



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-039

☒ **Staff**
☒ **Committee**

Subject: Integrity Commissioner

Agenda Date: February 14, 2019

Attachments:

RECOMMENDATION

That Council receive Memo 2019-M-039 regarding the Integrity Commissioner appointment;

AND FURTHER THAT Council directs Staff to negotiate a contract with e4M for the provision of Integrity Commissioner Services for the Municipality.

INFORMATION

A Request for Proposal (RFP) was issued for the provision of Integrity Commissioner services with responses due by 4:00pm, February 6, 2019. There were four responses received.

Included in the RFP documentation issued was a scoring template that was used to compare the proposals to each other. This template covered items such as firm experience and expertise (30%), workplans to ensure timely completing and flexibility with education and workshops (30%), and their schedule of fees (40%). On the last point, fees received ranged from low of \$125 per hour to a high of \$350 per hour plus a \$12,000 annual retainer.

Resulting from the evaluations of the submissions received, the proposal received from Expertise for Municipalities (e4M) flexibility is being recommended as the successful proposal.

Prepared by:

Reviewed by:

Craig Davidson, Treasurer/Administrator
Name, Position

Name, Position