

**Minutes of the Annual Meeting
of the Board of Management of Au Château
held in Au Château's Boardroom
on December 19, 2018 at 12:00 noon**

PRESENT: MEMBERS :	Lise Sénécal	Chairperson
	Yvon Duhaime	
	Jacques Dupuis	Administrator / Secretary
	Guy Éthier	Vice-Chairperson
	Léo Malette	
	Dan O'Mara	
	Joanne Savage	
Nicole Janson	Recording Secretary	

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest declared.

03. Elections

The Administrator chaired the elections having the following resolutions being adopted:

Resolution No. 1

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT Lise Sénécal be appointed Chairperson for the year 2019.

Carried

Resolution No. 2

Moved by : Joanne Savage
Seconded by : Lise Sénécal

BE IT RESOLVED THAT Guy Éthier be appointed Vice-Chairperson for the year 2019.

Carried

04. Adoption of Agenda

Resolution No. 3

Moved by : Léo Malette
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Agenda of the Regular Meeting held December 19, 2018 be approved as presented at 12:05 pm.

Carried

05. Adoption of Minutes

Resolution No. 4

Moved by : Joanne Savage
Seconded by : Léo Malette

BE IT RESOLVED THAT the Minutes of the Regular Meeting held October 17, 2018 be approved as presented.

Carried

06. New Business:

a) LHIN's Short Stay Bed Application

The Board was informed that the Home was applying for two Short-Stay on the same basis as in the past. It was also recommended that in the future, Short-Stay beds on the 3rd Floor be reviewed once the LHIN's decision has been made.

b) Overview of the Corporate Structure

The Board was provided with the Corporate structure as information purposes.

c) AdvantAge Ontario Budget Submission

Administrator highlighted points of interest, the Homes' challenges and the recommendations that the Association is working on. Further discussion was held regarding the recruitment of PSW's and the pilot projects the Home is looking into.

d) **Strategic Planning**

Administrator provided the Board with a copy of the Strategic Plan for their review and discussion at the next Board meeting.

07. **Unfinished Business:**

a) **Financial Report**

The Financial Report was presented for review. After discussion on the recruitment of a bus driver and clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 5

Moved by : Guy Éthier
Seconded by : Dan O'Mara

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented on the report, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 6

Moved by : Dan O'Mara
Seconded by : Guy Éthier

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

08. **In-Camera Session**

None.

09. Other Business / Information Items

a) Next Meetings

Discussion was held regarding the date and time of future Board meetings. It was agreed that Board Meetings continue to be held every 3rd Wednesday of every month but at a new time of 12:00 noon.

b) Information Items

None presented.

10. Adjournment

Resolution No. 7

Moved by : Yvon Duhaime
Seconded by : Joanne Savage

BE IT RESOLVED THAT the meeting now adjourn at 1:10 pm.

Carried

Chairperson

Administrator Secretary