

# Office of the Fire Marshal and Emergency Management



## Municipal Compliance Report 2018

### Temagami, Municipality of

If you require any support, or if you have any questions about the development of your emergency management programs at any time throughout the year, please contact your assigned Field Officer.

The Provincial Emergency Operations Centre (PEOC) may be reached 24 hours a Day, 7 days a week. Contact: **1-416-314-0472** or toll free at **1-866-314-0472**.

## **Emergency Management Program Committee**

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**Are all members of the Emergency Management Program Committee appointed by council?**

Yes

**Is the chair of the program committee appointed by council?**

Yes

**Is the CEMC a member of the program committee?**

Yes

**Is a Senior Municipal Official a member of the program committee?**

Yes

## Hazard Identification Risk Assessment (HIRA)

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**Has your municipality completed a HIRA?**

Yes

**Has your HIRA been submitted to, or reviewed by your Field Officer for this year (2018)?**

Yes

***Does your HIRA answer the following questions?***

**Does your HIRA identify hazards that exist in municipality that could result in an emergency?**

Yes

**How frequently they occur?**

Yes

**How severe their impact could be on the population at risk, infrastructure, property, and the environment?**

Yes

**Which hazards pose the greatest threat to the municipality?**

Yes

## Hazard Ranking

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**\*Note: The Hazard Ranking is not required under the EMCPA and is optional for municipalities to complete.**

**Hazard rank 1**

Forest/Wildland Fire

**Hazard rank 2**

Drinking Water Emergency

**Hazard rank 3**

Hazardous Materials Incident/Spills - Transportation Incident

**Hazard rank 4**

Transportation Emergency - Rail Emergency

**Hazard rank 5**

Human Health Emergency - Pandemic

**Hazard rank 6**

Oil/Natural Gas Emergency

**Hazard rank 7**

Energy Emergency (Supply)

**Hazard rank 8**

Windstorm

**Hazard rank 9**

Tornado

**Hazard rank 10**

Building/Structure Collapse

## Critical Infrastructure

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**Has the municipality identified facilities and other infrastructure that is at risk of being impacted by emergencies?**

Yes

**Has your CI list been submitted to, or reviewed by your Field Officer this year (2018)?**

Yes

# Municipal Emergency Plan

**Does the municipality have an emergency plan?**

Yes

**What is the date of the current emergency plan?**

2018-10-18

**Has the current version of the plan been adopted by by-law?**

Yes

**What is the By-Law Number?**

18-1418

## *Does the plan do the following?*

**Conformity with the plan of an upper-tier municipality (if applicable)?**

Not applicable

**Authorizes municipal employees to take action under the emergency plan where an emergency exists, but has not yet been declared to exist?**

Yes

**Specifies procedures to be taken for the safety or evacuation of persons in an emergency area?**

Yes

**Designates one or more members of council to exercise the powers of the head of council in their absence?**

Yes

**Establishes committees and designates municipal employees to be responsible for reviewing the plan, training employees in their functions and implementing the plan during an emergency?**

Yes

**Provides for obtaining and distributing materials, equipment and supplies during an emergency**

Yes

**Provides for other matters considered necessary or advisable for the implementations of the emergency plan?**

Yes

**Assigns responsibilities to municipal employees, by position, respecting the implementation of the emergency response plan?**

Yes

**Sets out procedures to notify the members of the municipal emergency control group about an emergency?**

Yes

## Municipal Emergency Control Group

**Has the municipality established a Municipal Emergency Control Group?**

Yes

**Have all members been appointed by council?**

Yes

**Have all members of the MCEG completed an adequate level of training in the five areas required by Guidance Note 2018-01-01 issued by the Chief, Emergency Management?**

No

**Please describe the type of training or add an attachment with a description.**

EMPlan and MCEG membership was revised in November - during the forest fire emergency not all members of the prior MCEG list participated; the new MCEG group are ALL new to their position. AS we are not in compliance with having all members of the MCEG participate in the declared emergency the municipality is non-compliant therefore the need to test the new MCEG members is irrelevant for 2018 compliance - training (verification) of MCEG roles & knowledge is anticipated to occur early 2019

**Did all MCEG members participate in an exercise this year (2018)?**

No

**What was the type of exercise?**

Exercise exemption request made due to real emergency

**What was the hazard exercised?**

Forest/Wildland Fire

**What was the aim of exercise?**

Forest fire threatening community, resulted in evacuation of a portion of the community implemented Due to senior staff vacancies, the CAO/Operations officer was unavailable during the emergency Our Exercise exemption request was approved by Chief Emergency Management on January 15,2019



## **Emergency Operations Centre**

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**Does the municipality have an EOC?**

Yes

**Does the Municipality have an Alternate EOC?**

Yes

**Does the EOC have appropriate technological and telecommunications systems to ensure effective communications in an emergency?**

Yes

## Emergency Operations Centre

**\*Note: The Secondary and Tertiary EOC is is not required under the EMCPA and is optional for municipalities to complete.**

### Primary Emergency Operations Centre

<b>Name</b>	Welcome Centre
<b>Phone</b>	705-569-3421
<b>Email address</b>	craig.d@temagami.ca
<b>Address</b>	7 Lakeshore Drive
<b>Postal code</b>	P0H2H0
<b>City</b>	Temagami

### Secondary Emergency Operations Centre

<b>Name</b>	Temagami Community Centre
<b>Phone</b>	705-569-3274
<b>Email address</b>	craig.d@temagami.ca
<b>Address</b>	100 Spruce Drive
<b>Postal code</b>	P0H2H0
<b>City</b>	Temagami

### Tertiary Emergency Operations Centre

<b>Name</b>	Not entered - optional
<b>Phone</b>	Not entered - optional
<b>Email address</b>	Not entered - optional
<b>Address</b>	Not entered - optional
<b>Postal code</b>	Not entered - optional
<b>City</b>	Temagami

## Public Education

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*Did the emergency management public education conducted this year contain:*

**General preparedness information (e.g. 72 hour kit)**

Yes

**Information on risks to public safety (e.g. what to do before, during and after a flood or another risk in the HIRA)?**

Yes

**Provide a brief description of Public Education completed by the municipality this year (2018).**

Notices in the community news letter (May) on Emergency preparedness week, article on emergency preparedness in the Temagami Times summer edition (copies mailed to all municipal property owners); during the Forest Fire Emergency we had many community notices along with a public information open house (held during the declared emergency)

## EM Program Annual Review

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*Were the following items confirmed by the Emergency Management Program Committee during the annual review of the EM Program?*

**The municipal emergency plan;**

Yes

**The Municipal Emergency Control Group (MECG) training**

Yes

**The exercise conducted by the municipality;**

Yes

**The public education program;**

Yes

**The municipal Hazard Identification and Risk Assessment (HIRA); and**

Yes

**The municipal Critical Infrastructure (CI) list**

Yes

## Program By-Law

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**Has council passed a by-law adopting the emergency management program?**

Yes

**Is it the same as the plan by-law?**

Yes

## Statement of completion

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### Verification

#### Declaration

I, the undersigned, declare that the information contained in this report regarding the compliance of **Temagami, Municipality of** with the requirements of the Emergency Management and Civil Protection Act, and Ontario Regulation 380/04 is true and complete, to the best of my knowledge.

**Name**

**Title**

**Signature**

X

**Date (yyyy/mm/dd)**

## Appendix A - Submission details

### Submission information

<b>Location code</b>	4869
<b>Date created</b>	18/12/2018 09:34:08
<b>Last saved date</b>	17/01/2019 07:39:02
<b>Author</b>	temfire@temagami.ca
<b>Submitted date</b>	Not submitted
<b>Submission ID</b>	Not submitted
<b>Language</b>	en-US

### Supporting material

Section/document name	Attachment name	Submitted
Emergency Management Program Committee	EMPC Terms of Reference - 20181204.pdf	Yes
Emergency Management Program Committee	Resolution 19-18 to adopt EMPC Terms Reference.pdf	Yes
Hazard Identification Risk Assessment (HIRA)	Appendix E HIRA - Community Risk Profile #1.xls	Yes
Hazard Identification Risk Assessment (HIRA)	HIRA Community Risk Assessment Grid Worksheet 3-3.doc	Yes
Critical Infrastructure (CI)	Appendix G - CI-Critical Infrastructure.doc	Yes
Municipal Emergency Plan	Temagami Emergency Response Plan-rev1.1_2018.pdf	Yes
Municipal Emergency Plan	By-Law 18-1418 Repealed & Replaced By-law 05-628.pdf	Yes
Public Education	2018 Pub Ed example 1.pdf	Yes
Public Education	2018 Pub Ed example 2.pdf	Yes
EM Program Annual Review	CEMPC - Feb 2018 approved Minutes.docx	Yes
EM Program Annual Review	CEMPC - Nov 2018 Draft Minutes.docx	Yes
EM Program Annual Review	CEMPC - Oct 2018 Approved Minutes.docx	Yes
EM Program Annual Review	CEMPC - Sept 2018 Approved Minutes.docx	Yes
EM Program Annual Review	CEMPC - Oct 2018 HIRA changes - CONFIDENTIAL.docx	Yes
EM Program Annual Review	2018 EM program annual review summary.docx	Yes
Municipal Emergency Control Group	ExerciseExemption_Temagami.pdf	Yes

**\*Note: It is required that a copy of the most current version of your**

**Municipal Emergency Plan(s) is submitted to OFMEM. If you have previously submitted your plan or would like to make other arrangements, please contact your Field Officer.**