without Notice), and Barry Graham (Without Notice).

Members of the Public: 2

Call to Order

The Secretary Treasurer called the meeting to order at 1:00 pm.

In the absence of the Chair, the consensus of the Committee passed the following motion:

18-18

MOVED BY: C. Rannie

SECONDED BY: J. Hasler

BE IT RESOLVED THAT the Committee of Adjustment appoint Cathy Dwyer as Chair for this meeting.

CARRIED

The Chair introduced the Committee members.

The Secretary-Treasurer read out the meeting procedures.

Adoption of Agenda

18-19

MOVED BY: J. Hasler

SECONDED BY: N. Brooker

BE IT RESOLVED THAT the agenda dated October 25, 2018 be adopted as presented.

CARRIED

Approval of Minutes

18-20

MOVED BY: C. Rannie

SECONDED BY: N. Brooker

BE IT RESOLVED THAT the minutes of the Committee of Adjustment meeting held August 23, 2018 be adopted presented.

CARRIED

Declarations of Conflict of Interest

None.

Deferred Application

None.

P. Townes joined the meeting by phone at 1:12 p.m.

New Applications

1) Application No. MV-18-05

Applicant: Nancy Shepard Kovaleff & Theodore Kovaleff

Property Location: 10 Lake Temagami Island 1175

THE PURPOSE of the Application is: to permit the construction of an addition to an existing cottage that is located within the Shoreline Activity Area and that does not meet the minimum required setback from the shore.

THE EFFECT of the Application is: Section 6.28 – To permit an expansion of a non-complying dwelling that is located partially within the Shoreline Activity Area. The dwelling has a current size of 84.6 square metres (910 square feet) and is proposed to be expanded to 96.8 square metres (1,042 square feet); Section 6.38 – To permit an increase in the maximum area of structures within the Shoreline Activity Area of 143 square metres where 100 square metres is permitted and section 7.4.2 Any Dwelling Unit a) – To permit an addition to an existing cottage that is located 9 metres from the shore.

Presentation of the Applications

The Committee had received a copy of the application and the Planning Report from MHBC Planning dated October 17, 2018, with the meeting package. Patrick Townes of MHBC attended by telephone and summarized the application with a power point presentation for the Committee. He explained the four test of the minor variance as per s. 45 of the *Planning Act*, and that the intent of the Official Plan and zoning by-law has been met. He explained that the proposed development is desirable for the area, and that the proposed development seems to be minor. He explained that the proposed development did not meet the minimum distance of 15 metres from the shore, the 100 square metres of maximum area of structures permitted within the Shoreline Activity Area (SAA) and the expansion of an existing non-complying dwelling as per the zoning by-law. He further explained that based on his review of the application, the application does satisfy the four tests of a minor variance and recommends the variance be approved subject to condition of site plan control application.

Correspondence Included in the Packages

- Correspondence from the Temagami Lakes Association dated October 12, 2018 – no objections.

Correspondence Received After Packages Were Compiled

The Secretary-Treasurer read out the correspondence below:

- Correspondence from Timiskaming Health Unit dated October 12, 2018 – no objections

Presentation of the Application by the Applicant/Agent:

The Agent John O'Sullivan spoke to the application and informed the Committee that the property does not have a current septic system, only an outhouse.

Questions/Comments by other Property Owners:

- None.

Questions/Comments by Committee of Adjustment Members:

The Committee of Adjustment Members had the following questions/comments:

- Question posed regarding where the grey water is being disposed of. J. O' Sullivan informed the Committee that the owners have a leaching pit.
- Comment that if the property owners at a later date will be utilizing a composting toilet that it would require the approval of the Timiskaming Health Unit.

Discussion/Decision by Committee Members:

The Committee members discussed the application and the following resolution was passed:

Application: MV-18-05

18-21

MOVED BY: J. Hasler

SECONDED BY: C. Rannie

BE IT RESOLVED THAT

The Committee of Adjustment: Grant

Minor Variance Application: MV-18-05

Applicant: Nancy Shepard Kovaleff and Theodore Kovaleff

Subject to the attached Notice of Decision.

CARRIED

The notice of decision shall reflect that the variance shall be granted subject to: the variance only apply to the proposed addition as shown in the application sketch and that the applicant proceed with the Site Plan Control Agreement No. SPC-18-14.

The reason cited for this decision was that the application satisfies the four test for a minor variance established in Section 45 of the Planning Act. The committee considered the comment made in coming to their decision.

P. Townes was excused from the meeting at 1:30 p.m.

Adjourned Applications

None.

New Business

None.

Adjournment

18-22

MOVED BY: B. Rice

SECONDED BY: N. Brooker

BE IT RESOLVED THAT the October 25, 2018 Committee of Adjustment meeting be adjourned at 1:34 p.m.

CARRIED

Prepared by Tammy Lepage
Secretary-Treasurer Committee of Adjustment

**Corporation of the Municipality of Temagami
Public Works & Water Advisory Committee Meeting
Public Works Office
October 31, 2018**

These minutes of this Committee represent ideas or advice to Council.
They do not represent decisions of Council and may require further study.

PRESENT: Chair D O'Mara & G Stroud
Staff: B Turcotte and D Larochelle
Phone: S Prefasi, R Prefasi and B Leudke

CALL TO ORDER

Chair D O'Mara called the meeting to order at 10:00 am

DECLARATION OF PECUNIARY INTEREST

None

AGENDA

The Agenda dated October 31, 2018 was accepted as presented.

MINUTES

The Minutes dated June 13, 2018 were accepted as presented by consensus.

BUSINESS ARISING FROM THE MINUTES

Has B Turcotte attended any MOU meetings since our last PW meeting?

- No meetings have been scheduled

Waste Management

Waste Management Master Plan (WMMP) – update

- B Turcotte reported that staff are developing a Request for Proposal (RFP) that will be sent out for competitive bidding in the New Year.
- R Prefasi suggests that staff send the RFP out before the New Year given that the money is allocated in the budget.

Commercial Garbage Pick-up – Marten River

- D O'Mara reported that Marten River businesses maybe interested in commercial garbage pick-up.

Action: Include this item in our WMMP for consideration.

Action: D O'Mara will bring these items forward to Council.

Access Points

Plan for new parking area

- Approval from Council for expansion.
- Meet with Temagami First Nation (TFN) and the Ministry of Natural Resources and Forestry (MNRF) regarding expansion.
- B Turcotte advised that we require plans and permits.

Contractor Area – additional parking and fees

- B Turcotte reported that we do not have enough in our budget to remove all of the trees that were marked. He suggests that we concentrate on completing the contractor area this year.
- Bollards installation not complete due high water level. Staff will complete installation early spring.
- B Turcotte suggests that we widen the roadway along the retaining wall at the Manitou Landing. We have approval to remove the trees but do not have enough in our budget for blasting the rock.
- Parking Fees for Contractors - B Turcotte recommends that the Municipality check with the MNRF before we charge ratepayers with user fees.

Parking Area Signage

- D O'Mara suggests that we place additional no parking signs at the Mine Landing.

Action: D O'Mara sending staff a map.

- D O'Mara suggests that we send out an educational pamphlet to residents with items such as, trailer parking, firewood laydown areas and derelict vehicles.

Firewood Area

- Allocate an area for firewood.

Action: Discuss this item with TFN.

Action: B Leudke will contact residents regarding firewood laydown area.

Action: Staff will order signs

Cameras

- B Turcotte reported that we received one quote for cameras and installation.

Action: Order signs – Notice to residents that this area is under 24-hour surveillance.

ROADS

Snow Plowing – Marten River

- B Turcotte reported that the Municipality maintains Tonomo Road, the Dump road, and the Fire Hall. Since the other roads in the area are private/crown land it would be a liability issue should we place our equipment on these roads for maintenance. Should the Municipality consider assuming Marten River roads and roads north of Temagami they must be brought up to standard under the Minimum Maintenance Standards for Municipal Highways Act.

FINANCIALS

Operations & Capital

- D Larochelle reported that the Treasurer/Administrator is currently working on the financials therefore, some budget lines are not up to date.

Asset Management Plan - update

- D Larochelle reported that the Request for Proposal would be ready for the New Year. Treasurer/Administrator advised that the financials need to be completed before we go out to tender.

PUBLIC WORKS SUPERINTENDENT REPORT

B Turcotte, Public Works Superintendent gave his public works report, including the following:

Roads:

- Detour for Ontario Northland rescheduled to 2019.
- Replaced drainage culverts – Tonomo Road (9), Lowell Lake Road (2), Lake Temagami Access Road (3), Temagami Marine Road (7) and Lakeshore Drive (1).
- Rural roads & Temagami Access Road – applied gravel and ditching.

Water & Sewer

- Staff have located numerous water & sewer shut offs.
- Water -two service line breaks, will be over budget due to digging up shut offs that have deteriorated.
- Sewer – three service line breaks.

Vehicles & Equipment

- All large trucks going through yearly inspections and licencing.

- Temagami Fire Department - serviced fire trucks.
- Loader/backhoe – frontend worn out needs bushing kit \$8,000 - \$10,000.

Action: budget next year or trade in.

Waste Management

- Strathy, Briggs & Sisk Landfill - maintained

Buildings

- Municipal Office – repairs & maintenance

Access Points

- Met with Cassels Lake Association (CALA) retaining wall is in need of repairs.

Action: Budget for material in our 2019 budget.

Budget

- Roads (materials and supplies) – over budget due to winter sand.
- “A” Gravel Resurface Roadways – estimated that we are over budget by \$6,000.
- Float – came in over budget due to the steel price increase.
- **Action:** Place 2018 allocated funds in reserve and budget an additional \$5,000 - \$10,000 in next years budget.
- Spruce Drive Project – Pedersen Construction hold back \$43,000.
- Fox Run – road is in terrible shape, looking for funding.
- Soil Testing - \$10,000 engineering storm water drainage on Wildflower Avenue.

Action: B Turcotte sending report to Council regarding storm water drainage on Wildflower Avenue.

Parks & Recreation

- Tower – installation of lights on hold due to price.
- Tower – installed gate at the bottom of the tower for safety.
- Arena – staff are undergoing maintenance and repairs and ice plant is up and running.

ADJOURNMENT

- The meeting was adjourned at 12:00 pm

~Protections to Persons and Property Advisory Committee~
DRAFT Minutes
October 31, 2018 – 1:30 pm meeting in Municipal Office Boardroom

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE PROTECTION TO PERSONS & PROPERTY ADVISORY COMMITTEE.

THESE MINUTES OF THIS COMMITTEE REPRESENT IDEAS OR ADVICE TO COUNCIL. THEY DO NOT REPRESENT DECISIONS OF COUNCIL AND MAY REQUIRE FURTHER STUDY.

Attendance: Chair Dan O'Mara, Monty Cummings, Jim Sanderson, Paul Elliott

With Regrets: Will Goodman

Staff Support: Roxanne St. Germain

1. Call to Order

Meeting was called to order at 1:30 pm

2. Adopt Agenda – MOTION

Adopted by Consensus

3. Declaration of Pecuniary Interest and General Nature

None

4. Adopt Minutes of the April 10, 2018 Meeting

Adopted by Consensus

5. Business Arising from the Minutes:

- Hwy 11 Maintenance Highway 11 Action group to be established. Update Programmable lights are being used in other areas and there are other items and Strategies. Council will look at support, Temagami Member on committee being formed between Municipality of Temagami and Cochrane corridor. OPP, MTO, Transport Canada.
- Follow up on LTAPP. Some Signs installed discussed at Public Works. Additional signs needed that were discussed at Public Works meeting October 31, 2018 and will update PP & P when installed.
- Parking By-Laws for review – LTAPP Report. Need the Tenure from the MNR decided. Still jurisdiction issues under present tenure. OPP can ticket under their areas of control such as car blocking road but not enforce MOT signage.
 - Letter to be sent to MNR requesting clarification of ability to issue tickets for infractions. Need legal opinion on what we can enforce.
- Ambulance Renovations Update - Awaiting info

6. Delegation:

None

7. Ongoing Business:

- Updating the Establishing and Regulating Fire Department By-Laws – Update Establishing and regulating bylaw must be approved by Council at beginning of term and must include at minimum core services provided and participation in Mutual Aid. Last looked at 2016 from 2010. Meeting to be arranged in January 2019 to review. Jim would like direction on what to do. Dan to speak with Craig to direct Jim and Paul. Resolutions from Council may be needed.

- Operating financial update – areas of concern and work needing done before year end. Up to date financial information will be provided. Send Dan any concerns you have after reviewing. Start working on budgets now.
- Update on Emergency Planning. A couple meetings have taken place. Should the Chair of PP & P be involved in the Emergency Management Plan? Council will be receiving the recommendations from the Emergency Management Program Committee. Membership of the Committee is determined in the Draft Terms of Reference. The CEMC must write an after actions report after an emergency has been declared. The Report is going to next council meeting.

8. New Business:

- 11580 - Ontario Good Roads Association Minister McGarry Approves Minimum Maintenance Standard regulation. Send copy to Public Works and Chair Dan O'Mara.
- 11583 - Office of the Fire Marshall and Emergency Management Three Regulations under FPPA mandatory certification, risk assessment, public reporting.
- 11700A - Ministry of Community Safety and Correctional Services Information on the Fire Regulations and Fire Fighter Certification has been rescinded. Risk Assessment and Public Reporting still required. There is a workload involved with this requirement. Government is supposed to be offering support to help with the workload, especially to smaller Municipalities. Regarding firefighter training, it may be an option to train to services offered by the Municipality. The British Columbia Model may work for the Municipality as well.
- Council Resolution for Parking in No Overnight Parking areas from Dec 2017. Parking was allowed for 4 spots and was to end the long weekend in May and directed PPP and PW to work on this issue and have it resolved for the future. Overnight parking could be continued in the winter, but how that would work needs to be determined. How many spots for permanent residents? Parking by Permit only? Who gets to park there? How do we make it fair for everyone? Monty will work on recommendations for next Council meeting.
- Robert Molyneaux Complaint regarding the garbage and biohazards at the top of the school hill and along the highways. – We were informed by IMOS when cleanup was requested that the cleanup of the area at the top of school hill is not part of their contract and to stop the ongoing problem there IMOS will just close off the area so trucks cannot stop there. IMOS did come and clean it up as a courtesy and for good Public Relations.
- Outline of Letter to MTO regarding litter and waste from trucking companies and drivers directed at province wide campaign. Roxanne to draft letter and bring to PP&P for support.
- Douro Dummer Media Release Garbage April 2018. – Referred to Public Works for review.
- FOCA Funding Opportunities Invasive Species. – Not discussed.
- 11695 - Town of Latchford Resolution regarding Highway 11 Closure. – Going to committee being formed once we are notified it is formed.
- 11707 - North Line Canada Put road safety first with Black CAT radar and more. – Not discussed.
- Fire Department Notice regarding staffing update and information sent out to Community. This notice is about numbers of volunteers on the fire department. The Fire Chief is directly responsible to Council. We do not have the staff to meet the requirements for interior fire operations. Chief Sanderson to explain the letter sent out to the Community to Council so they have a better understanding of the issues.
- 11723 - Ontario Provincial Police Temagami Billing Statement 2019. Send to TPSB.

9. Items for Information:

10. Department Updates: Please Provide Written Updates

10.1 Ambulance

10.2 OPP

10.3 Building

- 36 permits issued busy last 2 months with activity and lots of consultations. Attended conference in October where they spoke about the shortage of building inspectors expected in 5 years.
- Closed old permits and will continue working on that.
- Encouraging people with property standards talk to each other.
- Fire presentation at school, winner of the ride to school contest was driven to school.
- Had fire prevention displays in seniors building and library.
- Performed some inspections at the fire tower.
- Working on application reviews.
- Cross Lake access by road is over grown and impassible. There are approximately 11 parking spots at the end of the road I check when I can but now not passable. There is an MNR agreement regarding this access point.
- Responding to staff complaints.
- Completed the monthly Welcome center inspections.

10.4 Temagami Fire

- Summary of calls since meeting in April.
- Meeting moved to Mondays to allow more volunteers to attend.
- Mail out to the Community regarding indoor fire suppression.
- Restricted fire zone generated numerous complaints about no campfires being allowed.
- Certification for Firefighters requirement has been rescinded.
- Annual vehicle inspections are completed.
- Public Works has requested surplus equipment from Fire Department.
- Antenna on the Fire Tower being replaced on Friday November 2nd.
- Exhaust for the fire hall being replaced.
- Purchases for Bunker gear being done and will be off the shelf and not custom fit as in the past.
- Working with Ministry of Natural Resources and Forestry to promote the Fire Smart Program and to encourage Council to make the Municipality a Fire Smart Community.
- There is a department in the province getting paid for fire call outs for Hydro. There is a protocol and paperwork needed to receive payment for Hydro calls we should look into as we do have frequent calls. Mutual Aid calls. Revise operating guideline to non-emergency response to tree down on lines. Once snow is on the ground then will not respond to tree on hydro line calls.
- Presentation on emergency management responses.
- Forest Fire responses from the MNRF Appendix G show that between July 2 and 22, 2018 there were 32 fires in the Municipality of Temagami.
- See written report for further department details.

10.5 Marten River Fire

- Monthly reports are at Municipal office.
- There have been 29 call outs since the April 10, 2018 meeting.
- Helipad update. Sturgeon Brush has quoted is \$43,000 to remove the trees and brush on approximately 1.5 – 2 acres of adjacent land to move the helipad to allow for night landings in Marten River Fire Hall. Look into funding for helipads. What financial support do we receive for the helipads in the Municipality? Look in budget for the \$10,000.00 that was set aside for the helipad a couple years ago.
- Look in the budget for the money set aside for the bathroom upgrades required for accessibility. Paul is having engineer report completed and quotes to be ready for the accessibility funding that opens in

May or June 2019 that we missed in 2018. Resolution 15-490 is in regard to the \$10,000.00 for the helipad.

10.6 Public Works

- The new generator has been installed at the South Water Treatment Plant.
- Gravel is being put on Lake Temagami Access Road and other roads in the Municipality.
- Several culverts and lots of ditching has been required in several areas.
- Replacing the fire hydrant near Hamel's needed to be contracted out. Hydrant repairs are being worked on and are scheduled for the 3rd week in November and are planned to be fixed before winter.
- Public Works will be maintaining Helipads and Marten River dump and the bottom end of Tonomo Road in regard to snow removal.

11. Other Business:

None

12. Set date for next meeting:

PP & P will wait for New Council to decide committees.

13. Adjournment – MOTION –

Moved by: Jim Sanderson

Seconded by: Paul Elliott

BE IT RESOLVED THAT the meeting adjourn.

CARRIED

The meeting was adjourned at 3:05 pm.

11713



Request for Municipal Support
For the
Temagami Country Christmas
November 30th and December 1

Note: Same request as in past years.

1. Requesting support for the use of the access road to the Municipal Industrial site for the event plus Municipal Insurance coverage for traffic as well as the Hay ride on the existing road.
2. Snow plowing the Industrial road along with sanding of the road it required.
3. Cleaning of the parking lot of debris as required.
4. Request from the Municipality for a display within the walking trails or allocated area.
5. Request for small equipment e.g. brushing trails, generator etc.

Peacock Woodcraft/Temagami Lions Club

File ☒ Incoming ☐ Other
Mayor ☐
Council ☒ I ☐ A
CAO ☐
Building ☐
Finance ☐ S ☐ C
Ec Dev ☒ S ☐ C
Parks & Rec ☐ S ☐ C
Planning ☐ S ☐ C
Public Wks ☒ S ☐ C
PPP ☐
Social Services ☐
☐ _____
☐ _____

From: Carolyn Laronde <temagamicanoefestival@gmail.com>
Sent: Friday, October 19, 2018 8:52 AM
To: Roxanne St. Germain
Cc: Brian Koski; Burrows Debby - councillor @ work; Carol Lowery; Dan O'Mara; John Harding; Lorie Hunter; Ron Prefasi
Subject: Temagami Canoe Festival - FedNor Application
Attachments: TCF to MOT - Request as lead applicant for FedNor grant 2019.pdf

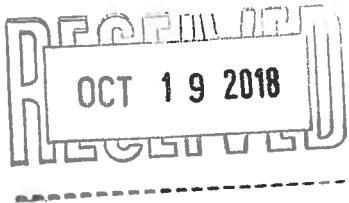
Good morning,

We are requesting that Municipality of Temagami be the lead applicant on a funding application to FedNor for Temagami Canoe Festival, scheduled on July 19-21, 2019.

Please see the attached letter seeking approval at the next Council meeting or COW.

Thank you,
Carolyn

Carolyn Laronde
Temagami Canoe Festival
P.O. Box 482,
Temagami, ON P0H 2H0
temagamicanoefestival@gmail.com
www.temagamicanoefestival.com



- File ☒ Incoming ☐ Other
- Mayor ☐
- Council ☒ I ☒ A
- CAO ☐
- Building ☐
- Finance ☐ S ☐ C
- Ec Dev ☒ S ☐ C
- Parks & Rec ☐ S ☐ C
- Planning ☐ S ☐ C
- Public Wks ☐ S ☐ C
- PPP ☐
- Social Services ☐
- ☐ _____
- ☐ _____



TEMAGAMI CANOE FESTIVAL

Email: temagamicanoefestival@gmail.com

P.O. Box 482, Temagami, Ontario P0H 2H0

Website: www.temagamicanoefestival.com

October 18, 2018

Municipality of Temagami
P.O. Box 220,
Temagami, ON P0H 2H0

To Mayor and Council:

RE: Request to act as Lead Applicant to FedNor for Temagami Canoe Festival

Temagami Canoe Festival is seeking funding through FedNor's Northern Ontario Development Program - Community Economic Development.

<http://fednor.gc.ca/eic/site/fednor-fednor.nsf/eng/fn02348.html>

Temagami Canoe Festival is not a registered not-for-profit organization and therefore we are requesting the Municipality of Temagami act as the lead applicant for the purposes of tourism and marketing of Temagami. The application and processing will be arranged on our end, as well as any final reporting.

Temagami Canoe Festival provides positive economic impacts for Temagami businesses and the surrounding areas and the promotion of arts and culture is a benefit to the community in a quality of life aspect.

The 5th annual Temagami Canoe Festival is scheduled on July 19-21, 2019. If you have any questions please don't hesitate to contact me.

Thank you,

Carolyn Laronde
Project Coordinator

11713



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☐ _____
☐ _____