



Corporation of the Municipality of Temagami

Memorandum to Council

Memo No.
2019-M-037



Staff



Committee

Subject: Report from Treasurer Administrator

Agenda Date: February 14, 2019

Attachments:

RECOMMENDATION

BE IT RESOLVED that the Council of the Municipality of Temagami receive this report for information.

INFORMATION

Vadim

We have completed the initial training for Vadim for all modules. We will now turn our attention to training Staff Members for their job functions in the system and working through the confirmation of information prior to getting the interim tax levy issued.

Asset Management

Our first call with Hemson Consulting through the AMP2.0 program is scheduled for February 28, 2019.

Staff

The intake period for applications to be received for both the Clerk and the Office Assistant Positions has passed. Applications received will be 'short-listed' and interviews arranged as soon as practical. With some absences planned for medical reasons, we should be pretty close to full complement by mid-March.

Year-End Accounting and Financial Audit

We are maintaining our plan to have the year-end accounting completed by the end of February. We have been advised by our auditor that their procedures will commence mid-March rather than at the beginning but they have still committed to having their procedures completed by the end of March.

Draft Budget

Due to the issues with the Vadim roll out I am a little tardy in getting a draft budget pulled together and discussed with the managers. I am proposing that a draft budget be presented to Council for the March 14th meeting.

Prepared by:

Reviewed by:

Craig Davidson, Treasurer/Administrator

Name, Position

Name, Position