

**Minutes of the Regular Meeting
of the Board of Management of Au Château
held at Au Château
on June 20, 2018 at 4:45 pm**

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|----------|-----------------|---------------------------|
| PRESENT: | Léo Malette | Chairperson |
| | Yvon Duhaime | |
| | Jacques Dupuis | Administrator / Secretary |
| | Guy Éthier | |
| | Caroline Lowery | Vice-Chairperson |
| | Joanne Savage | |
| | Nicole Janson | Recording Secretary |

REGRETS: Denise Brisson

01. Meeting called to order

Meeting was called to order.

02. Declaration of Conflict of Interest

No declaration of conflict of interest was declared.

03. Adoption of Agenda

Resolution No. 46

Moved by : Guy Éthier
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Agenda of the Regular Meeting on June 20, 2018 be approved as presented at 4:45 pm.

Carried

04. Adoption of Minutes

Resolution No. 47

Moved by : Joanne Savage
Seconded by : Guy Éthier

BE IT RESOLVED THAT the Minutes of the Regular Meeting held May 16, 2018 be approved as presented.

Carried

05. New Business:

a) Health & Safety Committee Meeting Minutes

The Health and Safety Committee Meeting Minutes were accepted as presented and the following resolution was adopted:

Resolution No. 48

Moved by : Guy Éthier
Seconded by : Joanne Savage

BE IT RESOLVED THAT the Minutes of the Joint Health and Safety Committee have been received.

Carried

b) Quality Management Team Meeting Minutes

None presented.

c) Election – Vice-Chairperson

Resolution No. 49

Moved by : Joanne Savage
Seconded by : Guy Éthier

BE IT RESOLVED THAT Caroline Lowery be appointed Vice-Chairperson for the balance of the year 2018.

Carried

d) **MOHLTC – Designation of Reunification Priority Access Bed**

Administrator informed the Board on the Home's assignment of two (2) reunification beds and their purpose.

e) **LHIN – Memo – re: Registered Nurse**

The Board was informed that funding has been approved by the Ministry of Health and LTC for a new RN full-time equivalent position thus reducing the need of using agency staff.

f) **LHIN – Memo – re: Fall Prevention**

Funding increases for fall prevention has been approved by the Ministry of Health and LTC to enhance safety and the quality of life for residents.

g) **French Health Service Designation Plan**

This summary was provided to the Board for information purposes. Although the Home is identified and not designated, all institutions must complete the plan. Many areas are not applicable to us but we have made every effort to meet as many of them as possible.

h) **MOHLTC Annual Inspection**

Administrator informed the Board that Compliance is currently in the Home performing its annual inspection. Based on findings to date the following issues were highlighted:

- Dining rooms
- Infection Control
- Critical Incidents

No further details were available due to the inspection is still on-going.

i) **Strategic Plan**

The Board was provided with a summary on the Strategic Plan, its goals and objectives, its developments to date and its future plans and directions.

The Board has agreed that as a result of the upcoming elections and the possibility of changes to Board members, a fall strategic planning will be held thereafter.

06. **Unfinished Business:**

a) **Financial Report**

After clarification of a few items, the Financial Report was accepted as presented and the following resolution was adopted:

Resolution No. 50

Moved by : Yvon Duhaime

Seconded by : Guy Éthier

BE IT RESOLVED THAT the Financial Report be accepted as presented.

Carried

b) **Administrative Report**

There being no further discussion other than what was presented, the Administrative report was adopted as presented and the following resolution was passed:

Resolution No. 51

Moved by : Caroline Lowery

Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Administrator's Report be accepted as presented.

Carried

07. **In-Camera Session**

Resolution No. 52

Moved by : Yvon Duhaime

Seconded by : Caroline Lowery

BE IT RESOLVED THAT the Board go in-camera to discuss matters regarding Labour Matters at 5:45 pm.

Carried

a) Labour Matters

Administrator updated the Board on a settlement of terminated employee as well as a new classification proposal with CUPE to help in staffing.

Resolution No. 53

Moved by : Caroline Lowery
Seconded by : Yvon Duhaime

BE IT RESOLVED THAT the Board returns to its Annual Meeting at 5:50 pm.

Carried

08. Other Business / Information Items

a) Next Meeting

The next Board meeting is scheduled for September 19, 2018 at 4:45 pm.

b) Information Items

Advantage Ontario – Executive Report – May 25, 2018
Advantage Ontario – Executive Report – June 1, 2018

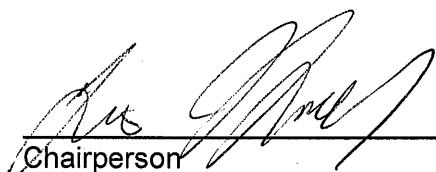
09. Adjournment

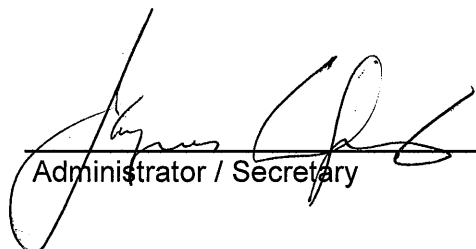
Resolution No. 54

Moved by : Yvon Duhaime
Seconded by : Caroline Lowery

BE IT RESOLVED THAT the meeting now adjourn at 5:51 pm

Carried


Chairperson


Administrator / Secretary