

**From:** Rachelle Cote <coter@timiskaminghu.com>  
**Sent:** Monday, November 5, 2018 2:05 PM  
**To:** City of Temiskaming Shores; Town of Cobalt; Town of Englehart; Town of Latchford; Township of Armstrong & Thornloe; Township of Brethour; Township of Casey/Hudson/Harley/Kerns; Township of Chamberlain; Township of Coleman; Township of Evanturel; Township of Gauthier; Township of Harris; Township of Hilliard; Township of James; Township of KL; Township of Larder Lake; Township of Matachewan; Township of McGarry; Vacant Clerk; Township of Charlton & Dack  
**Cc:** Carman Kidd (TS Mayor); Dr. Monika Dutt  
**Subject:** THU - Board of Health Appointments  
**Attachments:** Municipal Appointment Letter (Nov.2018).pdf

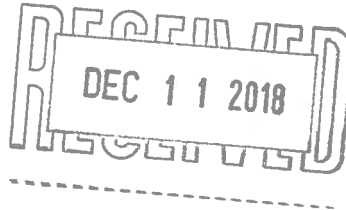
Good afternoon,

See attached letter regarding the **Board of Health Appointments** for term 2019-2022.

If you have any questions, please do not hesitate to let us know!

*Rachelle Côté*

Executive Assistant  
 Secretary to the Board of Health  
**Timiskaming Health Unit**  
 247 Whitewood Avenue, Unit 43  
 P.O. Box 1090  
 New Liskeard, ON P0J 1P0  
 Tel: 705-647-4305 ext: 2254  
 Fax: 705-647-5779



- File  Incoming  Other
- Mayor
- Council  I  A
- CAO
- Building
- Finance  S  C
- Ec Dev  S  C
- Parks & Rec  S  C
- Planning  S  C
- Public Wks  S  C
- PPP
- Social Services
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**Head Office:**

247 Whitewood Avenue, Unit 43  
PO Box 1090  
New Liskeard, ON P0J 1P0  
Tel.: 705-647-4305 Fax. 705-647-5779

**Branch Offices:**

Dymond Tel.: 705-647-8305 Fax: 705-647-8315  
Englehart Tel.: 705-544-2221 Fax: 705-544-8698  
Kirkland Lake Tel.: 705-567-9355 Fax: 705-567-5476

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November 5, 2018

Dear Reeves,

Due to recent municipal elections, we expect there have been changes in your Council. As you are aware under the Health Promotion and Protection Act (HPPA 1990), you are entitled to representation on the Board of Health for Timiskaming Health Unit. This individual may be an elected member of council or a member of the community residing in the area represented.

Being on the Board of Health is an exciting opportunity to better understand and influence the health of residents in all Timiskaming district communities.

We refer you to the attached document for a summary of relevant legislation relating to this appointment. We are requesting that you provide us with a copy of a Council motion confirming the name of the individual (s) that you will be appointing for the upcoming 4-year term. If you have a shared appointment with other municipalities, it will be necessary for each Council to provide a motion confirming their agreement with the shared appointment. We do not co-ordinate this function so we are asking that you discuss this with your neighbouring municipalities prior to submitting your appointment. Please submit the name of the individual(s) and their contact information including phone and email to the Board Secretary, Rachelle Cote at your earliest convenience. This may be done via fax 705-647-5779 or by email to [coter@timiskaminghu.com](mailto:coter@timiskaminghu.com).

For the information of your potential appointments, the Board of Health meets 8 times per year (excluding February, May, July and August), generally on the first Wednesday of the month, with a duration of 1-2 hours. Meetings rotate through Kirkland Lake, Englehart, and New Liskeard offices. The January meeting, during which the Chair, Vice-Chair and Committee appointments are made, will occur at the end of January or early February.

If you have further questions about this process, please contact the Board Secretary at [coter@timiskaminghu.com](mailto:coter@timiskaminghu.com) or at 705-647-4305 x 2254.

Yours sincerely,

Dr. Monika Dutt  
Medical Officer of Health (A)/Chief Executive Officer

## **From HPPA**

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### ***“Term of office***

*48 (7) The term of office of a municipal member of a board of health continues during the pleasure of the council that appointed the municipal member but, unless ended sooner, ends with the ending of the term of office of the council. R.S.O. 1990, c. H.7, s. 49 (7).”*

## **From Regulation 559 - Designation of Municipal Members of Boards of Health**

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### ***“Timiskaming Health Unit***

***28.*** *The Board of Health of the Timiskaming Health Unit shall have ten municipal members as follows:*

- 1. One member to be appointed jointly by the Municipal Councils of the towns of Cobalt and Latchford, the Municipal Council of the Municipality of Temagami and the Municipal Council of the Township of Coleman.*
- 2. One member to be appointed jointly by the Municipal Councils of the townships of Larder Lake, Gauthier and McGarry.*
- 3. One member to be appointed jointly by the Municipal Councils of the townships of Brethour, Casey, Harley and Harris, and the Municipal Council of the Village of Thornloe.*
- 4. One member to be appointed jointly by the Municipal Councils of the townships of Armstrong, Hudson, James, Kerns and Matachewan.*
- 5. Two members to be appointed by the Municipal Council of the Town of Kirkland Lake.*
- 6. One member to be appointed jointly by the Municipal Council of the Municipality of Charlton and Dack, the Municipal Council of the Town of Englehart, the Municipal Council of the Township of Chamberlain, the Municipal Council of the Township of Eanturel and the Municipal Council of the Township of Hilliard.*
- 7. Three members to be appointed by the Municipal Council of the City of Temiskaming Shores. O. Reg. 387/05, s. 2.”*